



*University of Alberta Students' Union*  
**COUNCIL ADMINISTRATION**  
**COMMITTEE**

**Tuesday, January 23, 2018**

**5:00PM**

**Council Chambers, University Hall**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory.

We are grateful to be on Cree, Dene, Sauteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the

University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

**ATTENDANCE**

NAME	PROXY	PRESENT	SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT)
Connor Palindat (Chair)		Y	
Nathan Sunday		Y	
Delane Howie		Y	
Nicole Jones	Shane Scott	Y	
Genna DiPinto	Robyn Paches	Y	
Kara Farris		Y	
Brandon Christensen		Y	
Levi Flaman		Y	
Ilya Ushakov		Y	
Robert Bilak		Y	
James Thibaudeau		Y	

**MINUTES (CAC 2017-19)**

**2017-19/1     INTRODUCTION**

**2017-19/1a     Call to Order**  
SUNDAY: Called meeting to order at 5:02.

- 2017-19/1b      Approval of Agenda**  
 THIBAUDEAU, PALINDAT: Moved amend the agenda to add *2017-19/4b*, concerning a Campus Food Bank Charity Event, to the discussion items.  
 9/0/0
- PALINDAT, CHRISTENSEN: Moved to approve the agenda as amended.  
 9/0/0
- 2017-19/1c      Approval of Minutes**  
 PACHES, CHRISTENSEN: Moved to approve the minutes of *CAC-2017-18-M*.  
 8/0/1  
 Thibaudeau abstains.
- 2017-19/1d      Chair's Business**
- Announced that the Students' Council Social Media Policy is complete.  
 Determined to bring the policy to the next meeting of Council Administration Committee.
- 2017-19/1e      CAC Budget Report**
- See CAC 2017-19.02.
- 2017-19/2      OLD BUSINESS**
- 2017-19/3      NEW BUSINESS**
- 2017-19/3a      PALINDAT/CHRISTENSEN MOVED** to remove Councillor Sunday as chair of the Council Administration Committee.
- FLAMAN, PALINDAT: Moved to continue the the meeting *In camera*.  
 11/0/0
- FLAMAN, CHRISTENSEN: Moved to continue the meeting out of *In camera*.  
 11/0/0
- 9/0/1**
- PACHES: Assumed the role of acting-chair via acclimation.
- See CAC 2017-19.03
- 2017-19/3b      CHRISTENSEN/FARRIS MOVED** to initiate an election for chairperson of Council Administration Committee.
- CHRISTENSEN: Nominated Palindat; accepted.
- Councillor Palindat is declared chairperson of Council Administration Committee

via acclimation.

**2017-19/3c** **FLAMAN/PALINDAT MOVED** to amend Students Council Standing Orders as follows

## 18 Recess/Assembly

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1. Students' Council will recess for fifteen (15) minutes immediately after the first item of business is disposed of, at least ninety (90) minutes after the Call to Order. **Attendance will be taken upon completion of the recess.**
2. Students' Council shall automatically adjourn at 10:00 p.m. with final attendance taken.
3. All items of business impacted by 18(2), shall be automatically carried over to the next regularly scheduled meeting.

## 19 Attendance Requirements

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1. The Speaker will take attendance orally **three times twice** each meeting: once during Speaker's Business, **immediately prior to the beginning of the recess**, and once immediately prior to adjournment or at 10:00 p.m., whichever is earlier.
2. Should a Councillor be absent for 3 consecutive meetings in a semester, CAC will notify that Councillor's Faculty Association. Missed meetings not subject to this section are those attended by proxies or attended through alternate means as approved by the Speaker.
3. Councillors may attend Council meetings via audio/video conference services upon providing the Speaker with appropriate notification. Councillors attending via audio/video conference services may continue doing so during in-camera sessions.
4. Formal attendance regulations and penalties for Students' Council and its Standing Committees are outlined in Bylaw 100.:

FLAMAN: Established that the amendments arose from the Bylaw meeting *BC 2017-11*. Proposed the addition of a third roll call which would create a more accurate range in attendance-tracking points. Noted members would receive 0.33% attendance per roll call.

THIBAudeau: Suggested the roll call occur prior to the recess, not before, as

proposed. Noted councillors should be able to depart at the recess as it is a natural break of the meeting.

