



University of Alberta Students' Union
COUNCIL ADMINISTRATION
COMMITTEE

4 May 2021
5:01pm
Google Hangout

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

ATTENDANCE

Name	Proxy	Present	Submission of Written Feedback (If Absent)
Julia Catherine Villosio, chair		Y	
Maria Julia Nicole De Grano		Y	
Christopher Beasley		Y	
Reagan Nicole Morris		Y	
Rebeca Avila		Y	
Courtney Graham		N/A	
Thomas Banks		N/A	
Talia Dixon		N/A	
Rowan Ley		N/A	
Phillip Miheso		N/A	
Aadhavya Sivakumaran		N/A	

MINUTES (CAC-2021-01)

- 2021-01/1 INTRODUCTION**
- 2021-01/1a **Call to Order****
Meeting is called to order at 5:03pm.
- 2021-01/1b **Approval of Minutes****
- 2021-01/1c **Approval of Agenda****

VILLOSO/DEGRANO MOVED to approve the agenda.
CARRIED

2021-01/1d Chair's Business

VILLOSO: Noted that she is in the process of establishing CAC's connections with ARRC, DIE Board, and SU Elections. Noted that the Committee will have to amend the Council Social Media Policy based on how it decides to manage its social media.

2021-01/2 QUESTION/DISCUSSION PERIOD

2021-01/3 COMMITTEE BUSINESS

2021-01/3a Council Progress Reviews

VILLOSO: Noted that CAC must reach out to 'ensure that all committees have met, have set a meeting schedule for the first trimester, have adopted a set of Standing Orders, and have set goals and started on their legislated Agenda;' per CAC Standing Orders. Directed the Committee to refer to the sheet [CAC 2021/2022](#) for committee review assignments.

SIVAKUMARAN: Inquired as to how the review process occurs.

VILLOSO: Responded that CAC members send emails to other Council committees to establish their goals and monitor their progress in June, August, December, and March.

2021-01/3b Councillor Jackets

VILLOSO: Noted that the Committee must decide if it wants to allocate approximately \$2000 of its budget to pay for councillors' jackets. Clarified that, last year, the price was \$69 per jacket with embroidery. Noted that the Committee will have a longer turnaround time in requesting price quotes and ordering jackets due to changes in SU staffing. Identified that proposed suppliers are Stormtech, QualitySportswear, and 4Imprint.

DIXON: Cautioned that the jackets are not fashionable and, therefore, she has never worn them and several go unclaimed every year.

LEY: Proposed that the Committee look to order something indoor and more appealing, such as ¼ zips.

AVILIA: Inquired as to what the CAC budget is used to fund.

VILLOSO: Responded that the budget pays for Council support, translations, professional development, and honoraria.

MORRIS: Expressed concern at using student money to pay for gifts for councillors.

DEGRANO: Suggested that councillors deserve jackets given that they put in significant volunteer effort and the role is sometimes thankless.

KORFETH: Proposed giving councillors pins.

MIHESO: Suggested that Ideal offers the best branded prices in his experience.

LEY: Emphasised that the Committee should not feel bad about ordering jackets for councillors or using the Committee budget. Clarified that the SU may be able to find money to fund high-cost CAC projects.

BEASLEY: Proposed reducing the cost of Council jackets by removing the option for personalised embroidery.

DEGRANO: Proposed that councillors be able to opt-in to receiving a personalised jacket.

SIVAKUMARAN: Proposed giving councillors personalised pins.

VILLOSO: Noted that the Committee will also have to reserve funds for giving merchandise to any councillors elected in a by-election.

DIXON: Proposed that the Committee find a brand offering sustainably produced jackets. Proposed removing Council session dates from jackets in order that they become reusable for returning councillors. Supported the idea of buying ¼ zips.

DEGRANO: Considered that sustainable sourcing may increase the cost of the merchandise.

VILLOSO: Noted that the Committee will be supporting sustainability by enabling councillors to reuse the jackets.

BEASLEY: Expressed concern that the SU may not have a connection to a wholesale sustainable jacket supplier.

DEGRANO: Proposed that the Committee order the same ¼ zips which the Week of Welcome team received.

KORFETH: Expressed concern that jackets are more appropriate for sports teams and unneeded for councillors. Proposed buying sweatshirts or backpacks.

VILLOSO: Noted that there is a limited amount of quotes the Committee can request due to staff reductions. Determined to request quotes for ¾ zips, crew neck, and pins.

2021-01/4 **INFORMATION ITEMS**

2021-01/4a [CAC 2021/2022](#)

2021-01/5 **ADJOURNMENT**

VILLOSO: Adjourned the meeting at 5:59pm.

SUMMARY OF MOTIONS

MOTION	VOTES
BEASLEY/DEGRANO MOVED to approve Council Administration Committee Standing Orders.	CARRIED