



COUNCIL ADMINISTRATION COMMITTEE MINUTES

2013 – 2014

Date: February 04th 2014

Time: 5.02 pm

In Attendance:

ERIN BORDEN (Chair)

DYLAN HANWELL

MARINA BANISTER

HARLEY MORRIS

BRENT KELLY

CHLOE SPEAKMAN

BASHIR MOHAMED

CORY HODGSON

Excused Absence:

Others in Attendance:

CRAIG TURNER

QUETZALA CARSON

SACHITHA KUSALADHARMA

**1. CALL TO
ORDER:**

The meeting was called to order by BORDEN at 5.02 pm.

**2. APPROVAL OF
AGENDA**

**HANWELL moved to approve the agenda for February 04, 2014 as tabled.
The motion was seconded by BANISTER.
CARRIED**

**3. APPROVAL OF
MINUTES**

**BANISTER moved to approve the minutes for January 21, 2014 as tabled.
The motion was seconded by HANWELL.
CARRIED**

BORDEN: The hoodies should be here by the 20th of February.

4.
ANNOUNCEMENTS

BANISTER: Would we get them at the next council meeting?

HANWELL: The next council meeting will be on the 18th.

BORDEN: I'll bring them whenever I get them. I can also give them from the CBAS (Collective Body for Arts Students) office, but I'd rather not do that.

5. NEW BUSINESS

Treaty Territory Acknowledgement

MORRIS read out the proposed Standing Order changes with regards to the treaty territory acknowledgement.

KELLY: One of the major responses we got was that we shouldn't use more paper. We changed the wording of Section 6(4) of the Standing Orders as a compromise.

At the beginning of every agenda package, a full page is dedicated to the Students' Union. An easy compromise would be to make this half a page, and have a statement below it. From our consultation and the feedback we got, many people emphasized that having a written statement in every agenda package is very important.

KELLY: The full acknowledgement in the appendix is the most up to date acknowledgement that we have. It's a result of various consultations. The partial acknowledgement given under Section 7(1) is much shorter. This was done reflecting the feedback we got to make it small enough in order to not take too much time, while ensuring that it's done in a quality way.

Do you have any questions or feedback?

TURNER: I don't think there's any problem with having the acknowledgement on the cover page. However, the cover page is not typically included in the electronic copy. So you can either have it on that side and have it only on the paper copy, or include it in the regular document and have it on both copies.

KELLY: We are open for negotiation on what works best. That's why we didn't specify exactly where it should be.

HODGSON: What was the consultation process leading up to this?

CARSON: The consultation process was huge. There are several indigenous student groups on campus. We have been working with them. We have had students researching on indigenous communities take up the acknowledgement to those communities in order to get feedback. We met with the Chancellor and different faculty members who are experts in this field.

KELLY: President Indira has herself made similar statements in the past. So, we reached out to her as well. That led us to a meeting with the Chancellor. We have met CAC (Council Administration Committee) and the Executives. The feedback we got was very positive. Most of it centered on ensuring that the statement is inclusive enough. The statement had to be as concise as possible while being as inclusive as possible.

BANISTER: As the speaker, do you think the length is appropriate?

TURNER: Yes. Last week's version was a tad longer than needed. The current version is much more appropriate.

KELLY: Yes. That reflects the feedback we got. We know that council time is precious, and wanted to have it as short as possible.

HANWELL: Is this a change in Students' Council Standing Orders or CAC's Standing Orders?

KELLY: Students' Council Standing Orders.

BORDEN: We can make those changes from CAC.

KELLY: Do you have any other feedback?

HODGSON: The last sentence has been worded a bit differently. I wanted to point that out.

CARSON: We went with that specific wording because repercussions of the colonial violence are still continuing. As students of the University of Alberta, it's our aspiration to change this, and make Canada a better place for everyone.

HODGSON: The wording is okay. My question was about the grammar. I might be a bit too picky here. I think it is ok.

CARSON: I sent it to an English graduate student. We can send it to an English professor and get it looked into.

KELLY: Yes. Every single sentence has been poured over multiple times. That's what we want.

TURNER: I would like to commend you guys for a very well thought out process in terms of how you want to implement this in the Standing Orders.

MORRIS moved to amend the Standing Orders of Students' Council as given below.

The motion was seconded by KELLY.

Vote 8/0/0

CARRIED

Amendments to the Standing Orders:

Section 2(5)

The title of Section 2(5) of the Standing Orders of Students' Council will be changed from:

“Oath of Office”

To:

“Oath of Office and Treaty Territory Acknowledgement”

In addition, the contents of Section 2(5) will be changed from:

“2(5) The Oath of Office shall be taken by all members of Students' Council at the first meeting of every trimester.”

To:

“2(5) At the first meeting of every trimester:

(a) The Oath of Office shall be taken by all members of Students' Council; and

(b) The Full Treaty Territory Acknowledgement will be read out by the Speaker.”

Creation of Section 6(4)

In “PART 3: ORDERS OF THE DAY” a Section 6(4) will be created which reads as follows:

“6(4) The Full Treaty Territory Acknowledgement will be included in writing at the beginning of every agenda package in a manner consistent with sustainable usage of paper,”

Section 7(1)

Will be changed from:

“7(1) At the start of Speaker's Business, the Speaker will make the following oral announcement:

Before we begin, may I remind you all of the Oath you have taken.”

