

A G E N D A

Council Administration Committee

Tuesday, June 12th, 2012

5:00 pm

SUB 6-06

1. Approval of the Agenda
2. Approval of the Minutes
3. Announcements
 1. Retreat was a success for all who attended
 - i. What kind of follow up would we like to see (survey, etc.)?
4. Old Business
 1. Translators for guests' of council
 - i. Where are we at and which specific organizations/groups have we looked into?
 - ii. Where do we go next?
5. New Business
 1. Council Mentorship Program
 - i. What happened last year and what do we want to do moving forward?
 - ii. Advertising Strategy?
 2. Council Outreach Funds
 - i. How do we want these funds to be used? How do we want to structure this program?
6. Discussion Period
7. Confirmation of next meeting date – Tuesday June 26th, 5:00 pm
8. Adjournment

Time	Friday	Details	Saturday	Details	Sunday	Details
9:00 AM					Breakfast	
9:30 AM			Breakfast			
10:00 AM					Strategic Plan	Colten
10:30 AM			Bylaws	Dustin	History of the SU	Marc
11:00 AM			Team Bonding (??)	Kelsey/Eric		
11:30 AM					Executive Goals	Exec
12:00 PM			Policy	Petros		
12:30 PM			Lunch		Lunch	
1:00 PM						
1:30 PM			Executive Roundtable	Exec	Council Goals	Colten
2:00 PM	Chair Training	Lead by Rory in SUB for all committee chairs and interm chairs				
2:30 PM			Free time		Clean up, pack	
3:00 PM			Robert's Rules of Order	Rory	Depart on buses	
3:30 PM						
4:00 PM	Depart on buses		Free time/ Meeting of Chairs	Rory	Arrive in Edmonton	
4:30 PM						
5:00 PM	Arrive, unpack					
5:30 PM	Rules & expectations; Icebreakers	Kelsey	How to Draft a Bill	Kevin		
6:00 PM			Free time			
6:30 PM	Dinner		Dinner			
7:00 PM						
7:30 PM	Governance	Amanda	Mock Council	Rory		
8:00 PM	Conflict of Interest, Parochialism, Asking Questions	Amanda				
8:30 PM	Shenanigans					
9:00 PM			Campfire			