



# COUNCIL ADMINISTRATION COMMITTEE MEETING MINUTES

2012 - 2013 # Meeting 3

*Date:* June 12, 2012 *Time:* 5:00 pm

**In Attendance:**

*Nguyen, Kochikuzhyil, Mills, Borden, Carson, Kelly, Smith*

**Excused Absence:**

*Bellinger*

**Others in Attendance:**

*None*

**1. CALL TO ORDER:**

The meeting was called to order by *Nguyen* at 5:03 pm.

**2. APPROVAL OF AGENDA**

*Kelly* amended agenda to include *in discussion, suggestions for next summer retreat, old business, and new business.*

*Mills* moved that the *June 16, 2012* agenda be approved as *amended.*  
Seconded by *Nguyen.*

Vote on Motion #7 *In Favor / #0 Not In Favor / #1 Absent*  
**CARRIED.**

**3. APPROVAL OF MINUTES**

*Nguyen* amended minutes to include *the removal of Obiefuna from the attendance of the last meeting minutes because she is not a member and will replace her with Carson as permanent member of CAC.*

*Smith* moved that the *May 29, 2012* minutes be approved as *amended.*  
The motion was seconded by *Borden.*

Vote on Motion #7 *In Favor / #0 Not In Favor / #1 Absent*  
**CARRIED.**

**4. ANNOUNCEMENTS**

**Summer retreat was successful**

**-What kind of follow up?-survey about accommodations, scheduling, programming, food and should include the reasons for absence, suggestions/improvements for next year**

**-present it on google doc for editing purposes**

**-presentations will be sent to everyone who was absent to a central**

**location**

**5. REVIEW OF ACTION ITEMS**

- Review/Follow up of Summer Retreat
- Translators for Guests of Council
- Student Council Mentorship Program

**6. OLD BUSINESS**

**Translators for guests of council**

- Questions: Where to go next? Pursue or not? Is Connor joining council? Are there people with disabilities or impairments that may be interested in attending council meetings or potential candidates for Council?
- Importance: this lack of accessibility may be contributing factor to why people with impairment or disability are not on council or join/sit in on council meetings

**9. NEW BUSINESS**

*Mills moved that a short term solution to the issue of Translators for Guests of Council will be to amend the standing orders to include a clause that if a guest of council needs some sort of assistance then they are to give Students' Council a week's notice.*

The motion was seconded by Kelly.

*Suggestions:*

*-If those individuals that have an impairment or disability would like to join or sit in on a meeting are to give a week's notice to Students' Union for preparations and also lower the costs by having a casual position rather than permanent position*

*-Can have the conversation typed up as the meeting is running; perhaps by one of the secretaries since they are already being paid a certain amount but a possible issue is the amount of knowledge and vocabulary that they know that is pertinent to SU or during the meeting*

*-look into how other universities are coping with this type of situation/issue*

*-development of a subcommittee but a possible issue is that Council may end up wanting CAC to do it*

*-reason for a subcommittee: specialization will allow for greater devotion of time and consideration*

*-responsibilities of the committee members (from the first meeting): ASL students, volunteers, organizations (Ex. School of deaf), faculty members*

*-cost: in the future may set aside a definite budget, possibility of grants*

*-BUT: how many people really need this accessibility because odds are that there is only a small percentage; the problem that needs to be addressed is accessibility*

*-Remaining issues:*

*-How to advertise for the potential target?*

*-How to outreach to the greater public? (to inform that students can sit into council meetings and get involved)*

Vote on Motion #7 *In Favor / #0 Not In Favor / #1 Absent*  
**CARRIED.**

**10. DISCUSSION  
AND INFORMATION  
ITEMS**

**Student Council Mentorship Program**

- What?-where councilors sign up to be a mentor and allow an opportunity for students to see what it is like to be politically active**
- Issues: the link for this program is impossible to find, presence on campus (possible solutions: tabling, posters)**
- There are out reach funds for getting people involved with SU (Mills will look into that-the numbers/amount and where the funds are coming from)**
- possibility of a councilor too kit because different faculties will address different issues**
- greater initiative may be to introduce everyone to council not just faculty specific**

**Suggestions for future Council Retreats**

**-Safe Spaces Training**

**-Reason: there may be inappropriate gender and sexual orientation vocabulary or jokes that may make some individuals uncomfortable so by doing this it can limit and/or prevent hurt**

**-Benefits: can advocate for this in collaboration with the Student Council Mentorship Program which would showcase that SU is a safe and comfortable working environment**

**Appoint a new member to CAC**

**11. REPORTS**

*None*

**12. CLOSED  
SESSION**

*NIL*

**13. NEXT MEETING**

*June 26, 2012 and 5:00pm.*

**14. ADJOURNMENT**

*Smith* moved that the meeting be adjourned.  
The motion was seconded by *Nguyen*.

Vote on Motion # 7 *In Favor / #0 Not In Favor / #1 Absent*  
**CARRIED.**

Meeting adjourned at 5:45 pm.