

**Tuesday, August 13, 2019**

**5:00pm**

**SUB 6-06**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

**AGENDA (CAC-2019-07)**

**2019-07/1     INTRODUCTION**

**2019-07/1a    Call to Order**

**2019-07/1b    Approval of Agenda**

**2019-07/1c    Approval of Minutes**

**2019-07/1d    Chair's Business**

**2019-07/2     QUESTION/DISCUSSION PERIOD**

**2019-07/2a    Discussion of Task Force on Structural Representation**

**2019-07/3     COMMITTEE BUSINESS**

**2019-07/4     INFORMATION ITEMS**

**2019-07/4a    CAC Minutes, (CAC-2019-06-M) - Tuesday, July 30, 2019.**

See CAC-2019-07.01.

**2019-06/5     ADJOURNMENT**

**2019-06/5a    **Next Meeting:** Tuesday, August 27, 2019 at 5:00PM in Council Chambers.**



*University of Alberta Students' Union*  
**COUNCIL ADMINISTRATION**  
**COMMITTEE**

**Tuesday, July 30, 2019**  
**5:00pm**  
**Council Chambers, University Hall**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

**ATTENDANCE**

NAME	PROXY	PRESENT	SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT)
Chris Beasley (Chair)		Y	
Amlan Bose		Y	
Tahra Haddouche		Y	
Nathan Sunday		Y	
Juan Vargas Alba		Y	
Akanksha Bhatnagar		Y	
Adarsh Badesha		Y	

**MINUTES (CAC-2019-06)**

**2019-06/1     INTRODUCTION**

**2019-06/1a     Call to Order**

BEASLEY: Called the meeting to order at 5:05pm.

**2019-06/1b     Approval of Agenda**

**SUNDAY/BHATNAGAR MOVED** to add the item 2019-06/3a to the agenda.

CARRIED

**SUNDAY/BHATNAGAR MOVED** to approve the agenda as amended.

CARRIED

**2019-06/1c     Approval of Minutes**

**BEASLEY/BADESHA MOVED** to approve the minutes of CAC-2019-05-M  
CARRIED

**2019-06/1d Chair's Business**

BEASLEY: Updated the Committee that Council jackets have arrived and that all catering, until the end of the session, will be vegetarian. Requested that members assist in moving the metal catering dishes into the kitchen after meetings in Council Chambers. Noted that Discover Governance has been unable to schedule a KAIROS Blanket Exercise as of yet.

**2019-06/2 QUESTION/DISCUSSION PERIOD**

**2019-06/2a Council Jackets**

BEASLEY: Inquired into whether the Committee approves of requiring councillors to pay a jacket deposit fee as a measure to ensure that jackets are purchased only for those councillors who want them. .

SUNDAY: Expressed concern that a deposit fee may be a financial barrier.

BHATNAGAR: Clarified that, last year, around five jackets were never retrieved by councillors.

HADDOUCHE: Suggested hand-delivering jackets to councillors during a meeting instead of requiring them to be picked-up.

SUNDAY: Suggested that the funds wasted on unused jackets could be deployed for better uses.

BEASLEY: Determined not to require a deposit for the jackets.

**2019-06/2b August 13<sup>th</sup> Meeting**

BHATNAGAR: Proposed reducing Council's meeting frequency to monthly during the summer portion of the session. Noted that this change effects this goal. Noted that the Executive cannot attend the August 13 meeting.

BADESHA: Expressed concern that reducing the number of meetings occurring in summer, at the beginning of one's term, would reduce the ability of councillors to become engaged with and acclimatized to Council.

SUNDAY: Expressed concern that reducing the total number of meetings would change the ability of councillors to meet attendance requirements.

HADDOUCHE: Considered that, even if the change results in more attendance disqualifications, the Discipline, Interpretation, and Enforcement Board would be lenient with councillors unable to attend meetings in summer.

SUNDAY: Suggested, on the contrary, that it is his experience that DIE Board strictly enforces bylaw and attendance requirements.

