



University of Alberta Students' Union

**COUNCIL  
ADMINISTRATION  
COMMITTEE**

**September 6th, 2022  
5:00 P.M.  
SUB Juniper Room/Zoom**

The University of Alberta and the University of Alberta Students' Union occupy Indigenous land in amiskwacîswâskahikan (Beaver Hills House), on Treaty 6 territory. From time immemorial, the banks along the river valley have been known as the Pehonan, a meeting place for the nêhiyawak (Cree), the Niitsítapi (Blackfoot), Métis, Dënesųłíné (Dene), Ojibway/Saulteaux/Anishinaabe, Haudenosaunee and others. The University, the Students' Union and much of the city are located on the unlawfully stolen land of the forcibly removed Papaschase Cree.

We acknowledge that sharing this land gives each of us the responsibility to research the historic contexts of Treaty 6, to reflect on our personal relationships to the land, the Nations we've named, and to our roles in upholding justice on this territory. Since they began, the Students' Union and the University have benefited from historic and ongoing dispossession of land and resources from Indigenous Peoples. As a result, it is our responsibility to seek the restitution of this land and its resources. Finally, we seek to do better by working to make our learning, research, and governance align with the histories, languages, teachings, and cultures of First Nations, Métis, and Inuit Peoples in the land presently occupied by the Canadian state.

We encourage critical reflection by asking the following question. In relation to the territory on which you are situated, what role do you play in strengthening the resistance and resurgence of Indigenous students within your communities?

**ATTENDANCE**

NAME	PROXY	PRESENT
Adrian Wattamaniuk (Chair)		Y
Haruun Ali		Y
Rebeca Avila		Y
Milan Regmi		Y
Polina Reisbig		Y
Pien Steinbusch		Y
Lionel Liu		Y
Leo Huang		Y
Gabriela Soto		Y
Levi Flaman		Y
David Lee		Y

Chanpreet Singh		Y
Gurleen Kaur		Y
Simran Dhillon		Y
Julia Viloso		Y
Joannie Fogue		Y
Christian Fotang		Y
Abner Monteiro		Y
Christian Zukowski		N/A
Navnot Kaur		N/A
Courtney Graham		N/A
Jetro Dano		N/A

**MINUTES (CAC-2022-08)**

**2022-08/1**

**INTRODUCTION**

**2022-08/1a**

**Call to Order**

WATTAMANIUK called the meeting to order at 5:07 PM

**2022-08/1b**

**Approval of Agenda**

**ALI/AVILA MOVE TO** approved the agenda

CARRIED (Unanimous decision)

**2022-08/1c**

**Approval of Minutes**

[CAC-2022-04-M](#)  
[CAC-2022-05-M.docx](#)

**AVILA/LEE MOVE TO** approve the minutes

CARRIED (Unanimous decision)

**2022-08/1d**

**Chair's Business**

Chair's Meeting

WATTAMANIUK: States that the first Chair's meeting will be held next week; it is designed for all the chairs to raise concerns or issues that their respective committees are dealing with.

### **Standing Committee Reviews**

WATTAMANIUK: Mentions that committee reviews for Bylaw and DIE Board are done; Audit and NomCom are still a work in progress; DIE Board is still currently looking to fill more tribune positions.

### **Council Jackets**

WATTAMANIUK: Mentions that council jackets are now available for pickup.

### **Council Submission Form**

WATTAMANIUK: Mentions that the form is ready to go live for use and will be presenting the form to council in the next council meeting.

### **Week of Welcome**

WATTAMANIUK: Appreciates everyone who volunteered during the Week of Welcome and states that the sign-ups for the Council Mentorship Program were great.

### **Augustana Meeting**

WATTAMANIUK: Mentions that general notes and procedures for the Augustana Meeting are currently being worked on.

ZUKOWSKI: Clarifies the date for the Augustana Meeting, which will take place around mid-October. This will be further discussed during the Chair's meeting.

KAUR (NAVJOT): Adds that if council decides to go on a Saturday, it will probably be around October 22, 2022

ZUKOWSKI: Adds that there won't be two meetings in one week, but that Council will shift the meeting date from that Tuesday to Saturday

WATTAMANIUK: Asks if there is a final decision on the meeting date or will another poll be necessary.

ZUKOWSKI: Mentions that the first poll came back fairly even with that additional question was sent to the council group chat to clarify and the responses on that were leaning towards the Saturday date.

FLAMAN: Comments that spending a whole day in Augustana Campus is a better idea. Suggests going about scheduling the meetings during the fall and winter reading weeks for the Augustana and CSJ meetings.

2022-08/1e

**Reports**

**Report of the Social Media Sub-Committee**

REGMI: Mentions that the committee has met and is working on a social media strategic plan.

2022-08/1f

**Report of the Council Mentorship Program**

REGMI: Mentions that the committee is finalising the Council Mentorship Program and that there was one full page of sign-ups during the Week of Welcome and with this, council sign-ups for mentors are highly encouraged.

DHILLON: Asks about the number of councillors who signed up for the Council Mentorship Program

REGMI: There are five so far.

LIU: Comments that scheduling the Augustana and CSJ meetings during the reading week is a good idea.

2022-08/2

**QUESTION/DISCUSSION PERIOD**

KAUR (NAVJOT): For the chair meeting, asks if the chairs can directly send an email to WATTAMANIUK regarding adding some discussion points for the agenda.

WATTAMANIUK: Confirms. Also adds that anyone from the council can email him any relevant discussion points they would want to bring up to the committee.

