

**Tuesday, June 18, 2019
5:00pm
Council Chambers, University Hall**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

AGENDA (CAC-2019-03)

- | | |
|-------------------|--|
| 2019-03/1 | <u>INTRODUCTION</u> |
| 2019-03/1a | Call to Order |
| 2019-03/1b | Approval of Agenda |
| 2019-03/1c | Approval of Minutes |
| 2019-03/1d | Chair's Business |
| 2019-03/2 | <u>QUESTION/DISCUSSION PERIOD</u> |
| 2019-03/2a | Catering Changes |
| 2019-03/2a | Council Merch |
| 2019-03/3 | <u>COMMITTEE BUSINESS</u> |
| 2019-03/4 | <u>INFORMATION ITEMS</u> |
| 2019-03/4a | CAC Minutes, (CAC-2019-02-M) - Tuesday, June 4, 2019.

See CAC-2019-03.01. |
| 2019-03/5 | <u>ADJOURNMENT</u> |
| 2019-03/5a | Next Meeting: Tuesday, July 2, 2019 at 5:00PM in Council Chambers. |



University of Alberta Students' Union
COUNCIL ADMINISTRATION
COMMITTEE

Tuesday, June 4, 2019
5:00pm
Council Chambers, University Hall

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

ATTENDANCE

NAME	PROXY	PRESENT	SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT)
Chris Beasley (Chair)		Y	
Amlan Bose		Y	
Tahra Haddouche		Y	
Nathan Sunday		Y	
Juan Vargas Alba		Y	
Yiming Chen		Y	
Akanksha Bhatnagar		Y	

MINUTES (CAC-2019-02)

2019-02/1 **INTRODUCTION**

2019-02/1a **Call to Order**

BEASLEY: Called the meeting to order at 5:05pm.

2019-02/1b **Approval of Agenda**

BOSE/HADDOUCHE MOVED to approve the agenda.

7/0/0 - CARRIED

2019-02/1c **Approval of Minutes**

HADDOUCHE/BOSE MOVED to approve the minutes of CAC-2019-01-M.

6/0/1 - CARRIED

Bhatnagar abstains.

2019-02/1d **Chair's Business**

2019-02/2 **QUESTION/DISCUSSION PERIOD**

2019-02/2a Social Media Engagement

BHATNAGAR: Suggested that the current UofA Students' Council FaceBook Page is poorly run. Proposed identifying a member of the Committee to summarize the Council meeting or order paper and send it to the UASU social media team for publication. Clarified that the social media managers will not create Council content. Considered that all councillors could use the communal Council page in future. Expressed concern that, in past, UASU dollars were used to drive followership on members' personal pages.

SUNDAY: Noted that Section 31 Annex 7 of the Students' Council includes a Social Media Policy that provides for the selection of a Committee member as a social media administrator.

BOSE: Expressed concern that students often cannot differentiate between the Students' Union and faculty associations.

BHATNAGAR: Proposed profiling councillors on social media to improve student engagement. Confirmed that councillors can get free photos from SUBphoto.

BOSE: Proposed streaming the Council meetings via Facebook Live in order to improve engagement.

VARGAS ALBA: Noted that meetings have been streamed on Facebook Live in past.

BHATNAGAR: Indicated that the University of Prince Edward Island Student Union uses an excellent streaming platform and has a graphic that comes up when their Council is in camera.

SUNDAY: Suggested that Council stopped using Facebook Live due to issues with the public commenting. Noted that commenting is permitted on the current Adobe system. Expressed concern that there is no means by which to authenticate the identity of users purporting to be councillors for the purposes of in-camera sessions or attendance.

BOSE: Proposed only enabling Facebook live commenting during question periods.

BHATNAGAR: Clarified that the social media staff people Sarah (who focuses on strategic communications) and Logan (who focuses on engaging communications) are working on consolidating UASU pages.

SUNDAY: Clarified that there is an absent CAC social media secondary administrator.

HADDOUCHE: Determined to act as the social media coordinator on behalf of the Committee.

2019-02/2b

By-Elections

2019-02/2c

Reusable Dish Program

BEASLEY: Clarified that Council is not using the Program at present as councillors were not washing their dishes, a requirement of the Program.

