



University of Alberta Students' Union
**COUNCIL ADMINISTRATION
COMMITTEE**

Tuesday, October 3, 2017

5:00PM

SUB 6-06

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory.

We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the

University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

ATTENDANCE

NAME	PROXY	PRESENT	SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT)
Nathan Sunday (Chair)		Y	
Delane Howie		Y	
Navneet Gidda		Y	
Nicole Jones		Y	
Genna Dipinto		Y	
Brandon Christensen		Y	
James Thibaudeau		Y	
Ilya Ushakov		Y	
Robyn Paches		Y	
Nick Sorenson		Y	
Shane Scott		Y	
Levi Flaman		Y	
Kara Farris		Y	
Connor Palindat		Y	

MINUTES (CAC 2017-13)

2017-13/1 INTRODUCTION

2017-13/1a Call to Order

SUNDAY: called the meeting to order at 5:00 PM.

2017-13/1b Approval of Agenda

JONES, THIBAudeau moved to approve the agenda.

9/0/0

2017-13/1c Approval of Minutes

Due to an internal confusion, the minutes will need to be sent out later this week for approval.

2017-13/1d Chair's Business

2017-13/2 OLD BUSINESS

SUNDAY: Announced that the councillor jackets have been delivered.

2017-13/3 NEW BUSINESS

SUNDAY: Announced that a new methodology will be used for selecting speakers during CAC Meetings: parties wishing to speak will be noted and then called upon in turn.

HOWIE, USHAKOV: moved to reimburse the \$20 jacket free to all councillors.
12/2/0

HOWIE: Noted councillors should be reimbursed when they arrive to pick-up their jackets at Discover Governance.

2017-13/4 DISCUSSION

2017-13/4a CAC 2017/18 Budget

SUNDAY: Communicated that the budget update will be provided by Gidda at her earliest convenience.

2017-13/4b

Students' Council Facebook Page

SUNDAY: Announced that the page has been launched and is administered as a joint initiative between Discover Governance and himself.

SCOTT: Inquired into whether a councillor has been assigned to manage the page as per the prior discussions.

SUNDAY: Responded by noting the position was offered via email to all; responses were received. Offered the position again to members of CAC orally.

JONES: Declared to manage the new page and confer with Discover Governance on the sorts of posts.

SUNDAY: Noted that Discover Governance will give Jones the permissions for posting.

DIPINTO: Inquired into the objections of the page.

SUNDAY: Responded by noting the page will (1) facilitate outreach outreach giving the example of Facebook events and (2) will provide a space for connecting councillors with the students.

2017-13/4c

Students' Council Office Hours (UPDATE).

JONES: Established that the report on hours was created after considering how to better utilize office space. VP Paches had recommended that ideas for revitalising the space be gathered in a review.

SORENSEN: Inquired into the reasoning behind the involvement of faculty associations.

JONES: Responded that the involvement would build stronger relationships between councillors and their associations.

SORENSEN: Cautioned that the Students' Council offices are removed.

PACHES: Summarised the report in that it

- (1) Does not recommend the council room as a choice for office hours.
- (2) Recommends partnership with faculty associations where possible.
- (3) Recommends accessible hours are established by councillors.

JONES: Noted that faculty associations should be first choice for meeting locations.

PACHES: Recommended that office hours be published and selected around

times relevant to the student constituents. Suggested, as a further step, CAC bring the report to Council as a guideline for determining office hours.

See CAC-2017.13.02.

2017-13/4d

Class Talks - SU Student Services

THIBAUDEAU: Opened that councillors should deliver class talks to their faculty on SU related services. Expressed that educators saw successful students enter university only to struggle. Noted that awareness for Centre for Writing and mental health services can be improved. Suggested that a standard presentation be developed for usage by councillors.

FERRIS: Suggested developing a document to detail where and when classes are held, as well as the instructor's contact information, for arranging talks.

THIBAUDEAU: Agreed that a resource for working with instructors to book presentations would be valuable.

