

# **A G E N D A**

## ***Council Administration Committee***

**Tuesday, June 4<sup>th</sup>, 2013**

**5:00 pm**

**SUB 6-06**

1. Approval of the Agenda
2. Approval of the Minutes
3. Announcements
4. Old Business
5. New Business
  1. Recording Secretaries over the Summer
  2. Teleconference/Videoconference Information Update
  3. Evaluation of ECHA Meeting Space
  4. Govcamp Retreat Debrief
6. Discussion Period
7. Confirmation of next meeting date – Tuesday June 18<sup>th</sup>, 5:00 pm
8. Adjournment