

**Tuesday, November 19, 2019  
5:00pm  
Council Chambers, University Hall**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

**AGENDA (CAC-2019-14)**

- 2019-14/1     INTRODUCTION**
- 2019-14/1a     Call to Order**
- 2019-14/1b     Approval of Agenda**
- 2019-14/1c     Approval of Minutes**
- 2019-14/1d     Chair's Business**
- 2019-14/2     QUESTION/DISCUSSION PERIOD**
- 2019-14/2a     Cancellation of Next Meeting.**
- 2019-14/3     COMMITTEE BUSINESS**
- 2019-14/3a     BEASLEY MOVES to amend Standing Orders.**
- See CAC-2019-14.02.
- 2019-14/4     INFORMATION ITEMS**
- 2019-14/4a     CAC Minutes, (CAC-2019-13-M) - Tuesday, November 5, 2019.**
- See CAC-2019-14.01.
- 2019-14/4d     Standing Order - Amendments.**
- See CAC-2019-14.02.
- 2019-14/5     ADJOURNMENT**
- 2019-14/5a     Next Meeting: TBA.**



*University of Alberta Students' Union*  
**COUNCIL ADMINISTRATION**  
**COMMITTEE**

**Tuesday, November 5, 2019**  
**5:00pm**  
**Council Chambers, University Hall**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

**ATTENDANCE**

NAME	PROXY	PRESENT	SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT)
Chris Beasley (Chair)		Y	
Amlan Bose		Y	
Tahra Haddouche		N	
Nathan Sunday		N	
Juan Vargas Alba		Y	
Luke Statt		N	
Charles Blondin		Y	
Samir Esmail		Y	
Rowan Ley		Y	
Luke Statt		Y	
Akanksha Bhatnagar		Y	

**MINUTES (CAC-2019-13)**

**2019-13/1     INTRODUCTION**

**2019-13/1a     Call to Order**  
 BEASLEY: Called the meeting to order at 5:02pm.

**2019-13/1b**     **Approval of Agenda**  
**BOSE/BEASLEY MOVED** to approve the agenda with the addition of items 2019-13/2c and 2019-13/2d.  
CARRIED

**2019-13/1c**     **Approval of Minutes**  
**BEASLEY/VARGAS ALBA MOVED** to approve the minutes of CAC-2019-12.  
CARRIED

**BEASLEY/LEY MOVED** to amend the minutes of CAC-2019-11 minutes to reflect that Governor Ley was present.  
CARRIED

**BEASLEY/VARGAS ALBA MOVED** to approve the minutes of CAC-2019-11.  
CARRIED

**BEASLEY/VARGAS ALBA MOVED** to approve the minutes of CAC-2019-10.  
CARRIED  
Ley, Samir, Blondin abstain.

**2019-13/1d**     **Chair's Business**

BEASLEY: Confirmed that he will meet with the President Bhatnagar this week to discuss reforming the Elections Office. Noted that the Task Force on Structural Representation is now meeting. Inquired into whether another member of the Committee is able to assume responsibility for improving Council livestreaming.

LEY: Determined to assume responsibility for this task.

**2019-13/2**     **QUESTION/DISCUSSION PERIOD**

**2019-13/2a**     Meeting Location.

BEASLEY: Determined, if there is no opposition, to arrange for Council to meet at the Campus Saint-Jean for its December 3rd meeting.

BLONDIN: Inquired into the date on which councillor's terms end.

DRAPER: Responded that council terms end April 30, 2020.

LEY: Advised that Beasley inquire with the Association des Universitaires de la Faculté Saint-Jean as to whether members of this group are able to attend or present at the meeting.

BHATNAGAR: Advised that Beasley request that Agarwal liaise with the Association.

**2019-13/2b**     Council Jackets for New Councillors.

BEASLEY: Noted that there is a total of \$278 in the Committee budget remaining to purchase jackets for new and existing councillors that have not received them. Suggested that Vice President Statt can, if needed, source additional funds. Identified each jacket costs \$63.93 plus an additional \$35 surcharge on the order due to its small size.

