

**Tuesday, September 24, 2019
5:00pm
Council Chambers, University Hall**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

AGENDA (CAC-2019-10)

- 2019-10/1 INTRODUCTION**
- 2019-10/1a Call to Order**
- 2019-10/1b Approval of Agenda**
- 2019-10/1c Approval of Minutes**
- 2019-10/1d Chair's Business**
- 2019-10/2 QUESTION/DISCUSSION PERIOD**
- 2019-10/2a Changes to Attendance Regulation**
- 2019-10/2b Council Meeting Locations**
- 2019-10/3 COMMITTEE BUSINESS**
- 2019-10/4 INFORMATION ITEMS**
- 2019-10/4a CAC Minutes, (CAC-2019-09-M) - Tuesday, September 10, 2019.**
- See CAC-2019-10.01.
- 2019-10/5 ADJOURNMENT**
- 2019-10/5a Next Meeting: Tuesday, September 24, 2019 at 5:00PM in Council Chambers.**



University of Alberta Students' Union
COUNCIL ADMINISTRATION
COMMITTEE

Tuesday, September 10, 2019
5:00pm
Council Chambers, University Hall

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

ATTENDANCE

NAME	PROXY	PRESENT	SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT)
Chris Beasley (Chair)		Y	
Amlan Bose		Y	
Tahra Haddouche		N	
Nathan Sunday		Y	
Juan Vargas Alba		Y	
Akanksha Bhatnagar		Y	
Talia Dixon		Y	
Rowan Ley		Y	

MINUTES (CAC-2019-09)

2019-09/1 INTRODUCTION

2019-09/1a Call to Order

BEASLEY: Called the meeting to order at 5:01pm

2019-09/1b Approval of Agenda

BEASLEY MOVED to add item 2019-09/3a to the agenda.

BOSE MOVED to add item 2019-09/2d to the agenda.

SUNDAY/VARGAS ALBA MOVED to approve the agenda as amended.

CARRIED

2019-09/1c **Approval of Minutes**
SUNDAY/VARGAS ALBA MOVED to approve the minutes of CAC-2019-08-M.
CARRIED

2019-09/1d **Chair's Business**

BEASLEY: Confirmed that all Council jackets arrived without complication and have, for the most part, been received by councillors.

2019-09/2 **QUESTION/DISCUSSION PERIOD**

2019-09/2a Facebook Live-streaming of Students' Council

See CAC-2019-09.02.

LEY: Expressed concern that the current Adobe livestreaming system is inconvenient to use as it requires students to create an account and access it on another platform. Noted, in comparison, livestreaming via Facebook supports passive engagement as it will appear in student's newsfeeds. Proposed switching livestreaming platforms. Suggested that this change will improve transparency and cost nothing or very little.

BHATNAGAR: Proposed that the Committee use the same system as the University of Prince Edward Island Students' Union which features slides that notify viewers when the Council session is on break or in camera.

VARGAS ALBA: Inquired into why Council, in past, stopped livestreaming via Facebook.

SUNDAY: Responded that some members of Council expressed concern as to comments students asked in the livestream.

BOSE: Suggested that students should be allowed to publicly criticize Council in the Facebook livestreaming comments. Noted that, even if viewers show a degree of impropriety, this only reflects badly on them and not Council.

BHATNAGAR: Expressed concern that, for a contentious item, viewers could ask a large number of questions and delay the meeting. Noted that the Speaker, or moderator, would have to exercise discretion in denying or approving questions from students. Proposed further developing Council Standing Orders with a procedure for livestreaming via Facebook.

VARGAS ALBA: Noted that online questions and comments would have to conform to the same standards to which in-person meeting attendees are bound.

DIXON: Suggested that livestreaming on Facebook will not necessarily improve student engagement with Council.

BHATNAGAR: Identified that the Students' Union doubled its Facebook following in the last six months.

BEASLEY: Determined to investigate how Council can emulate the livestreaming practices of the University of Prince Edward Island Students' Union as well what content should be included in the Standing Orders regarding this new method of livestreaming.

2019-09/2b TAWOW and WOW Debrief

SUNDAY: Expressed concern that Council had poor representation at TAWOW as its booth was subsumed into the Students' Union Services booth given that no councillors were present to manage the table independently. Expressed concern that, even if this subsumption had not occurred, Council would still have had a poor representation at TAWOW as it had no specialized materials or giveaways.

BEASLEY: Noted that he made arrangements to have informational postcards at the Council table.

SUNDAY: Clarified that only Councillor Chen attended TAWOW and, thereafter, the Executive represented Council. Clarified that the postcards were for the Get Out the Vote Campaign, not Council. Proposed acquiring and distributing Council specific promotional materials in the future.