SUNDAY: Volunteered to transport and clean the dishes for each meeting.

BHATNAGAR: Determined to investigate whether the catering staff can transport the reusable dishes when they bring the food.

VARGAS ALBA: Expressed concern at using the catering staff to transport the dishes as other users of the Program do not have this privilege.

BHATNAGAR: Suggested that the staff are already transporting the food from SUB to the meeting room and, therefore, it would be simple for them to bring the plates.

BEASLEY: Noted that the Committee could use spreadsheets, group chat notices, or sign-up sheets to assign responsibility for transporting and handling the dishes. Determined to invite the Program to present to Council.

BHATNAGAR: Requested that this presentation include information concerning how to encourage faculty associations to use the Program.

BOSE: Suggested engaging the emerging Sustainability Committee in using the reusable dishes. Suggested that each member should be responsible for cleaning their dishes.

2019-02/2d

Council Jackets

BEASLEY: Inquired into whether councillors identified sustainable or local manufactures from whom to purchase the jackets.

BOSE: Inquired into whether there will be funds set aside for purchasing jackets for those members of Council that will be elected in the forthcoming by-elections.

BEASLEY: Responded that funds may or may not be set aside depending upon the cost of the items that the Committee selects.

BHATNAGAR: Expressed concern that councillors, in past, did not claim their jackets. Noted that about six jackets were left unclaimed in the 2018-2019 session.

HADDOUCHE: Suggested that members elected in by-elections need not have jackets

ordered for them as the events at which councillors are supposed to wear their jackets will have passed by the end of the by-elections.

BHATNAGAR: Proposed requiring councillors to submit a deposit in order to get a jacket in order to incentivise pickups. Emphasised that the jackets should inspire pride. Expressed concern that councillors do not understand the intent of the jackets.

BOSE: Expressed concern at the quality of the jackets of the 2018-2019 session.

SUNDAY: Proposed asking councillors as a whole whether they would like to have a deposit. Suggested that the jacket deposit could serve similarly to the room-key deposit.

BHATNAGAR: Noted that she ordered nice cardigan sweaters recently. Proposed bringing a different catalog to the Committee. Inquired into whether the issue with the StormTech jackets was cost.

BEASLEY: Responded that the budget for this session is \$2000 and that, last term, the Committee went over budget in spending \$2400.

BHATNAGAR: Proposed ordering generic jackets, without the embroidery, in advance for councillors being elected in by-elections. Proposed connecting with Elizabeth Taylor to investigate alternative clothing options.

BEASLEY: Determined to contact Taylor.

2019-02/2e

Priorities List

SUNDAY: Proposed creating a Council conflict resolution procedure.

HADDOUCHE: Suggested that the Committee of last session believed that the Speaker was the most appropriate individual to mediate conflicts.

SUNDAY: Proposed investigating the composition of Council seats, such as adding one seat for an international student among other options.

HADDOUCHE: Determined to contact the Marketing Department to investigate what plans exist for the promotion of Council at TAWOW.

BEASLEY: Determined to investigate what promotional materials, such as brochures, are available to the Committee.

2019-02/3

COMMITTEE BUSINESS

2019-02/4

INFORMATION ITEMS

2019-02/4a

CAC Minutes, (CAC-2019-01-M) - Tuesday, May 21, 2019.

See CAC-2019-02.01.

2019-02/5 **ADJOURNMENT**

BEASLEY: Adjourned the meeting at 5:52pm.

2019-02/5a **Next Meeting:** Tuesday, June 18, 2019 at 5:00PM in Council Chambers.

SUMMARY OF MOTIONS

MOTION	VOTES
BOSE/DRAPER MOVED to approve the agenda.	9/0/0 - CARRIED
ESMAIL/DIXON MOVED to approve the minutes of FC-2019-01-M.	9/0/0 - CARRIED
MARINAKIS/DIXON MOVED to implement the Executive Compensation Package as Proposed by the 2018/19 Executive Compensation Review Committee.	7/0/0 - CARRIED Statt abstains. Larsen abstains.