**ESMAIL/LEY MOVED** to direct Beasley to request that Administration order jackets for councillors who have not yet received them.

CARRIED

**2019-13/2c** Non-Vegetarian Catering

BOSE: Proposed reintroducing meat options in Council catering. Expressed concern that, although the principal reason for introducing vegetarian catering was to reduce costs, this measure saves only \$100.

ESMAIL: Expressed concern that the vegetable options are of inferior taste and quality compared to the meat options Council once received. Emphasised that councillors should be able to choose between meat and vegetable options.

DRAPER: Suggested that the vegetable and meat catering options are of equal quality. Suggested that, though adopting vegetarian catering only saved \$100, catering should remain vegetarian as Council should endeavour to be maximally financially and environmentally sustainable. Suggested that, though some councillors prefer meat options, they should not be concerned at eating a free vegetarian meal every two weeks.

BOSE: Suggested that councillors deserve both meat and vegetable food options because catered Council meetings are an important perk for councillors who are not paid like other universities' representative association representatives. Expressed concern that only Council has embraced vegetarianism to advance sustainability while the Students' Union continues to serve and sell meat. Noted that historically, where there were both meat and vegetable food options, councillors preferred meat and consumed more of it.

VARGAS ALBA: Suggested that councillors should not feel entitled to consume meat. Suggested that councillors, in past, consumed more of the meat food options not because they performed it but instead because they did not want to eat the food reserved for others with specific dietary accommodations (vegetarians and vegans).

DRAPER: Suggested that, given Council was consulted in withdrawing meat options, it would be inappropriate for the Committee to reintroduce meat options at Council meetings without first consulting Council.

BOSE: Noted that Council has made clear that they prefer if the Committee makes decisions on these matters without consulting them.

BEASLEY: Concurred that Council would not want to be consulted.

**BOSE/ESMAIL MOVED** to reintroduce meat options as part of the Council catering.  
3/4/1 - FAILED

**2019-13/2d** Accessing the Council Office

BOSE: Expressed concern that the Council Offices have been inaccessible for weeks due to a faulty lock. Noted that Administrative Services assured the Committee the lock would be replaced quickly during CAC-2019-12-M yet the offices remain inaccessible.

ESMAIL: Clarified that Administrative Services assured him that the offices would be accessible again by November 18.

BOSE: Determined to wait until after November 18 before further inquiring into this matter.

**2019-13/2e** Decorum

DRAPER: Expressed concern that his proxy was disrespected by another councillor while commuting to Augustana Campus for SC-2019-12.

BEASLEY: Determined to address this issue as part of his chair's updates in SC-2019-13.

VARGAS ALBA: Proposed amending the Standing Orders to allow councillors to be represented proxies from other faculties. Expressed concern that this requirement most disadvantages councillors from small faculties that already have poor representation at Council.

BEASLEY: Determined to propose a Standing Orders amendment to effect this change at the next meeting.

**2019-13/3** **COMMITTEE BUSINESS**

**2019-13/3a** **BEASLEY/DRAPER MOVED** to update Standing Orders.  
See CAC-2019-13.04.

BEASLEY: Proposed closing a loophole allowing inactive live stream participants to receive credit for attending a meeting by adding Section 19.2.c into the Standing Orders to state that "Members of Council are required to indicate in the affirmative if they are in physical attendance or on the livestream to be recorded as present".

BOSE: Noted that, despite this added requirement, there are no measures to authenticate the identities of livestream participants purporting to be councillors for the purposes of tracking attendance or beginning closed proceedings.

CARRIED

**2019-13/3b** **BOSE MOVED** to direct the Students' Union to henceforth provide Council with coffee at its meetings.

BEASLEY: Outlined that providing coffee would cost the Committee between \$30 and \$50 dollars per meeting thus totaling between \$270 and \$450 for the remainder of the year. Expressed concern that the Committee does not have a budget for this expense.

BHATNAGAR: Supported the motion. Suggested that purchasing coffee will create a Council budget deficit but that this is not a problem because the deficit is internal.