BEASLEY: Noted that there were no Council specific materials this year as they could not be prepared in time by SU Marketing.

SUNDAY: Proposed that Beasley relay these difficulties in his transitional report such that the Committee, next session, will be better prepared.

BOSE: Proposed purchasing a standard upright banner specific to Students' Council.

SUNDAY: Proposed distributing Students' Union agendas at TAWOW in the future.

VARGAS ALBA: Expressed concern that the Students' Council, as its branding is similar to the SU Services, has a corporate feel which turns students off. Expressed concern that few students visited the Council table during WOW.

SUNDAY: Expressed concern that, once again, Council failed to adequately represent itself at TAWOW. Expressed concern that this damages Council's credibility.

BEASLEY: Proposed that Council, when tabling, ensure it is separate from other Students' Union tables.

BHATNAGAR: Expressed concern that moving the Council table too far away from the SU tables would preclude staff from representing Council when no councillors are present. Proposed that Council, when tabling, ensure its table is visually separate from

other Students' Union tables.

VARGAS ALBA: Expressed concern that Council does not materials (such as a posterboard) that project to students walking by. Expressed concern that, currently, students must approach the Council table to receive more information and that this hampers engagement.

BOSE: Expressed concern that the Council jackets are not very helpful in allowing students to identify councillors.

BEASLEY: Proposed creating a separate Students' Council logo in a student design contest.

VARGAS ALBA: Proposed changing the colouration of the Council jackets. Expressed concern that too few councillors table at events.

SUNDAY: Proposed writing tabling strategies it into the Committee manual.

2019-09/2c

Task Force on Representation

SUNDAY: Noted that he completed the Task Force composition document.

BEASLEY: Proposed amending the Task Force membership requirements such that its three Council seats are also open to councillors who are members of Bylaw Committee.

SUNDAY: Supported the change.

BOSE: Expressed concern, in regard to the Task Force membership requirements, that three students at large are too many.

SUNDAY: Suggested that students at large provide a unique perspective and that three is not too many.

BHATNAGAR: Concurred with Sunday. Clarified the students at large members are not part of the Task Force quorum requirements and so will not cause difficulty in holding meetings.

SUNDAY/BHATNAGAR MOVED to add to the SC-2019-09 order papers a motion reading that SUNDAY MOVES, on behalf of Council Administration Committee, to form the Council Composition Task Force.

CARRIED

2019-09/2d

Coffee at Council Meetings

BOSE: Proposed providing coffee and tea at meetings in future.

BHATNAGAR: Proposed inquiring with Discover Governance as to whether the current food budget can support his added expense.

VARGAS ALBA: Noted that coffee is not expensive and should not be a problem to provide to Council.

2019-09/3 **COMMITTEE BUSINESS**

2019-09/3a **BEASLEY/BOSE MOVED** to grant Aboriginal Relations & Reconciliation Committee a maximum of \$1000 CAD from the Council Administration Committee Engagement Fund for the purposes of launching the ARRC Recommendations.
CARRIED

SUNDAY: Inquired into how the proposed amount of money requested compares to the overall budget.

BEASLEY: Responded that the proposal seeks \$1000 from a budget of \$1700.

VARGAS ALBA: Noted that ARRC is struggling to set out a clear budget for its Recommendation Launch that it the total amount of CAC funds used may be less than the amount requested.

CARRIED

2019-09/4 **INFORMATION ITEMS**

2019-09/4a CAC Minutes, (CAC-2019-08-M) - Tuesday, August 27, 2019.

See CAC-2019-09.01.

2019-09/4b Facebook Live-streaming of Students' Council.

See CAC-2019-09.02.

2019-09/5 **ADJOURNMENT**

BEASLEY: Adjourned the meeting at 5:44pm.

2019-09/5a **Next Meeting:** Tuesday, September 24, 2019 at 5:00PM in Council Chambers.

SUMMARY OF MOTIONS

MOTION	VOTES
BEASLEY/BOSE MOVED to add item 2019-09/3a to the agenda.	CARRIED
BOSE/BEASLEY MOVED to add item 2019-09/2d to the agenda.	CARRIED

SUNDAY/VARGAS ALBA MOVED to approve the agenda as amended.	CARRIED
SUNDAY/VARGAS ALBA MOVED to approve the minutes of CAC-2019-08-M.	CARRIED
SUNDAY/BHATNAGAR MOVED to add to the SC-2019-09 order papers a motion reading that SUNDAY MOVES, on behalf of Council Administration Committee, to form the Council Composition Task Force.	CARRIED