

# A G E N D A

## *Council Administration Committee*

**Tuesday, July 24, 2012**

**5:00 pm**

**SUB 6-06**

1. Approval of the Agenda
2. Approval of the Minutes
3. Announcements
4. Old Business
  1. Council Mentorship Program (10 min)
    - i. How do we want this program to run during the school year? Should interested students fill out a questionnaire on the SU website and then CAC matches them up with a councillor?  
  
\*We should have this information on our Promo materials at Clubs Fair
  2. Council Outreach Funds (10 min)
    - i. Individual Projects—\$385 total which will need to be divided by semester and by number of councillors. Councillors are able to combine their monies to put on large events. Councillors can start applying for their funds after the by-election has occurred.
    - ii. Council Led—\$165 total which can be used for the Council Mentorship Program (advertising), Clubs Fair, and any other Council Led projects
  3. Tabling at Clubs Fair (20 min)
    - i. Promo Materials
      - Two pocket folders vs. Flyer handouts (price, usage, and benefit to students)
      - Content for the materials (see last year's materials attached)
      - Have everything printed and ready to go by Aug 24 at the very latest
    - ii. Staffing the table
      - Doodle poll to fill all the time slots (sent out Aug 21)
      - Make up talking points for councillors to refer to

5. New Business

6. Discussion Period

1. Hold another meeting next Tuesday July 31<sup>st</sup> to finish CMP and clubs fair stuff

2. Discussion on the following motion, to be lead by Dustin Chelen, VP:  
Academic

CHELEN MOVES THAT Students' Council convenes the Faculty  
Association Task Force with terms of reference as attached.

7. Confirmation of next meeting date – Tuesday August 7<sup>th</sup>, 5:00 pm

8. Adjournment