

**Tuesday, November 5, 2019  
5:00pm  
Council Chambers, University Hall**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

**AGENDA (CAC-2019-13)**

**2019-13/1     INTRODUCTION**

**2019-13/1a     Call to Order**

**2019-13/1b     Approval of Agenda**

**2019-13/1c     Approval of Minutes**

**2019-13/1d     Chair's Business**

**2019-13/2     QUESTION/DISCUSSION PERIOD**

**2019-13/2a     Meeting Location.**

**2019-13/2b     Council Jackets for New Councillors.**

**2019-13/3     COMMITTEE BUSINESS**

**2019-13/3a     BEASLEY MOTIONS to update Standing Orders.**

See CAC-2019-13.04.

**2019-13/4     INFORMATION ITEMS**

**2019-13/4a     CAC Minutes, (CAC-2019-12-M) - Friday, October 18, 2019.**

See CAC-2019-13.01.

**2019-13/4b     CAC Minutes, (CAC-2019-11-M) - Friday, October 4, 2019.**

See CAC-2019-13.02.

**2019-13/4c     CAC Minutes, (CAC-2019-10-M) - Tuesday, September 24, 2019.**

See CAC-2019-13.03.

**2019-13/4d** Attendance Standing Order Changes.

See CAC-2019-13.04.

**2019-13/5** **ADJOURNMENT**

**2019-13/5a** **Next Meeting:** Tuesday, November 19, 2019 @ 5:00PM in Council Chambers at University Hall.

**Tuesday, October 8, 2019  
5:00pm  
Council Chambers, University Hall**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

**ATTENDANCE**

NAME	PROXY	PRESENT	SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT)
Chris Beasley (Chair)		Y	
Amlan Bose		Y	
Tahra Haddouche		Y	
Nathan Sunday		Y	
Juan Vargas Alba		Y	
Luke Statt		Y	
Charles Blondin		Y	
James Thibaudeau, Chief Returning Officer		Y	
Talia Dixon		Y	
Kristen Stoik, Manager, Administrative Services		Y	

**MINUTES (CAC-2019-12)**

**2019-12/1     INTRODUCTION**

**2019-12/1a     Call to Order**

BEASLEY: Called the meeting to order at 5:04pm.

**2019-12/1b**     **Approval of Agenda**  
**STATT/BLONDIN MOVED** to approve the agenda.  
CARRIED

**2019-12/1c**     **Approval of Minutes**

**2019-12/1d**     **Chair's Business**

BEASLEY: Noted that, following a resignation, the Committee will seek nominations for councillors to join its membership as a permanent member. Confirmed that Administrative Services will provide a quote to the Committee for the cost of having coffee at Council meetings and hiring a knowledge keeper for the Augustana meeting. Determined to source a quote for the costs of buying new jackets.

**2019-12/2**     **QUESTION/DISCUSSION PERIOD**

**2019-12/2d**     Presentation from Administrative Services

STOIK: Outlined that she handles central administration for the Students' Union as well as for the administration of Council. Clarified that Discover Governance is no longer responsible for the administration of Council. Inquired into whether the Committee has questions.

BHATNAGAR: Inquired as to what questions councillors should send to Administrative Services as opposed to Discover Governance, such as connecting with a faculty association or adding an item to the agenda.

STOIK: Responded that Administrative Services handles tasks such as adding an item to an agenda whereas Discover Governance will provide Council support in regards to student representative associations.

HADDOUCHE: Inquired into who councillors would contact for audit-related requests.

STOIK: Responded that councillors should contact Manpreet with Administrative Services who will then liaise with Discover Governance to bring a resolution to the councillor's inquiry.

BOSE: Inquired into when councillors will regain access to their office.

STOIK: Responded that the office locking mechanism is in the process of being fixed. Determined to notify Council when the issue has been resolved and they can access the office.

BHATNAGAR: Inquired into whether, if a councillor is unsure who to contact, they can email Stoik who will deal with the matter or pass it onto the proper authority.

STOIK: Responded in the affirmative.

VARGAS ALBA: Inquired into whether Stoik now handles the administration of Council in addition to Students' Union executive support.

STOIK: Responded in the affirmative.