To:

“7(1) At the start of Speaker’s Business, the Speaker will make the following oral announcements:

Before we begin, may I remind you all of the Oath you have taken. The Students’ Union would like to honour and respect Indigenous nations by acknowledging that this meeting is taking place on Treaty 6 territory.”

Creation of Appendix 6

Appendix 6 will be added to the end of the Standing Orders of Students’ Council, and will read as follows:

“APPENDIX 6: FULL TREATY TERRITORY ACKNOWLEDGEMENT”

“We would like to acknowledge that our University and our Students’ Union are located on Indigenous territory shared by the Cree, Saulteaux, Metis, Blackfoot, Nakota Sioux, Mohawk and Dene nations. We are grateful to be on Treaty 6 territory; specifically ancestral Papaschase space. These nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students’ Union we honour the nation to nation relationship. We aspire for our learning, research, teaching, and governance to acknowledge continuing colonial violence and respect Indigenous knowledges and traditions.”

Council Engagement Fund

BORDEN: The Speaker and I have been in a long email chain about this.

TURNER: I’ll give a brief budget update. The budgets were due yesterday. There were a considerable number of changes to bring the budget in line with reality. For example, we are now budgeting for minute takers. They have been basically on top of the budget till now. Because the position of Speaker changes regularly, I wanted to simplify the budget. After consultations with Rebecca of Discover Governance, I have moved the majority of retreat funds to Discover Governance. They organize the retreat anyway. I have also included council engagement funds for next year. There will also be the council swag funds. For the engagement funds, I’m asking for \$10 per councilor. That totals to around \$320. CAC’s Standing Orders say that the funds have to be a 70-30 split between councilor led activities and council led activities. The amount for the council led portion will probably get bigger next year because not every councilor uses those funds. They will end up going to CAC.

There was a load of money for internal printing which we never used. When things aren’t used, they will be taken out of the budget. So, I really encourage councilors to use their funds.

For the Council Engagement Fund, we wrote on CAC’s Standing Orders that people had to submit their requests by the end of the Fall semester. That’s not saying that people couldn’t have that money after that. But, CAC reserved the right to reallocate those funds.

Right now, we don’t have any Council Engagement Funds. But, as I said, we do have money in internal duplication. As long as the money is only required for stuff such as printing posters, we can give money. If you require the money for anything else, I will have to request a budget reallocation from the Vice-president Operations and Finance. There is some extra money on other budget lines that we haven’t used. But, I can’t move that money myself.

BANISTER: Hypothetically, if I don’t want anything to do with my \$10, and if another councilor wants it badly, can I give that person my money?

Can committees use all of your money?

TURNER: If every committee member wants to, then they can. But, the committees can't dictate on it. How you choose to use your money is your own prerogative. But, CAC has to approve it.

I was CAC chair when we created this fund. It was purposely made small because it was primarily intended for awareness. It was meant to cover low cost stuff such as posters or a few facebook advertisements. The idea of buying pizzas also came up. However, you should talk to other councilors and pool your funds in order to do that.

BORDEN: So, the Elections Review Committee (ERC) has sent us a request to print surveys. All the members of ERC have requested this. Why are we printing surveys anyway?

SPEAKMAN: This will be done to reach the population that will typically not respond to an online survey.

TURNER: ERC printing surveys is an official task. It's a standing committee. It's different than individual councilors doing their own thing. We do have money in our internal duplication line item. If CAC is ok, I think it's a very reasonable use of that money. All I need is a directive from CAC.

HODGSON: Based on the Order Papers, it seems that the executives had battled this around for a bit. I don't see why this can't come as a project allocation.

SPEAKMAN: I got an email from President Kusmu saying that he doesn't recommend going through with the Council Engagement Funds. He said it would be more efficient to write up a project proposal and send it to him and Vice-president Woods.

BORDEN: I also got inquired about coupons for *The Daily Grind*. I think that could be a project allocation as well.

TURNER: That's a foregone expense. Some budget has to pay for that loss. As we are taking money from internal duplication, the coupons will be a little bit tricky. That money is not really meant for PR activities. I would encourage you to check out a project allocation for the coupons. Anyway, there are 2 options:

(1) CAC can request me to ask the Vice-president Operations and Finance and overspend the council budget. Essentially, to run a variance on that budget line.

(2) You can ask the executives for a project allocation.

BORDEN: If you guys are doing online surveys, you can enter them for draws.

BANISTER: We wanted to give incentives. In the long run, it's better for the Students' Union to give coffee coupons because it doubles up as an advertisement.

TURNER: The Vice-president Operations and Finance will be able to tell you whether you pay the full price or a discounted rate for the coffee coupons.

6. REPORTS *None*

7. CLOSED SESSION *NIL*

8. NEXT MEETING *February 18, 2014 at 5 pm.*

9. ADJOURNMENT **BANISTER moved to adjourn the meeting. The motion was seconded by BORDEN. CARRIED**

The meeting was adjourned at 5.32 *pm*.