PACHES: Cautioned that having each councillor work independently could create confusion in that a professor could be approached by multiple councillors. Suggested the establishment of a central group to arrange talks. Declared to investigate the existence of SU info slides.

SCOTT: Referenced his departmental experience in that departments can provide class information. Suggested councillors inquire into class schedules on a faculty or departmental basis.

USHAKOV: Noted that CAC should consider the framework of the talk carefully; whether it be formal or informal, long or short. Offered to support Thibaudeau in the talks initiative.

SCOTT: Offered to support to Thibaudeau in classroom talks. Noted the good precedent of SU involvement in the fall and an opportunity to circulate the information cards.

SUNDAY: Suggested APIRG has a list of classes, rooms, professors which CAC could request to access. Suggested professionals from services deliver talks rather than councilors.

PACHES: Clarified that the SU has an information agreement with the Registrar's Office through which class list information can be received. Suggested that instead of general Students' Council class talks, councillors use them to reach out on specific issues.

SCOTT: Advised a signup sheet be circulated at a Students' Council meeting to get a core team together.

PACHES: Invited member to join the new engagement campaign in order to gather voice and consult with students.

THIBAudeau : Declared he will be leading the classroom talks initiative.

2017-13/4e Councillor Jacket Reimbursement to Councillors

SUNDAY: Opened by briefing CAC that:

- (1) Initially, CAC was informed there was \$1600 budgeted for jackets.
- (2) Later, it was found \$2000 existed for the jacket budget.
- (3) Under the impression of a smaller budget, \$20 was charged for jackets.

Noted that CAC has to decide whether to open jacket sales to newly elected councillors or both new and existing.

HOWE: Noted that it is opportune to reimburse councillors the \$20 as they come to pick up their jackets. Suggested CAC only fund jackets for the three newly elected members for speed and cost.

SCOTT: Observed that as jackets were advertised with a cost, it would be exclusionary to return the money and deliver free jackets without providing jackets councillors who could not originally afford the \$20 fee.

SUNDAY: Noted that returning the money and providing jackets to all will reduce the engagement budget to \$565 as the cost of giving free jackets runs over the allotment in the first budget.

SORENSEN: Suggested CAC buy the new jackets with the collected fees and then redistribute the remaining amount proportionally.

CHRISTENSEN: Established that the full amount *must* be refunded as councillors were never intended to pay a fee.

HOWIE, USHAKOV: moved to add Jacket Reimbursement to Councillors to new business.

13/0/0

2017-13/4f Meeting Schedule (i.e. Scheduling Meetings at *Campus St. Jean* and *Augustana Campus*)

HOWIE: Opened by noting that the Students' Council meeting was intended to take place at Campus St. Jean and was advertised as such on the website and newsletter. Noted Augustana could be problematic to host the meeting for February 6th because of weather.

FERRIS: Inquired into the transportation arrangements.

SUNDAY: Responded that a bus takes the members to the meetings. Advised that the special meeting locations and dates be established in a standing order.

HOWIE: Suggested Augustana host the meeting on November 7th and St. Jean host the meeting on February 6th.

SCOTT: Suggested the meeting slated for the 31st be canceled in favor of November 7th to limit the number of meetings from three to two.

HOWIE: Noted the vote for cancelling the meeting slated for October 31st will be moved to the next meeting on October 17th.

2017-13/5 **CONFIRMATION OF NEXT MEETING DATE**

2017-13/5a **Next Meeting:** Tuesday, October 17, 2017 at 5:00PM.

2017-13/6 **ADJOURNMENT**

Adjourned at 5:41 PM.

SUMMARY OF MOTIONS

MOTION	VOTES
JONES, THIBAUDEAU moved to approve the agenda.	9/0/0 - CARRIED
HOWIE, USHAKOV: moved to add Jacket Reimbursement to Councillors to new business.	13/0/0 - CARRIED
HOWIE, USHAKOV: moved to reimburse the \$20 jacket free to all councillors.	12/2/0 - CARRIED