PACHES: Suggested a 0% attendance allocation at the start of the meeting, a 50% at the roll-call during the break, and a 100% at the final roll-call.

CHRISTENSEN: Favoured the end of a recess for roll-call as it is more representative of the true midpoint of the meeting.

HOWIE: Expressed concern over Paches proposal in that councillors could arrive for the midpoint roll call and then promptly depart having received 50% attendance.

SPEAKER: Noted that while Students' Council meetings are technically four hours, they rarely go so late in practice. Suggested the midpoint of the meeting be determined by averaging the length of past meetings.

CHRISTENSEN: Suggested a tally-system for attendance where each 0.33% would translate to one tally to a total of three.

THIBAUDEAU, FARRIS: Moved to amend the Standing Orders to have attendance taken "immediately prior to the beginning of the recess"

6/4/0

THIBAUDEAU: Noted the original attendance policy punished councillors who attended the 90% of the meeting but could not stay for the final roll call.

HOWIE: Suggested members departing immediately after the recess would be disruptive.

**11/0/0**

**2017-19/4      DISCUSSION**

**2017-19/4a**      Other Standing Order Edits  
See CAC 2017-19.04

SPEAKER: Identified inconsistency in that section §2.2 of CAC Standing Orders permits any voting member to hold the office of chairperson while §13.1 of Bylaw 100 requires chairpeople to be permanent members.

FLAMAN: Shared a Standing Orders document with his suggestions. Requested members review the document and provide feedback at the next meeting.

SUNDAY: Proposed the website-accessible Standing Orders accommodate visual

impairment with larger, double-spaced font.

CHRISTENSEN: Noted the current Wiki display system does not lend to formatting.

PACHES: Determined to investigate the accommodation measures.

**2017-19/4b**      Campus Food Bank Charity Event

THIBAUDEAU: Proposed a prize-draw be created for the February 13, 2018 Pandas Hockey home-game. Attendees bringing items for the FoodBank would be entered into the draw. Noted the event would support student engagement.

HOWIE: Inquired into the amount of money required to support the prize-draw.

THIBAUDEAU: Responded that the suggestion amount was \$250.

PACHES: Opposed monetary donations in general. Suggested Students' Council offer in-kind support.

THIBAUDEAU: Suggested discount cards replace a monetary donation.

PACHES: Added that a WoW booth and SU-TV advertisements are possible in-kind substitutes.

USHAKOV: Noted the SU is currently developing a formal agreement with the Golden Bears and Pandas. Declared to work with Thibaudeau in future.

PACHES: Noted he is exploring booking the BearsDen Room for a Students' Council hockey bonding event.

**2017-19/5**      **CONFIRMATION OF NEXT MEETING DATE**

**2017-19/5a**      **Next Meeting:** Tuesday, February 6, 2018 @ 5:00PM on Campus St. Jean.

**2017-19/6**      **ADJOURNMENT**

Meeting adjourned for 5:41pm.

## **SUMMARY OF MOTIONS**

<b>MOTION</b>	<b>VOTES</b>
THIBAudeau, PALINDAT: Moved amend the agenda to add <i>2017-19/4b</i> concerning a Campus Food Bank Charity Event to the discussion items.	9/0/0 - CARRIED
PALINDAT, CHRISTENSEN: Moved to approve the agenda as amended.	9/0/0 - CARRIED
PACHES, CHRISTENSEN: Moved to approve the minutes of <i>CAC-2017-18-M</i> .	8/0/1 - CARRIED Thibaudeau abstains.
FLAMAN, PALINDAT: Moved to continue the the meeting <i>In camera</i> . 11/0/0	11/0/0 - CARRIED
FLAMAN, CHRISTENSEN: Moved to continue the meeting out of <i>In camera</i> .	11/0/0 - CARRIED
PALINDAT, CHRISTENSEN: Moved to remove Councillor Sunday as chair of the Council Administration Committee.	9/0/1 - CARRIED
CHRISTENSEN/FARRIS: Moved to initiate an election for chairperson of Council Administration Committee.	10/0/0 - CARRIED
THIBAudeau, FARRIS: Moved to amend the Standing Orders to have attendance taken "immediately prior to the beginning of the recess"	6/4/0 - CARRIED
FLAMAN/PALINDAT: Moved amend Students Council Standing Orders as per <i>2017-19/3c</i> .	10/0/0 - CARRIED