

COUNCIL ADMINISTRATION COMMITTEE

Tuesday, June 27, 2017 5:00PM Council Chambers, University Hall

ATTENDANCE

NAME	PRESENT	PROXY	SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT)
Nathan Sunday (Chair)	Y		
Delane Howie	Y		
Nicole Jones	Y		
Navneet Gidda	N	Srosh Hassan	N
Genna Dipinto	N		

MINUTES (CAC 2017-04)

2017-04/1 INTRODUCTION

2017-04/1a Call to Order

SUNDAY CALLS TO ORDER AT 5:01PM.

2017-04/1b Approval of Agenda

JONES/HASSAN MOVE to approve the agenda.

6/0/1. CARRIED.

2017-04/1c Approval of Minutes

2017-04/1d Chair's Business

SUNDAY special orders *Students Council Standing Committee Reviews* onto the agenda. The item was not discussed during the meeting.

2017-04/2 <u>OLD BUSINESS</u>

2017-04/3 NEW BUSINESS

2017-04/4 <u>DISCUSSION</u>

2017-04/4a 2017 Clubs Fair

SUNDAY (summarized): After discussion with Student Group Services, the fees associated with Clubs Fair are \$30 for one day or \$17.50 for a half-day. It is not up to CAC to decide how long they would like to have a booth at Clubs Fair; the full five days would be \$150.00. It is not a huge portion of a fairly large outreach budget (\$2000).

FLAMAN (summarized): Checking schedules to determine whether tables can be staffed that long/often will be important, as during the previous year it was challenging to get enough individuals for the full five days.

HOWIE (summarized): Historically, the first two days of Clubs Fair are busier than the last two.

HASSAN/FLAMAN MOVE to use up to \$150.00 from the Council Administration Committee's Outreach Budget for the 2017 Clubs Fair.

7/0/0. CARRIED.

2017-04/4b 2017 TAWOW Orientation

SUNDAY (summarized): This is an Orientation run by the Aboriginal Services Center, with tabling available on their last day in the Education Gym. The fee (for a non-profit, like the Students' Union) would be \$75.00 to be involved. It takes place on August 21, 2017 from 2:00PM to 3:30PM.

FLAMAN (summarized): We should explore the opportunity to be involved in the International Students Orientation (Transitions).

JONES/HOWIE MOVE to use \$75.00 from the Council Administration Committee's Outreach Budget for the 2017 TAWOW Orientation.

6/1/0. FLAMAN ABSTAINS. CARRIED.

2017-04/4c Students' Council Standing Committee Reviews

SUNDAY (summarized): These reviews are designed to answer the following questions;

- 1. Have set a meeting schedule for it's first trimester;
- 2. Have adopted a set of Standing Orders;
- 3. Have set goals on their Legislative Agenda

This will be done for all seven committees; this is not needed for the Aboriginal

Relations and Reconciliation Committee (as it is an "Ad-Hoc Committee"). These reviews involved e-mailing the Chair, and will hopefully be completely by the next meeting.

2017-04/5 CONFIRMATION OF NEXT MEETING DATE

2017-04/5a Next Meeting: Tuesday, July 11, 2017 at 5:00PM.

2017-04/6 ADJOURNMENT

Meeting adjourned at 5:13PM.

SUMMARY OF MOTIONS

MOTION	VOTES	
JONES/HASSAN MOVE to approve the agenda.	6/0/1 - CARRIED.	
MOVE to approve the minutes.		
HASSAN/FLAMAN MOVE to use up to \$150.00 from the Council Administration Committee's Outreach Budget for the 2017 Clubs Fair.	7/0/0 - CARRIED.	
JONES/HOWIE MOVE to use \$75.00 from the Council Administration Committee's Outreach Budget for the 2017 TAWOW Orientation.	6/1/0 - CARRIED. FLAMAN abstains.	