



*University of Alberta Students' Union*  
**COUNCIL ADMINISTRATION**  
**COMMITTEE**

**Tuesday, August 2, 2016**  
**7:00PM**  
**SUB 6-06**

**AGENDA (CAC 2016-06)**

- |                   |                                      |
|-------------------|--------------------------------------|
| <b>2016-06/1</b>  | <b><u>INTRODUCTION</u></b>           |
| <b>2016-06/1a</b> | <b>Call to Order</b>                 |
| <b>2016-06/1b</b> | <b>Approval of Agenda</b>            |
| <b>2016-06/1c</b> | <b>Approval of Minutes</b>           |
| <b>2016-06/1d</b> | <b>Chair's Business</b>              |
| <b>2016-06/2</b>  | <b><u>OLD BUSINESS</u></b>           |
| <b>2016-06/3</b>  | <b><u>NEW BUSINESS</u></b>           |
| <b>2016-06/4</b>  | <b><u>DISCUSSION</u></b>             |
| <b>2016-06/4a</b> | Week of Welcome                      |
| <b>2016-06/4b</b> | Voting Procedures                    |
| <b>2016-06/5</b>  | <b><u>ADJOURNMENT</u></b>            |
| <b>2016-06/5a</b> | <b>Next Meeting:</b> August 16, 2016 |



University of Alberta Students' Union

**COUNCIL  
ADMINISTRATION  
COMMITTEE**

**Tuesday, July 19th, 2016**

**7:00 pm**

**SUB 0-48**

**ATTENDANCE**

| NAME                | PROXY        | PRESENT |
|---------------------|--------------|---------|
| Ben Angus (Chair)   |              | Y       |
| Alex Kwan           |              | Y       |
| Jason Wang          | Nik Viktorov | Y       |
| Reed Larson         |              | Y       |
| Frederique Ndatirwa |              | N       |
| Umer Farooq         |              | N       |
| Brandon Prochnau    |              | Y       |
| Brandon Christensen |              | Y       |
| Fahim Rahman        |              | Y       |

**MINUTES (CAC 2016-05)**

**2016-05/1            INTRODUCTION**

**2016-05/1a            Call to Order**

Meeting called to order at 19:05.

**2016-05/1b**

**Approval of Agenda**

KWAN amended the agenda to include item 4g SU Council's liaisons between the Faculty Associations.

KWAN/LARSON move to approve the agenda as amended.

6/0/0  
CARRIED

**2016-05/1c**

**Approval of Minutes**

CHRISTENSEN/LARSON move to approve the July 5th minutes.

6/0/0  
CARRIED

LARSON/VIKTOROV move to approve the May 10th minutes.

6/0/0  
CARRIED

**2016-05/1d**

**Chair's Business**

**2016-05/2**

**OLD BUSINESS**

**2016-05/3**

**NEW BUSINESS**

**2016-05/4**

**DISCUSSION**

**2016-05/4a**

Bylaw 600 (Bilingualism) – Progress Report

RAHMAN gave an update regarding the bylaw. SU posted

advertisement on Jobkin to recruit members of Bilingual translation committee. The committee needed 2 more members for the selection process. There is no detailed timeline for it until the first meeting, which will be held in mid-August.

**2016-05/4b**

Two person candidates and councilor designate – Update

CHRISTENSEN reported on Bylaw committee's discussion regarding 2-person candidates. The committee thought it is worth experimenting but did not consider it viable. The committee also suggested renaming long term proxy as councilor designate while short term proxy as proxy.

**2016-05/4c**

Executive Parking Passes

LARSON brought up the idea of giving executives parking pass for their parking expenses to support their works. RAHMAN further expanded this idea into an allowance for executives' expenses.

The committee discussed and general thought that this is a good idea but it should be no more than \$1000. CHRISTENSEN also proposed giving parking allowance for committee members. ANGUS suggested revising parking pass for the Council as they expire a month before the term ends.

LARSON will conduct more research regarding this issue.

**2016-05/4d**

Council Apparel

The committee discussed about the price, style and colour of council apparel. The committee agreed to choose jacket as apparel and the price is around \$60. Each councillor will need to pay \$20 for the cost. ANGUS will inquire if there are more colour options, if not the committee agreed to choose black.

The committee also agreed that the order will be open to SU staff, which will be paying the full price of \$60. The committee will confirm the colour within two weeks, and sizing by August 9th so that the apparel will be available by the Week of Welcome. As for payment, the committee will ensure that councilors need to pay

before they can receive their jacket.

**2016-05/4e**

GovWeek

The committee discussed the session and activities the Council will do in GovWeek. The committee decided that the entire Council will hold one good quality session and hold other small events during the week. Event ideas include councilor meet and greet event, classroom talk, and advertising Councillor Connection.

**2016-05/4f**

Council Voting Procedure

LARSON pointed out that there are a lot of ad hoc voting procedures during council meeting, and he prefers to have public recording of the vote to ensure accountability.

The committee discussed various procedures and reasons for an open voting system. The committee favours the placard system and when doubt arises the speaker can resort to row call.

The committee will recommend and try this in the main motions of the next council meeting to see how it goes. Votes will be included in the minutes.

**2016-05/4g**

SU Council's Liaisons between Faculty Associations

KWAN inquired RAHMAN about this liaison. RAHMAN reported that about half of the FAs responded to the email, and explained the expectation of the liaison is to keep the FAs aware of any major motion, especially regarding political policies, in the Council. The liaison will not have any special privileges in the Council.

**2016-05/5**

**ADJOURNMENT**

**2016-05/5a**

**Next Meeting:** August 2, 2016

2016-05/5b

Meeting adjourned at 20:11.

**SUMMARY OF MOTIONS**

| <b>MOTION</b>  | <b>VOTES</b>    |
|--|-----------------|
| KWAN/LARSON move to approve the agenda as amended.       | 6/0/0 - CARRIED |
| CHRISTENSEN/LARSON move to approve the July 5th minutes. | 6/0/0 - CARRIED |
| LARSON/VIKTOROV move to approve the May 10th minutes.    | 6/0/0 - CARRIED |