**BHATNAGAR/HADDOUCHE MOVED** to cancel the Students' Council meeting of August 13, 2019.

CARRIED

BEASLEY: Determined that the Committee will still meet on August 13 notwithstanding the cancellation of the Council assembly.

**2019-06/2c** Task Force on the Structure of Student Representation

BEASLEY: Outlined that an ARRC Recommendation is that the Committee establish a task force to address the composition of Council. Clarified that the task force would address issues such as changing the representation of faculties or adding new positions with certain constituencies, such as international students. Noted that he created a Google Document with ideas for potential changes. Considered that the task force would culminate in a report or set of recommendations.

BHATNAGAR: Proposed allowing unelected student representative association executives to participate in the Task Force.

BEASLEY: Proposed creating a secondary consultation group whose approval is required to authorise a report produced by the Task Force.

SUNDAY: Supported Beasley's proposal.

BOSE: Proposed that the Task Force also address whether there should be a cap on the number of total councillors and whether councillors not representing faculties should be permitted to vote.

SUNDAY: Requested that members make include their ideas as regards creating the Task Force within his Google Document.

**2019-06/3** **COMMITTEE BUSINESS**

**2019-06/3a** **BHATNAGAR/BOSE MOVES** to approve to amend Standing Orders as attached below.

See CAC-2019-06.02.

BHATNAGAR: Established that, as per the last meeting, she prepared a set of amendments to the Standing Orders whose effect will be to reduce the number of reports required from executives at Council without sacrificing their quality. Noted that she also added provisions related to staggering committee chair reports and Executive reports.

SUNDAY: Inquired into whether these amendments were made with the knowledge that that Bylaw 100 requires the distribution of committee reports once per trimester.

BHATNAGAR: Responded that the trimester requirement would compliment the new, proposed reporting schedule. Emphasised that current Council Standing Orders require an overhaul. Determined to propose amendments for their improvement. Expressed concern that various permissions within the Standing Orders, such as permissions to amend the Council territorial acknowledgement, are not centralized.

SUNDAY: Clarified that the territorial acknowledgement permissions exist with the purpose of allowing students at large, as members of ARRC, to have the ability to vote on and approve any changes to it.

BHATNAGAR: Clarified that she also made a change to mandate that Order Papers need to be published for 2:00pm rather than 5:00pm the Friday before Council.

CARRIED

**2019-06/3a** **SUNDAY/BOSE MOVED** to direct the Council Administrative Clerk to record the questions and answers of the Open Forum and Question Period within the Council Votes & Proceedings.  
CARRIED

**2019-06/4** **INFORMATION ITEMS**

**2019-06/4a** CAC Minutes, (CAC-2019-05-M) - Tuesday, July 16, 2019.  
  
See CAC-2019-06.01.

**2019-06/4b** Changes to Standing Orders for Students' Council Reporting.  
  
See CAC-2019-06.02.

**2019-06/5** **ADJOURNMENT**  
BEASLEY: Adjourned the meeting at 5:45pm.

**2019-06/5a** **Next Meeting:** Tuesday, August 13, 2019 at 5:00PM in Council Chambers.

#### **SUMMARY OF MOTIONS**

<b>MOTION</b>	<b>VOTES</b>
<b>SUNDAY/BHATNAGAR MOVED</b> to add the item 2019-06/3a to the agenda.	CARRIED
<b>SUNDAY/BHATNAGAR MOVED</b> to approve the agenda as amended.	CARRIED

<b>BEASLEY/BADESHA MOVED</b> to approve the minutes of CAC-2019-05-M	CARRIED
<b>BHATNAGAR/HADDOUCHE MOVED</b> to cancel the Students' Council meeting of August 13, 2019.	CARRIED
<b>BHATNAGAR/BOSE MOVES</b> to approve to amend Standing Orders as attached below.	CARRIED
<b>SUNDAY/BOSE MOVED</b> to direct the Council Administrative Clerk to record the questions and answers of the Open Forum and Question Period within the Council Votes & Proceedings.	CARRIED