

AGENDA

2011-2012/CAC/10

Council Administration Committee

Tuesday, September 13, 2011

5:00 PM

SUB 6-06

1. Approval of the Agenda
2. Approval of Minutes
3. Announcements
 - Reminder of the by-election and open positions
 - CSJ Council meeting is October 11th
4. Old Business
 1. Committee Check-up
 - i. ERC follow-up
 2. Clubs Fair
 - i. Debrief, recommendations for next year, what to do with excess promotional materials
5. New Business
 1. Proxy Pool
 - i. Should it be pursued, what body does the responsibility fall under, and any other considerations brought up by committee members.
 2. Fall Retreat
 - i. Pick a date, produce a structure and sessions schedule, pick options for team-building/super-fun group activities so that we can research costs and resources
6. Discussion Period
 1. Skyping in to Council
 - i. Possible additions to Council Standing Orders regarding time requirements and process.
 2. Fall meeting schedule
7. Confirmation of Next Meeting Date – September 27, 2011 @ 5:00 pm
(Tentative until Fall schedule is determined)
8. Adjournment