FLAMAN: Asks WATTAMANIUK if the Committee of Chairs will be a sub-committee of CAC.

WATTAMANIUK: Mentions that it is under CAC for the time being, but suggests that it may become an informal committee.

2022-08/3

**COMMITTEE BUSINESS**

2022-08/3a

**In-Person Attendance at Council**

[In-Person Standing Order Changes.docx](#)

WATTAMANIUK: Mentions the attendance requirement section of the Standing Orders which talks about the attendance being taken during council meetings, teleconferencing vs proxy vs in-person attendance.

Also mentions the Standing Committee mandate about CAC being unable to unitarily change Standing Orders, but can recommend changes to council instead.

ALI: Thinks that there is no need for in-person council attendance. Adds that council has been more active with the current set-up. Reminds council that most of the members are still University students.

Adds that there is no way for the council to verify exceptions.

FLAMAN: Reiterates the importance of having members attend in-person council sessions. Adds that collaboration is far greater with everyone in the same room together and that there was more work done in the previous in-person meetings before COVID than with doing online zoom meetings.

Adds options that the committee is exploring to increase in-person council meetings attendance like the re-implementation of honorariums as a way to incentivize council members to show up in person. Granting a full amount for those who attend and partially for those who attend remotely or attend with a proxy. Or include attendance requirements for council scholarship increasing it from excellent attendance to perfect attendance.

REISBIG: Agrees with ALI and FLAMAN. IF council is going ahead with changing the Standing Orders for attendance, suggests an exception to members who are in work terms or co-op semesters. Adds that most members prefer and are willing to attend council meetings in-person if the situation allows them to, so there is no need to impose anything regulatory.

KAUR (NAVJOT): Reiterates that as elected representatives of the Student Body, members' presence are important especially for casting votes and counting quorum.

ZUKOWSKI: States that the Governance team are having a hard time keeping track of members during council meetings because there are members in the zoom call coming in and out and that is a distraction to the Governance staff.

Adds that requiring in-person attendance is an option, however, at the end of the day, Governance needs to ensure accurate vote counts.

WATTAMANIUK: Mentions that there has not been a clear update from the committee to pursue Standing Order changes that would mandate in-person attendance. With that being said, urges the committee to move on from that discussion.

WATTAMANIUK: States the motion as listed to recommend to council the changes that are in the Standing Order document that was shared.

Standing order line 3 has been omitted? which says that: Members of Students' Council may attend Council meetings via audio/video conference services upon providing the Speaker with appropriate notification. Members attending via audio/video conference services may continue doing so during in-camera sessions.

Adds that there has been a section that's been added to the Standing Orders as well which reads:

Members of Students' Council must attend in-person, except in the cases of

- a. Illness/Injury
- b. Living Outside of Greater Edmonton
- c. Familial Responsibilities (caring for a loved one, etc.)
- d. Work Term/Co-Op Term

Should a Member wish to attend virtually through an exception listed in Section 19(4), the Speaker should be notified at least twenty-four (24) hours prior to the first meeting being attended, and the Speaker must approve the exemption.

Attendance via audio/video conference that is not approved by the Speaker per Section 19(4) shall be recorded as an absence.

Members attending via audio/video conference may continue doing so during in-camera sessions.

SINGH: Point of Procedure. Can a member move and second the motion that they are going to vote against?

WATTAMANIUK: Clarifies that moving a motion is suggesting of voting in favour of it.

ZUKOWSKI: Suggests having zoom meetings as a telecommunications option if members are not able to attend in person.

**2022-08/3b**

**Framework for Standing Order Review**  
[2019 CAC Standing Orders Review](#) (REFERENCE ONLY)

WATTAMANIUK: Suggests reviewing standing orders as a committee by leaving comments or suggestions on the google document where the Standing Orders are listed which will be discussed in the future CAC meeting.

**2022-08/3c**

**Council Office Management**

ZUKOWSKI: Gives the committee an overview on how the council office will be managed and that members should be mindful in using the council office and if members of council are looking to decorate the office in the future

Also asks the members to test their One Cards with the One Card scanner from GRAHAM to ensure they have access to the council office.

WATTAMANIUK: Looking to open the discussion to raising CAC's budget.

Mentions that Social Media Sub-Committee is looking to use some funds to incentivize things that are going on in the SU's social media to get more engagement from students and with the CAC office (decorations?), jackets and council appreciation, \$4000.00 would not be sufficient.

FLAMAN: Comments council jackets were not taken from CAC's funds previously. Adds that it will be a good idea to have more council office hours as well.

WATTAMANIUK: States that a poll might be a good idea to get council's opinion on what they want to see in the office and how council would go about managing the office as well.

ZUKOWSKI: Mentions that elevator hours might be an issue since it only runs through specific times during the day.

**2022-08/3d**

**Size of Council**

TABLED

**2022-08/3e**

**Council Mentorship**

TABLED

**2022-08/3f**

**Council Appreciation**

REISBIG: Mentions that the survey was successful. September 16<sup>th</sup> at 6:00 PM will be scheduled for Council Appreciation and it was decided through that survey that council will go bowling.

WATTAMANIUK: Asks POLINA to look at bowling places for around 30 people and how much they cost.

**2022-08/3g**

**Social Media Sub-Committee Budget**

TABLED

**2022-08/4**

**ADJOURNMENT**

**2022-08/4a**

Next Meeting: September 20th, 5:00 PM

WATTAMANIUK adjourned the meeting at 5:54 PM