**2019-12/2b** Discuss allocating funding to the ARRC Recommendations Rollout

STATT: Proposed using \$700 from the Committee external outreach budget in order to reduce the deficit run in the process of hosting the Aboriginal Relations & Reconciliation Committee Recommendations Launch.

HADDOUCHE: Inquired into where the Committee will source funds if, in future, there is an external outreach opportunity but its budget line is dissipated.

STATT: Responded that there are other budget lines which can be utilized in circumstances as outlined by Haddouche. Considered increasing the CAC budget in future.

BEASLEY: Proposed saving some of the Committee's budget for providing an honorarium to the knowledge keeper attending the Augustana meeting.

BHATNAGAR: Proposed, alternatively, taking the full \$700 and using ARRC's budget for this honorarium.

STATT: Noted that ARRC has a reasonably large budget, the large majority of which is currently undedicated.

VARGAS ALBA: Expressed concern at using the ARRC budget for settler learning. Expressed concern that this use of funds would create a bad precedent.

BHATNAGAR: Clarified that the precedent was already set as there was another occasion on which ARRC funds were used to provide an honorarium.

SUNDAY: Noted that, in addition to the honorarium, tobacco must be purchased.

VARGAS ALBA: Noted that Vice Presidente Statt presented the ARRC group responsible for planning the launch of the Recommendations with a budget of \$500. Inquired into whether there was planning as to from where these funds would be sourced.

STATT: Responded that it was his intention to draw the funds from either CAC and ARRC.

**BEASLEY/STATT MOVED** to allocate \$425 of CAC budget to ARRC Recommendations Launch.

CARRIED

**2019-12/2c** Discuss Meeting Locations

**2019-12/3**      **COMMITTEE BUSINESS**

**2019-12/3a**      Presentation from the CRO on the Byelection Report.  
See CAC-2019-12.01.

THIBAUDEAU: Expressed concern that only five members of Students' Council and three members of General Faculties Council were elected in the by-elections. Proposed that (a) increasing the budget of the Marketing Department, (b) increasing the pay for the Chief Returning Officer (CRO) and their Deputy Returning Officers (DRO), (c) re-assigning the responsibilities of the CRO to a paid staff, (d) improving transitions between CRO's, and (e) having the Committee reach out to the CRO prior to the by-election.

DIXON: Inquired into why Thibaudeau did not use an online poster creation software instead of typing and distributing the poster as a plain-text word document. Expressed concern that, despite a conversation in which Councillor Beasley cautioned Thibaudeau as to the quality of the posters, there was a subsequent release of a job posting done in the same style.

THIBAUDEAU: Responded that he made the job posting advertisement under time pressure when, after four months, there were no applicants to the DRO position.

SUNDAY: Concurred with Thibaudeau's proposal as the marketing department was perpetually busy.

HADDOUCHE: Inquired into why Thibaudeau proposes that the Committee connect with the CRO as opposed to vice versa.

THIBAUDEAU: Agreed that the CRO could connect with CAC.

BHATNAGAR: Clarified that the Marketing Department has sufficient funding but that there was staff who were on medical leave. Noted that the Committee is exploring restructuring the reporting relationship between the CRO and Students' Union. Confirmed that the Committee will review Thibaudeau's proposals and, where reasonable, implement them. Expressed concern that Thibaudeau is creating a blame culture in singling out the Marketing Department for the quality of the by-election advertising.

THIBAUDEAU: Clarified that the Marketing Department has the technical expertise to carry out the work he needed but that they did not have the manpower required.

THIBAUDEAU: Noted that he accepted the CRO job without another job but he later started to work full time

VARGAS ALBA: Emphasised that Thibaudeau's Recommendations should be fully considered and implemented. Inquired into whether Thibaudeau had discussions with other SU staff apart from his marketing inquiries.

THIBAudeau: Responded in the affirmative.

BEASLEY: Inquired into whether Thibaudeau has suggestions as to how the Committee could restructure the Council-CRO reporting relationship.

THIBAudeau: Responded that the CRO should have regular meetings with Council Administration Committee, Bylaw Committee, and the President.

VARGAS ALBA: Suggested that CAC should connect with the CRO as it is the role of the employer to direct the employee.

