



University of Alberta Students' Union
COUNCIL ADMINISTRATION
COMMITTEE

4 May 2021
5:00pm
Google Hangout

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

ATTENDANCE

Name	Proxy	Present	Submission of Written Feedback (If Absent)
Julia Catherine Villosio, chair		Y	
Maria Julia Nicole De Grano		Y	
Christopher Beasley		Y	
Reagan Nicole Morris		N	
Rebeca Avila		Y	
Siddarth Thakur		N/A	
Avery Teo		N/A	
Courtney Graham		N/A	
Kristen Stoik		N/A	
Philip Miheso		N/A	
Thomas Banks		N/A	

MINUTES (CAC-2021-00)

- 2021-00/1 INTRODUCTION**
- 2021-00/1a **Call to Order****
Meeting is called to order at 5:03pm.
- 2021-00/1b **Approval of Minutes****
- 2021-00/1c **Approval of Agenda****

2021-00/1d **Chair's Business**

2021-00/2 **QUESTION/DISCUSSION PERIOD**

2021-00/3 **COMMITTEE BUSINESS**

2021-00/3a **Selection of Chair**

VILLOSO nominated VILLOSO: carried.
BEASLEY nominated BEASLEY: carried.

VILLOSO is declared chair of CAC for the 2021-2022 session of Council.

2021-00/3b **BEASLEY/DEGRANO MOVED** to approve Council Administration Committee Standing Orders.
CARRIED

2021-00/3c **CAC Work Planning**

VILLOSO: Proposed that the Committee work to improve the Council team environment by making it more welcoming and limiting instances of sexual harassment.

BEASLEY: Expressed concern that strict speaking turn regulations are unfair to ESL speakers. Proposed that the Committee improve its effort to recruit Indigenous councillors.

VILLOSO: Noted that the development of the ARRC Recommendations, such as the Land Acknowledgment, will be an area of potential work for the Committee.

BEASLEY: Clarified that, last year, ARRC requested taking a leadership role in the redrafting of the Acknowledgment.

KONRAD: Noted that ARRC has also proposed creating a joint group chat and scheduling an introductory meeting with CAC.

VILLOSO: Determined to look at creating an ARRC-CAC chat and dialogue once ARRC has its first meeting.

KONRAD: Recognised that ARRC may no longer be interested in leading the changes to the Land Acknowledgement given that the membership has changed since last year.

VILLOSO: Noted that another area of interest for the Committee is improving meeting accessibility to enable live-captioning.

DEGRANO: Proposed creating an Instagram Students' Council account (with a linktree including minutes and agendas) to update students on the content of meetings and act as an outreach method.

BEASLEY: Proposed that the Committee look to improve its outreach with students at WOW, TAWOW, and meet and greets by creating a working group dedicated to this events outreach.

KONRAD: Proposed that the Committee work to improve students' perception of the SU and strengthen outreach efforts, including with high schools. Inquired as to whether there are sufficient supports to have Administration run a SU social media account.

STOIK: Responded that the SU can look at making resources available. Clarified that a social media account will be institutionalised if Administration runs the account and so there will be limited capacity for councillors to direct the content of posts.

BEASLEY: Noted that, in past, the Committee has delegated the work of managing Council social media to a particular CAC member.

DEGRANO: Suggested that the account be run by councillors to ensure it appears authentic and accessible to students. Offered to run the social media account as part of CAC.

MIHESO: Cautioned there can be problems with continuity and the regularity of posting if the account is run by volunteers instead of SU staff.

TEO: Suggested that the Committee discuss how it can leverage existing SU social media platforms while preserving direct councillor input in the content of posts.

VILLOSO: Noted that the person(s) responsible for social media can regularly check-in with the Committee so that the quality and consistency of posts can be ensured. Suggested that Council could do a take-over of existing social media.

KONRAD: Proposed that the Committee establish roles and responsibilities for the updating of Council social media in Standing Orders (while compiling with any requirements in the Social Media Policy). Identified that another area of work for the Committee to pursue in this year is to fulfil the Governance Task Force Restructuring Recommendations.

BEASLEY: Proposed that the Committee also discuss whether it wants to continue the tradition of purchasing Council jackets.

DEGRANO: Determined to contact VP Kimani regarding providing councillors with SU discount cards.

BEASLEY: Identified that another important part of CAC's work is to check in with the Discipline, Interpretation, and Enforcement Board (DIE Board) and Elections Office to ensure that all vacancies are filled and they are functioning well.

2021-00/4 **INFORMATION ITEMS**

2021-00/5 **ADJOURNMENT**

VILLOSO: Adjourned the meeting at 5:59pm.

SUMMARY OF MOTIONS

MOTION	VOTES
BEASLEY/DEGRANO MOVED to approve Council Administration Committee Standing Orders.	CARRIED