

**Tuesday, March 10, 2020
5:00pm
Council Chambers, University Hall**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

ATTENDANCE

NAME	PROXY	PRESENT	SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT)
Chris Beasley (Chair)		Y	
Amlan Bose		Y	
Tahra Haddouche		N	
Nathan Sunday		N	
Juan Vargas Alba		Y	
Robert Bilak		Y	

MINUTES (CAC-2019-18)

2019-18/1 INTRODUCTION

2019-18/1a Call to Order

BEASLEY: Called the meeting to order at 5:13pm.

2019-18/1b Approval of Agenda

BEASLEY/BOSE MOVED to approve the agenda.
CARRIED

2019-18/1c Approval of Minutes

N/A

2019-18/1d Chair's Business

BEASLEY: Outlined that the Elections Office is now hiring a Chief Returning Officer and may be hiring new Deputy Returning Officers. Emphasised that the Discipline, Interpretation, and Enforcement Board (DIE Board) needs applicants.

BOSE: Inquired into whether a CRO is barred from taking two consecutive terms.

VARGAS ALBA: Responded in the negative.

BEASLEY: Noted that the Task Force on Structural Representation will soon meet. Outlined that the quote for translating the Bylaw 100 into Cree is \$9000. Considered, however, that the Committee may be able to secure students a better rate. Determined to consult the Committee on its transition planning.

BOSE: Expressed concern that the Task Force on Structural Representation has still yet to meet when it was formed in October.

BEASLEY: Noted that a large number of the members on the Task Force on Structural Representation will turnover in the next session. Expressed concern that high turnover may prevent the Committee from delivering on its original mandate.

2019-18/2 QUESTION/DISCUSSION PERIOD

2019-18/3 COMMITTEE BUSINESS

2019-18/3a Approval of Proposed Standing Order Changes

BILAK: Inquired into whether the Committee would consider giving the Speaker more discretionary power to amend councillors' attendance records.

BEASLEY: Supported Bilak's proposal. Proposed adding to Council Standing Orders a provision stating 'the Council Administration Committee has the authority to excuse missed attendance through a simple majority vote if given evidence of unusual circumstances that prevented attendance of meetings.' Noted that this amendment will require further changes to bylaw attendance regulation.

BOSE: Proposed requiring councillors to provide a proper explanation for their absence in requesting the Committee to amend their Council attendance records. Proposed, where a councillor has a valid reason to receive an excused attendance, that the meeting in question be struck from a councillor's attendance record. Determined to review changes to bylaw attendance regulation and propose changes at the next meeting.

BEASLEY/VARGAS ALBA MOVED to amend Council Standing Orders to add a provision 19.2.c reading 'Members of Council are required to indicate in the affirmative if they are in physical attendance or on the livestream to be recorded as

present'.
CARRIED

VARGAS ALBA: Proposed not reducing Executive reporting to once-per-month. Suggested that reducing the Executive's reporting to Council reduces the information Council receives as well as the Executive's overall accountability to the public.

BOSE: Concurred with Vargas Alba. Suggested that Council needs regular written reporting as the Executive cannot give enough content in their two minute presentations.

BEASLEY/BOSED MOVED to table indefinitely the issue of whether written reports from all members of the Executive Committee shall be submitted once per month, at the first meeting of that month.

CARRIED

BEASLEY/VARGAS ALBA MOVED to amend Council Standing Orders Section 9 to read

1. Executive Officer reports will be presented in written form and listed in the main agenda package under Information Items, and may include an oral report to Students' Council not to exceed two (2) minutes.
2. Executive Officers will submit reports to Students' Council no later than two meetings of Students' Council after any conferences attended.
3. The Undergraduate Board of Governors Representative will report at a minimum following each Board and Board committee meetings. This Report will be presented in written form and listed in the agenda package under Information Items, and may include an oral report to Students' Council not to exceed two (2) minutes.
4. The President (or designate) will provide a verbal report on the actions of the Executive Committee.
5. Board and Committee reports are to be presented orally and are not to exceed two (2) minutes. The chair must submit a written report by the last meeting of each trimester as per Bylaw 100. Additional written reports may be submitted at any time. A listing of formal motions approved by each committee will be compiled and added to the Order Papers for each meeting.'
6. Any other member of council may make an oral report on business or information related to council that is to not to exceed two (2) minutes. Any member of council may submit a written report at any time

CARRIED

BILAK: Expressed concern that allowing any councillor to make reports may overextend the amount available during Council meetings.

BEASLEY: Proposed, alternatively, adding a new section of Council meetings during which councillors can make reports and discuss issues. Noted that this portion of the meeting would allow councillors to brief Council as to emergent issues and events

BILAK: Noted that the Speaker can remind councillors to remain on topic when they report on Council related business as part of question period.

BEASLEY: Noted that he changed the Open Forum and Question Period to allow councillors to ask comments as well as make questions.

BILAK: Inquired into the meaning of the provision reading 'Questions or comments for Open Forum must be submitted to the Speaker.'

BEASLEY: Proposed removing this provision as it is redundant.

BILAK: Proposed adding a new provision to Standing Orders requiring that the Speaker ask a councillor whether they intend to ask a question or make a comment upon being recognised.

BEASLEY/BOSE MOVED to amend Council Standing Orders as per the Open Forum and QP Standing Order Changes Google Document (created February 11, 2020) as of March 10 at 6:00pm.

CARRIED

VARGAS ALBA: Proposed that, in future, Council sessions start at 5:00pm.

BEASLEY: Suggested that this question is best addressed by the Committee next session of Council. Determined to note this question as part of his transition report.

2019-18/3b Appointment of a CAC member to the Elections Office Hiring Committee

BEASLEY/BOSE MOVED to appoint Vargas Alba as the CAC Elections Office Hiring Committee representative.

CARRIED

Vargas Alba abstains.

2019-18/4 **INFORMATION ITEMS**

2019-18/5 **ADJOURNMENT**

BEASLEY: Adjourned the meeting at 6:01pm.

2019-18/5a **Next Meeting:** TBD

SUMMARY OF MOTIONS

MOTION	VOTES
BEASLEY/VARGAS ALBA MOVED to amend Council Standing Orders to add a provision 19.2.c reading	CARRIED

<p>‘Members of Council are required to indicate in the affirmative if they are in physical attendance or on the livestream to be recorded as present’.</p>	
<p>BEASLEY/BOSED MOVED to table indefinitely the issue of whether written reports from all members of the Executive Committee shall be submitted once per month, at the first meeting of that month.</p>	<p>CARRIED</p>
<p>BEASLEY/VARGAS ALBA MOVED to amend Council Standing Orders Section 9 to read ‘</p> <ol style="list-style-type: none"> 7. Executive Officer reports will be presented in written form and listed in the main agenda package under Information Items, and may include an oral report to Students’ Council not to exceed two (2) minutes. 8. Executive Officers will submit reports to Students’ Council no later than two meetings of Students’ Council after any conferences attended. 9. The Undergraduate Board of Governors Representative will report at a minimum following each Board and Board committee meetings. This Report will be presented in written form and listed in the agenda package under Information Items, and may include an oral report to Students’ Council not to exceed two (2) minutes. 10. The President (or designate) will provide a verbal report on the actions of the Executive Committee. 11. Board and Committee reports are to be presented orally and are not to exceed two (2) minutes. The chair must submit a written report by the last meeting of each trimester as per Bylaw 100. Additional written reports may be submitted at any time. A listing of formal motions approved by each committee will be compiled and added to the Order Papers for each meeting.’ 12. Any other member of council may make an oral report on business or information related to council that is 	<p>CARRIED</p>

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