VARGAS ALBA: Expressed concern that the costs for coffee are unreasonable. Proposed that Council find a kettle and make its own coffee or tea.

BHATNAGAR: Determined to bring Nescafe powder to future meetings.

**BEASLEY/ESMAIL MOVED** to table 2019-13/3b indefinitely.  
CARRIED

**2019-13/4** **INFORMATION ITEMS**

**2019-13/4a** CAC Minutes, (CAC-2019-12-M) - Friday, October 18, 2019.

See CAC-2019-13.01.

**2019-13/4b** CAC Minutes, (CAC-2019-11-M) - Friday, October 4, 2019.

See CAC-2019-13.02.

**2019-13/4c** CAC Minutes, (CAC-2019-10-M) - Tuesday, September 24, 2019.

See CAC-2019-13.03.

**2019-13/4d** Attendance Standing Order Changes.

See CAC-2019-13.04.

**2019-13/5** **ADJOURNMENT**

BEASLEY: Adjourned the meeting at 5:45pm.

**2019-13/5a** **Next Meeting:** Tuesday, November 19, 2019 @ 5:00PM in Council Chambers at University Hall.

**SUMMARY OF MOTIONS**

MOTION	VOTES
<b>BOSE/BEASLEY MOVED</b> to approve the agenda with the addition of items 2019-13/2c, 2019-13/2d, and	CARRIED

2019-13/2e.	
<b>BEASLEY/VARGAS ALBA MOVED</b> to approve the minutes of CAC-2019-12. CARRIED	CARRIED
<b>BEASLEY/LEY MOVED</b> to amend the minutes of CAC-2019-11 minutes to reflect that Governor Ley was present.	CARRIED
<b>BEASLEY/VARGAS ALBA MOVED</b> to approve the minutes of CAC-2019-11. CARRIED	CARRIED
<b>BEASLEY/VARGAS ALBA MOVED</b> to approve the minutes of CAC-2019-10.	CARRIED
<b>ESMAIL/LEY MOVED</b> to direct Beasley to request that Administration order jackets for councillors who have not yet received them.	CARRIED
<b>BOSE/ESMAIL MOVED</b> to reintroduce meat options as part of the Council catering.	FAILED
<b>BEASLEY/DRAPER MOVED</b> to update Standing Orders. See CAC-2019-13.04.	CARRIED
<b>BEASLEY/ESMAIL MOVED</b> to table 2019-13/3b indefinitely.	CARRIED

## Current:

### 9 Reports

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1. All registered guests of Council have the right to comment on business or ask questions to members of Council in Open Forum.
2. Open Forum will be fifteen (15) minutes in duration.
3. Open Forum will be extended once for fifteen (15) minutes upon the request of five voting members of Students' Council. Further extensions require a two-thirds (2/3) majority vote.
4. Written questions may be submitted for inclusion with the Orders of the Day and Late Additions.
  - a. There shall be no limit to the number of written questions.
  - b. Written questions may be responded to in writing or orally, and will have priority over questions posed orally.
5. No guest may ask more than three (3) oral questions during open forum.
6. The time to comment or question shall be limited to 2 minutes
7. The time to answer a question shall be limited to two (2) minutes.
8. The Speaker shall rule any question or statement out of order that they deem inappropriate

## Proposed:

### 9 Reports

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1. Executive Officer reports will be presented in written form and listed in the main agenda package under Information Items, and may include an oral report to Students' Council not to exceed two (2) minutes.
2. Executive Officers will submit reports to Students' Council no later than two meetings of Students' Council after any conferences attended.
3. The Undergraduate Board of Governors Representative will report at a minimum following each Board and Board committee meetings. This Report will be presented in written form and listed in the agenda package under Information Items, and may include an oral report to Students' Council not to exceed two (2) minutes.
4. The President (or designate) will provide a verbal report on the actions of the Executive Committee.



5. Board and Committee reports are to be presented orally and are not to exceed two (2) minutes. The chair must submit a written report by the last meeting of each trimester as per Bylaw 100. Additional written reports may be submitted at any time. A listing of formal motions approved by each committee will be compiled and added to the Order Papers for each meeting.