



University of Alberta Students' Union

**COUNCIL  
ADMINISTRATION  
COMMITTEE**

**Tuesday, May 10th, 2016**

**7:00 pm**

**SUB 0-55**

**ATTENDANCE**

NAME	PROXY	PRESENT
Ben Angus (Chair)		Y
Alex Kwan		Y
Jason Wang	Nik Viktorov	Y
Reed Larson		Y
Frederique Ndatirwa		Y
Victoria Dejong		Y

**MINUTES (CAC 2016-01)**

**2016-01/1      INTRODUCTION**

**2016-01/1a      Call to Order**

Meeting called to order at 19:01.

**2016-01/1b      Approval of Agenda**

KWAN/LARSON move to approve the agenda.

6/0/0  
CARRIED

**2016-01/1c      Approval of Minutes**

**2016-01/1d      Chair's Business**

He will inquire about Council apparel and will present the result in the next meeting.

**2016-01/2      OLD BUSINESS**

**2016-01/3      NEW BUSINESS**

**2016-01/3a      CAC Spring/Summer Goals**

The committee went through individual goal for spring and summer.

KWAN wishes to set up priority before the start of school year in September, and to get in touch with FAs' transition and organize 2 town halls for each FA. Lastly, he wishes to see an increase in Council engagement. He suggested doing something with Gateway.

LARSON wishes something to be done with engagement and representation. He also suggested reviewing the performance of CRO to keep them accountable.

DEJONG wishes to work on the Attendance Policy as there is a lot of issue involved. She also explained the Governance Review Task Force and what it expects the committee to do.

ANGUS wishes to work on Council apparel and Council outreach.

NDATIRWA stresses on the settling the Council apparel so that councilors can wear it to attend FAs' events. She also wishes to see

the Council has a stronger presence at the orientation.

**2016-01/4**

**DISCUSSION**

**2016-01/4a**

May Council Meet-up

ANGUS suggested attending Pride, which will be held in early June. The committee agreed. He will send out an email to the Council to notify councilors.

**2016-01/4b**

Attendance Policy

ANGUS stated that the difficulty for last year was to set a specific guideline and the changing of the standing order. DEJONG added that the issue also involved whether the Council has the right to remove councilors whom are elected by students.

DEJONG pointed out that it is important to outline the expectation of being a councilor. She supported the idea of having an attendance policy.

ANGUS pointed out councilors should aware that they could not represent their constituents if they are absent from Council.

LARSON stressed that the public should be aware of the attendance of councilors.

VIKTOROV asked if there is an appeal process in place for missed councilors to return. The other committee confirmed that there will be an appeal process and re-election process to fill the empty seat.

The committee agreed to keep the idea of changing standing order, and they will make a Google doc for all of their ideas.

**2016-01/5**

**CONFIRMATION OF NEXT MEETING DATE**

**2016-01/5a**

**Next Meeting:** Tuesday, May 24, 2016 @ 7pm

2016-01/6

**ADJOURNMENT**

2016-01/6a

KWAN/LARSON move to adjourn.

6/0/0  
CARRIED

Meeting adjourned at 19:54.

**SUMMARY OF MOTIONS**

<b>MOTION</b>	<b>VOTES</b>
KWAN/LARSON move to approve the agenda.	6/0/0 - CARRIED
KWAN/LARSON move to adjourn.	6/0/0 - CARRIED