**2019-12/3b** **BEASLEY MOVES** to Update Standing Orders.  
See CAC-2019-12.02.

**2019-12/4** **INFORMATION ITEMS**

**2019-12/4a** CAC Minutes, (CAC-2019-11-M) - Friday, October 4, 2019.

*Not yet available. Meeting took place after the agenda was released.*

**2019-12/4b** CAC Minutes, (CAC-2019-10-M) - Tuesday, September 24, 2019.

*Not yet available. Recording was recently provided to Administrative Clerk.*

**2019-12/4c** CRO, By-Election Report.

See CAC-2019-12.01.

**2019-12/4d** Standing Orders Update(s).

See CAC-2019-12.02.

**2019-12/5** **ADJOURNMENT**  
BEASLEY: Adjourned the meeting at 5:50pm.

**2019-12/5a** **Next Meeting:** TBD.

#### **SUMMARY OF MOTIONS**

<b>MOTION</b>	<b>VOTES</b>
<b>STATT/BLONDIN MOVED</b> to approve the agenda.	CARRIED
<b>BEASLEY/STATT MOVED</b> to allocate \$425 of CAC budget to ARRC Recommendations Launch.	CARRIED

**Friday, October 4, 2019**

**5:00pm**

**SUB 6-06**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

**ATTENDANCE**

NAME	PROXY	PRESENT	SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT)
Chris Beasley (Chair)		Y	
Amlan Bose		Y	
Nathan Sunday		N	
Juan Vargas Alba		N	
Rowan Ley		N	
David Draper		Y	
Akanksha Bhatnagar		Y	
Charles Blondin		Y	

**MINUTES (CAC-2019-11)**

**2019-11/1     INTRODUCTION**

**2019-11/1a     Call to Order**

BEASLEY: Called the meeting to order at 5:01pm.

**2019-11/1b     Approval of Agenda**

**DRAPER/STATT MOVED** to approve the agenda.

CARRIED

**2019-11/1c     Approval of Minutes**

N/A



**2019-11/1d Chair's Business**

BEASLEY: Noted that, during CAC-2019-10-M, the Committee raises concerns as to the performance of the Chief Returning Officer and Elections Office. Noted that Councillor Bose accompanied him to meet with the current CRO on September 26 to outline the Committee's concerns. Noted that these concerns included the CRO's lateness to a candidates meeting, disorderly scheduling, poor quality of the elections advertising, hiring of the deputy returning officers, and failure to update the Students' Union website. Noted that the CRO prepared a written response to these concerns as CAC-2019-12-01. Noted that the CRO will present to the Committee on October 8th to explain his proposed reforms to the elections process.

**BHATNAGAR/STATT MOVED** to enter the meeting into camera.  
CARRIED

**BHATNAGAR/DRAPER MOVED** to exit the meeting from in camera.  
CARRIED

**2019-11/2 QUESTION/DISCUSSION PERIOD**

**2019-11/2a** By-Election Discussion

**2019-11/2b** Supporting the Elections Office Going Forward

See CAC-2019-11.02 and CAC-2019-11.03.

**2019-11/3 COMMITTEE BUSINESS**

**2019-11/4 INFORMATION ITEMS**

**2019-11/4a** CAC Minutes, (CAC-2019-10-M) - Tuesday, September 24, 2019.

*Recording was not provided to the Administrative Clerk. Completed minutes will be attached once available.*

**2019-11/4b** CRO Timeline.

See CAC-2019-11.02.

**2019-11/4c** "Elections Office Update" - Presentation.

See CAC-2019-11.03.

**2019-11/5 ADJOURNMENT**

BEASLEY: Adjourned the meeting at 5:58pm.

**2019-11/5a** **Next Meeting:** Tuesday, October 8, 2019 at 5:00PM in Council Chambers.

**Tuesday, September 24, 2019  
5:00pm  
Council Chambers, University Hall**

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**ATTENDANCE**

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Chris Beasley (Chair)		Y	
Amlan Bose		Y	
Tahra Haddouche		Y	
Nathan Sunday		N	
Juan Vargas Alba		Y	
Akanksha Bhatnagar		Y	
Talia Dixon		Y	
Luke Statt		Y	

**MINUTES (CAC-2019-10)**

**2019-10/1     INTRODUCTION**

**2019-10/1a     Call to Order**

BEASLEY: Called the meeting to order at 5:17pm.

