



Council Administration Committee MINUTES

2011 #17

Date: **December 6th 2011**

Time: **5:00 pm**

In Attendance:

Kim Ferguson (Chair)

Sarah Zhao

Brent Kelly

Eric Bellinger

Kelsey Mills

Britney Luimes

Excused Absence:

Others in Attendance:

- 1. CALL TO ORDER:** The meeting was called to order by *Kim Ferguson* at *insert time 5:03pm*.
- 2. APPROVAL OF AGENDA** *Britney* moved that the *December 6th 2011's* agenda be approved as *tabled*.
The motion was seconded by *Eric Bellinger*.
Vote on Motion 6 *In Favor / 0 Not In Favor / 0 Absent*
CARRIED.
- 3. APPROVAL OF MINUTES** *Eric Bellinger* moved that the *November 29th 2011's* minutes be approved as *tabled*.
The motion was seconded by *Sarah Zhao*.
Vote on Motion 6 *In Favor / 0 Not In Favor / 0 Absent*
CARRIED.
- 4. ANNOUNCEMENTS**
- 5. REVIEW OF ACTION ITEMS**

6. OLD BUSINESS

1. Council Swag Items

i. Vote on Items

Members moved that the council swag item should be a Storm Tech Performance Hoody – Gray Stripe.

Vote on Motion 6 In Favor / 0 Not In Favor / 0 Absent

CARRIED.

ii. Create Requisition for Chair to setup

2. Council Outreach Fund

i. Official list of those who opted in

ii. Reallocation of funds

Kelsey Mills moved to approve allocation for council outreach fund, each council member will now get 24.06\$.

The motion was seconded by Brent Kelly.

Discussion.

Vote on Motion 6 In Favor / 0 Not In Favor / 0 Absent

CARRIED.

3. Committee Check-up

i. Possible postponement of check-up

ERC → Kelsey & Sarah

BFC → Brent

Policy → Britney & Eric

Bylaw → Britney & Eric

Exec → Kim

Audit → Kelsey & Sarah

Sarah Zhao motions to move that CAC approves ERC committee's check-up. The motion was seconded by Kelsey Mills.

Discussion.

Vote on Motion 4 In Favor / 2 Not In Favor / 0 Absent

Eric Bellinger and Kim Ferguson abstained.

CARRIED.

Sarah Zhao motions to move that CAC approves Audit committee's check-up.

The motion was seconded by Kelsey Mills.

Discussion.

Vote on Motion 5 In Favor / 1 Not In Favor / 0 Absent

Kim Ferguson abstained.

CARRIED.

Brent Kelly motions to move that CAC approves BFS committee's check-up. The motion was seconded by *Kim Ferguson*.

Discussion.

Brent Kelly: Vague and brief and not terribly helpful, they only meet 3 times, perhaps inevitable due to nature of committee.

Looks like Andy tried.

Vote on Motion 5 In Favor / 1 Not In Favor / 0 Absent

Eric Bellinger abstained.

CARRIED.

Britney Luimes motions to move that CAC approves Bylaw committee's check-up. Note to chair notes with greater details need to be provided. The motion was seconded by *Kim Ferguson*.

Discussion.

Britney Luimes: Bylaw was vague they haven't made a meeting schedule yet, they say they reached the goals for semester but they don't outline the goals. She would approve with some notes want to know goals are for next semester. Notes for greater detail.

Vote on Motion 6 In Favor / 0 Not In Favor / 0 Absent

CARRIED.

Britney Luimes motions to move that CAC is willing to make a one time exception to Policy committee's check-up.

The motion was seconded by *Kim Ferguson*.

Discussion.

Vote on Motion 6 In Favor / 0 Not In Favor / 0 Absent

CARRIED.

Kim Ferguson motions to move that CAC approves Executive committee's check-up.

The motion was seconded by *Sarah Zhao*.

Discussion.

Vote on Motion 5 In Favor / 0 Not In Favor / 1 Absent

Britney Luimes abstained.

CARRIED.

1. Social Proposal

Eric Bellinger will take it up.

NIL

7. NEW BUSINESS *January 10th Tuesday 2012 @ 5:00pm*

*Kim Ferguson moved that the meeting be adjourned.
The motion was seconded by Sarah Zhao.*

**8. DISCUSSION &
INFORMATION ITEMS** *Vote on Motion 6 In Favor / 0 Not In Favor / 0 Absent
CARRIED.
Meeting adjourned at 5:57pm.*

9. REPORTS

**10. CLOSED
SESSIONS**

11. NEXT MEETING

12. ADJOURNMENT

