



# CAC MINUTES

2010 - 2011 # 16

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**Date:** November 22, 2011

**Time:** 5:02pm

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**In Attendance:**

**FERGUSON (chair), BELLINGER, LUIMES, MILLS, KELLEY, ZHAO (5:10pm)**

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**Excused Absence:**

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**Others in Attendance:**

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- 1. CALL TO ORDER:** The meeting was called to order by *FERGUSON* at 5:02pm.
- 2. APPROVAL OF AGENDA** *LUIMES* moves to approve the agenda as tabled.  
*The motion was seconded by MILLS.*  
Vote on Motion 5/0/0  
CARRIED.
- 3. APPROVAL OF MINUTES** *LUIMES* we need to change the time of people arriving back an hour in the November 8<sup>th</sup> minutes.  
*FERGUSON* moves to approve the November 8<sup>th</sup> and November 15<sup>th</sup> minutes as amended.  
*The motion was seconded by KELLY.*  
Vote on Motion 6/0/0/  
CARRIED.
- 4. ANNOUNCEMENTS** *FERGUSON* A reminder that if you haven't already indicated that you want to use your portion of the Council Outreach Fund, I need to be told (via email) by the December 6<sup>th</sup> meeting. At this meeting, we will reallocate funds.
- 5. REVIEW OF ACTION ITEMS**
- 6. OLD BUSINESS** *Council Swag*

*FERGUSON So I received the quotes back from Elizabeth with SUBtitles and SUBmart – I've listed them on the board. Both the Russell Athletics hoodie and water bottles come until the \$40 cap. Everything else is over and will have to be supplemented.*

*LUIMES Can we reduce some of the options?*

*FERGUSON Sure.*

*MILLS How do we decide which items?*

*FERGUSON We can let Council know what is on the table, have them email me a preference or come to the next CAC meeting and vote on it. Otherwise we do an online poll and wait for results to trickle in for our first January meeting.*

*ZHAO I like the first option.*

*KELLY Agreed.*

*LUIMES Agreed*

*BELLINGER nods*

*FERGUSON Alright, I'll send out the email. We should have them by February at the latest, after sizing is taken into account. Still earlier than last year!*

## **7. NEW BUSINESS**

### **Upcoming Committee Check-up**

*FERGUSON I emailed committee chairs about their upcoming check-up. I included asking for Summary Reports, a winter schedule, and anything they feel is necessary for CAC. Anything else you all would like to see?*

*MILLS How about a list of goals that they want to accomplish in Winter?*

*FERGUSON Alright, I'll ask for that too.*

### **CAC in the Winter semester**

*FERGUSON Reads from Standing Orders about responsibilities of CAC. Is there anything else that we want to take care of? We have CRO selection panel, Speaker selection panel, and some holdovers in terms of ISKANDAR's proposed committee and the proposed appendix for our Standing Orders in regards to Council Outreach Fund proposals.*

*MILLS I want us to be able to have the Council Mentorship Program up and running in terms of the new online structure and advertising so that it's ready to go by the end of January.*

*FERGUSON Alright.*

Discussion on winter semester schedule.

*FERGUSON I'll provide the decided schedule in the next agenda.*

## **8. DISCUSSION AND**

**INFORMATION  
ITEMS**

**9. REPORTS**

**10. CLOSED SESSION** *NIL*

**11. NEXT MEETING** *December 6, 2011 @ 5:00pm*

**12. ADJOURNMENT** *ZHAO* moved that the meeting be *adjourned*.  
The motion was seconded by *KELLY*.

*Vote on Motion 6/0/0  
CARRIED.*

*Meeting adjourned at 5:48pm.*