

Council Administration Committee MINUTES

Tuesday, July 16th, 2013

5:00 pm

SUB 0-10

In attendance:

Erin Borden (Chair)

William Lau (Proxy)

Ralph Mlynarski

Craig Turner

1. Call to Order:

Meeting was called to order by BORDEN at 5:16pm.

2. Approval of the Agenda:

BORDEN moved that the July 16th agenda be approved as tabled.

Seconded by MLYNARSKI

Vote on Motion 3 / 0 / 0

CARRIED

3. Approval of Minutes:

4. Announcements

5. Old Business

1. CRO

BORDEN: We are going to post the job opening on Jobkin. Hold interviews by next council meeting.

LAU: What are the deadlines for nominations packages?

TURNER: Traditionally the last week of September, any later and you start writing off half of the fall term. First week of October if you wanted. Need to have the nominations packages out a minimum of two weeks beforehand. Ready to go before everyone gets back to school. Minimal marketing has been done, as soon as the CRO is in they can do posters and facebook.

BORDEN moves The CRO position be reposted with a closing date on July 23rd.

Interview panel be struck with three die-board tribunes if available or if three tribunes are not found within 72 hours members of CAC to fill any vacancies. This committee recommend its finding directly to Students Council on July 30th.

Seconded by LAU

3/0/0

CARRIED

6. New Business

1. Student Engagement

LAU: WOW is looking for volunteers for pancake breakfast, if you're able to come help we'll get council t-shirts/tanks. Council Headshots by August 9th to put in SUB and Vacancies will have Question Marks to show what's open in the by-election!
BORDEN: WOW...It's Students' Council

6. Discussion Period

7. Confirmation of next meeting date – Tuesday July 30th, 5:00 pm

8. Adjournment

BORDEN moved that the meeting be adjourned.

Seconded by LAU.

Vote 3/0/0

CARRIED.

Meeting adjourned at 5:47pm