

AGENDA

2011-2012/CAC/o8

Council Administration Committee

Tuesday, August 16, 2011

5:00 PM

SUB 6-06

1. Approval of the Agenda
2. Approval of Minutes
3. Announcements/Updates
 1. CSJ Council Meeting Update
 2. Committee Check-up – next meeting
4. Old Business
 1. Proxy Pool
 - i. Should it be pursued, what body does the responsibility fall under, and any other considerations brought up by committee members.
5. New Business
 1. Clubs Fair promotional material
 - i. Drafts have been made by the Chair and any other member of the committee that wishes to contribute and are to be presented at this meeting.
 - ii. Decisions must be made on purpose, content, style, quantity, and other considerations in order to give committee approval (if given) and start the printing process.
 2. Clubs Fair – Approval of purchasing table and collecting volunteers to table during the week
6. Discussion Period
 1. Video/Web Component for SU Elections re: “Why I Got Involved.”
7. Confirmation of Next Meeting Date – August 30, 2011 @ 5:00 pm
8. Adjournment