



University of Alberta Students' Union
COUNCIL ADMINISTRATION
COMMITTEE

Tuesday, July 10, 2018
5:00PM
Council Chambers, University Hall

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Sauleaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

ATTENDANCE

NAME	PROXY	PRESENT	SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT)
Connor Palindat (Chair)		Y	
Kara Farris	James Thibaudeau	Y	
Levi Flaman		Y	
Michelle Kim		Y	
Steven Lin		0.5	
Reed Larsen		N	
Andre Bourgeois		N	
Joel Agarwal		N	
Luke Statt		N	
Robert Bilak		Y	

MINUTES (CAC 2018-05)

2018-05/1 INTRODUCTION

2018-05/1a Call to Order

PALINDAT: Called the meeting to order at 5:00pm.

2018-05/1b Approval of Agenda

FLAMAN/PALINDAT MOVED to amend the agenda to eliminate the

presentation.
5/0/0 - CARRIED

PALINDAT/THIBAUDEAU MOVED to approve the agenda.
5/0/0 - CARRIED

2018-05/1c Approval of Minutes
FLAMAN/THIBAUDEAU MOVED to approve the minutes of *CAC-2018-04-M*.
4/0/1 - CARRIED

2018-05/1d Chair's Business

2018-05/2 OLD BUSINESS

2018-05/3 NEW BUSINESS

2018-05/3a THIBADEAU/PALINDAT MOVED to update Council Administration Committee Standing Orders as attached.

See CAC-2018-05.02.

PALINDAT: New version includes expectations about Faculty Association(s) communication and volunteering during the first few weeks of the academic year. A new amendment regarding the social media sub-committee will be added in the near future.

FLAMAN: Indicated that he believed it was better to reward involved individuals, than to "punish" less-involved Councillors.

KIM: Believes it is critical to set expectations for incoming Councillors, and that the element of "punishment" does not exist in these amendments.

THIBAUDEAU: There is no punishment mechanism built into these amendments - they are designed to outline expectations.

4/1/1 CARRIED.

2018-05/3b PALINDAT/THIBAUDEAU MOVED to nominate one standing member of the Council Administration Committee as the primary administrator and overseer of Students' Council social media.

FLAMAN nominates **FLAMAN**.

5/0/1 CARRIED.

2018-05/4 DISCUSSION

2018-05/4a Update on Jacket Orders

PALINDAT: Jackets have been ordered - 31, in total. One Councillor will not be receiving one, as they did not respond in time.

2018-05/4b Update on Meeting of Committee Chairs

PALINDAT: Two items are currently included: Roberts' Rules and Discover Governance.

2018-05/4c Update on Facebook Ads

THIBAUDEAU: Little in the way of professional surveys/academic research; however, there is/are "strength in numbers".

Facebook ads will not harm organic reach. Over the past four years, Facebook has continued to cut down on companies/organizations organic reach (i.e. the percentage of people who subscribe to your page, will see your post on another timeline). Paid ads are the best way to reach a larger amount of people.

Varied social media content will be is more successful - especially, videos.

2018-05/4d Creation of Social Meeting Subcommittee

PALINDAT: Currently working on it; hopefully, it will be ready for the next meeting.

2018-05/5 **CONFIRMATION OF NEXT MEETING DATE**

2018-05/5a **Next Meeting:** Tuesday, August 21, 2018 @ 5:00PM in Council Chambers.

2018-05/6 **ADJOURNMENT**

PALINDAT: Adjourned the meeting at 5:21pm.

SUMMARY OF MOTIONS

MOTION	VOTES
FLAMAN/PALINDAT MOVED to amend the agenda to eliminate the presentation.	5/0/0 - CARRIED
PALINDAT/THIBAUDEAU MOVED to approve the agenda.	5/0/0 - CARRIED
FLAMAN/THIBAUDEAU MOVED to approve the minutes of <i>CAC-2018-04-M</i> .	4/0/1 - CARRIED

THIBADEAU/PALINDAT MOVED to update Council Administration Committee Standing Orders as attached.	4/1/1 CARRIED.
PALINDAT/THIBAUDEAU MOVED to nominate one standing member of the Council Administration Committee as the primary administrator and overseer of Students' Council social media.	FLAMAN APPOINTED. 5/0/1.