**2019-10/1b     Approval of Agenda**

BEASLEY/HADDOUCHE MOVED to approve the agenda.  
CARRIED

**2019-10/1c     Approval of Minutes**

BHATNAGAR/BOSE MOVED to approve the minutes of CAC-2019-9-M.

CARRIED  
Statt abstains.

**2019-10/1d Chair's Business**

BEASLEY: Noted that he investigated how Council can adopt the practices of the University of Prince Edward Island Students' Union in regards to their live streaming of Council assemblies. Considered that Council's livestream could be improved with having loading screens, pans to the person who is speaking, and having the Executive sing a song at the conclusion of the stream.

BHATNAGAR: Expressed concern that the proposal to create the Task Force on Representation was submit to become an item on Council without discussion at the Committee in the first instance.

HADDOUCHE: Inquired into whether the staffing of the Structural Composition Task Force is a time-sensitive issue.

BHATNAGAR: Responded in the affirmative. Noted that the Task Force must produce its Recommendation by January 30, 2020.

**2019-10/2 QUESTION/DISCUSSION PERIOD**

**2019-10/2c** By Election Discussion

BEALSEY: Noted that councillors expressed concern about the running of the by-elections and the abilities of the current Chief Returning Officer, James Thibaudeau.

HADDOUCHE: Expressed concern that Thibaudeau is abrogating his duty as, instead of spending his time fulfilling the responsibilities of the Chief Returning Officer, is doing another education job. Noted that Council was right to hesitate ratifying Thibaudeau, however his hiring was approved by a margin of one vote.

**BOSE/BHATNAGAR MOVED** to enter the meeting to in camera.

CARRIED

**2019-10/2a** Changes to Attendance Regulation

**BEASLEY/BOSE MOVED** to exit the meeting from in camera.

CARRIED

BEASLEY: Determined to discuss 2019-10/2a at the next meeting.

**2019-10/2b** Council Meeting Locations

VARGAS ALBA: Proposed hiring a knowledge keeper for the meeting occurring Tuesday, October 22, 2019 at 6:00PM in Wahkohtowin Lodge on Augustana Campus.

STATT: Proposed using \$700 dollars from the Council Administration Committee to find the remaining funds for the Aboriginal Relations & Reconciliation Committee Recommendations Launch, the total cost of which was \$2434.

HADDOUCHE: Expressed concern that this added cost was not originally anticipated. Inquired into what would occur if the Committee does not grant this disbursement.

STATT: Responded that the cost increased as the scope of the event expanded. Clarified that, if the disbursement is not approved, the Students' Union will run a deficit.

BEASLEY: Determined to make a motion to approve this cost at the next meeting.

**2019-10/2d** ARRC Rollout

**2019-10/3** **COMMITTEE BUSINESS**

**2019-10/4** **INFORMATION ITEMS**

**2019-10/4a** CAC Minutes, (CAC-2019-09-M) - Tuesday, September 10, 2019.

See CAC-2019-10.01.

**2019-10/5** **ADJOURNMENT**

BEASLEY: Adjourned the meeting at 5:53pm.

**2019-10/5a** **Next Meeting:** Tuesday, September 24, 2019 at 5:00PM in Council Chambers.

## 19 Attendance Requirements

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1. The Speaker will take attendance orally two or three times each meeting: once during Speaker's Business, once prior to the recess if needed, and once immediately prior to adjournment or at 9:00 p.m., whichever is earlier.
2. Attendance will be recorded on the Students' Council Attendance Spreadsheet in the following manner:
  - a. The number denoting the amount of roll calls present (0, 1, 2, 3),
  - b. A suffix of (P) denoting present by proxy or councillor-designate and (T) denoting present by teleconference either via the Students' Council livestream, Skype, telephone, etc.
  - c. **Members of Council are required to indicate in the affirmative if they are in physical attendance or on the livestream to be recorded as present**
3. Members of Students' Council may attend Council meetings via audio/video conference services upon providing the Speaker with appropriate notification. Members attending via audio/video conference services may continue doing so during in-camera sessions.
4. Formal attendance regulations and penalties for Students' Council and its Standing Committees are outlined in Bylaw 100.