

COUNCIL ADMINISTRATION COMMITTEE

Tuesday, August 15, 2017 5:00PM SUB 6-06

ATTENDANCE

| NAME | PRESENT | PROXY | SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT) |
|-----------------------|---------|-------|--|
| Nathan Sunday (Chair) | Y | | |
| Delane Howie | N | N | Y |
| Nicole Jones | Y | | |
| Navneet Gidda | Y | | |
| Genna Dipinto | N | | |
| James Thibaudeau | Y | | |
| Levi Flaman | Y | | |

AGENDA (CAC 2017-08)

2017-08/1 INTRODUCTION

2017-08/1a Call to Order

SUNDAY CALLS TO ORDER AT 5:00PM.

2017-08/1b Approval of Agenda

JONES/GIDDA MOVE to approve the agenda.

5/0/0. CARRIED.

2017-08/1c Approval of Minutes

Minutes were not made available at this meeting, but will be in the future. If no

changes are made, this statement will remain, as is.

2017-08/1d Chair's Business

2017-08/2 <u>OLD BUSINESS</u>

2017-08/2a SUNDAY/THIBAUDEAU MOVE to allot \$300 to obtain a booth at the Aboriginal Student Services Centre's TAWOW Welcoming Event.

SUNDAY (on behalf of HOWIE): After examining previous year's' budget breakdowns, it looks like this is viable and an effective use of funds. This is a worthwhile expense, but since (HOWIE) is unable to assist in tabling, she is comfortable with whatever decision the Committee moves forward with.

There will be Google Excel document to sign-up for booth shifts at the International Center Orientation and the TAWOW Event.

4/1/0. CARRIED.

FLAMAN supported Council attendance at this event; however, his opposition stemmed from the price-tag. **THIBAUDEAU** and **GIDDA** state that this event is a good opportunity to connect with incoming (or current, as indicated by **SUNDAY**) Aboriginal students who may not be aware of the Aboriginal Relations and Reconciliation Ad Hoc Committee (ARRC).

THIBAUDEAU inquires about whether there was a method of obtaining feedback, anonymously. Google Forms, Feedback slips and Councillor observations were suggested, and could *potentially* be used to craft a report to Council.

2017-08/3 NEW BUSINESS

2017-08/4 <u>DISCUSSION</u>

2017-08/4a CAC 2017/18 Budget.

SUNDAY (summarized): There is no longer a fee associated with the Clubs Fair, for the Students' Council. The overall budget is \$2000, for the year. Budget item "Coffee and Lunch with Constituents" was first discussed".

• With 30 Councillors, this comes to a total of \$150. **FLAMAN** notes that not all Council members will take advantage of this funding.

The budget in previous years has been divided into two even portions; \$1000 for both Council-Wide initiatives and Individual initiatives.

GIDDA inquired as to whether this division had worked in the past, or whether there was a significant amount of Individual initiative funding left over, to which **SUNDAY** replied that there was.

Committee members agree to change the split to \$1500 for Council initiatives and \$500 for Individual initiatives.

• **FLAMAN** suggests \$10 for 500 business cards, to be made available to all

Councillors. This is a suggestion that has been brought forward to both former Vice-President (Finance and Operations) Cody BONDARCHUK and **PACHES**. **GIDDA** notes that this would make Councillor's look more professional in business settings. In total, this would cost approximately \$300, for all of Council.

Name tags were also suggested by **FLAMAN**; however, since the Committee will be moving forward with business cards, there was struck from the budget. Council-branded "swag" was also struck from budget, as it is not cost-effective. Although this is being done by the Education Students' Association (ESA), **THIBAUDEAU** notes that the Students' Union would be paying more than expected as they would have to purchase fair-trade products.

After the motion **2017-08/4a** was decided upon, the Committee returned to this item.

SUNDAY includes "Councillor Binders" as an item on the budget. These would be relatively custom to each Councillor, and include what was relevant to them.

"Faculty Town Halls" was suggested by **FLAMAN** to cover the cost of food/drink and encourage greater attendance. As of now, \$1200 remains to be spent. **THIBAUDEAU** suggests that a budget of \$10 to \$15 could be allocated to each Councillor, who could then collaborate with their Faculty Associations (as Science, Engineering and Education currently do). Smaller faculties (i.e. Open Studies, Medicine and Dentistry or Law) could work together.

SUNDAY notes that Faculty Associations would likely require a contribution from a Councillor to collaborate, but **GIDDA** states that faculties may not require this because of low Councillor-Faculty Association engagement. The former suggests \$200, in total. Committee members were unable to discern an appropriate amount and will just allocate whatever remains following the discussion regarding all other items.

The University of Alberta International's (UAI) Transitions Orientation will not cost any money (except for the pamphlets, that will be printed in bulk).

FLAMAN suggests that the Political Science Undergraduate Students' Association (PSUA) include a Curling League Team for Arts' Councillors. **GIDDA** notes that (a) Political Science students are relatively engaged and (b) this would only serve four members of Council for \$80. This was struck from the budget.

The Campus Cup was suggested; however, it would cost \$450. **FLAMAN** suggests subsidizing part of the cost, but **SUNDAY** believes that this will be worthwhile to fund in total. **GIDDA** suggests allocating \$300 to this. \$900, currently remains.

The Committee strikes Anti-Freeze from this budget.

SUNDAY states that \$500 should be allocated to the creation of Council Binders.

FLAMAN/GIDDA MOVE to approve the 2017/18 CAC Budget, as it currently

stands.

5/0/0. CARRIED.

2017-08/5 CONFIRMATION OF NEXT MEETING DATE

2017-08/5a Next Meeting: Tuesday, August 22, 2017 at 5:00PM.

2017-08/6 ADJOURNMENT

Meeting adjourned at 5:35PM.

SUMMARY OF MOTIONS

| MOTION | VOTES | |
|---|------------------|--|
| JONES/HASSAN MOVE to approve the amended agenda. | 5/0/0 - CARRIED. | |
| SUNDAY/THIBAUDEAU MOVE to allot \$300 to obtain a booth at the Aboriginal Student Services Centre's TAWOW Welcoming Event. | 4/0/1 - CARRIED. | |
| FLAMAN/GIDDA MOVE to approve the 2017/18 CAC Budget, as it currently stands. | 5/0/0 - CARRIED. | |