

Tuesday, January 12, 2016

5.00pm

SUB 6-06

AGENDA (CAC 2015-12)

- | | |
|-------------------|--|
| 2015-12/1 | <u>INTRODUCTION</u> |
| 2015-12/1a | Call to Order |
| 2015-12/1b | Approval of Agenda |
| 2015-12/1c | Approval of Minutes |
| 2015-12/1d | Chair's Business |
| 2015-12/2 | <u>OLD BUSINESS</u> |
| 2015-12/2a | Council Standing Orders. |
| 2015-12/3 | <u>NEW BUSINESS</u> |
| 2015-12/3a | Committee Reviews. |
| 2015-12/4 | <u>DISCUSSION</u> |
| 2015-12/4a | Council Questionnaire Review. |
| 2015-12/4b | Council Beverage Options. |
| 2015-12/5 | <u>CONFIRMATION OF NEXT MEETING DATE</u> |
| 2015-12/5a | Next Meeting: Tuesday, January 26, 2016 @ 5.00pm in SUB 6-06. |
| 2015-12/6 | <u>ADJOURNMENT</u> |



University of Alberta Students' Union
**COUNCIL ADMINISTRATION
COMMITTEE**

Tuesday November 24, 2015

5:00 pm

SUB 6-06

ATTENDANCE

NAME	PROXY	PRESENT
Donald Ademaj (Chair)		Y
Victoria Dejong		Y
Jared Burton	Azhar Khan	Y
Kevin Wang		Y
Levi Flaman		Y
Vivian Kwan		N
Cody Bondarchuk		N
Saadq Sumar		Y
Thomas Patrick		Y
Colin MacKinnon		Y
Alex Kwan		Y

MINUTES (CAC 2015-011)

2015-011/1 INTRODUCTION

2015-011/1a Call to Order

Meeting called to order at 17:10.

2015-11/1b

Approval of Agenda

PATRICK/MCKINNON move to table item 4b "Business Town Hall."

7/0/0
CARRIED

FLAMAN/WANG K. move to approve the agenda as amended.

7/0/0
CARRIED

2015-11/1c

Approval of Minutes

DEJONG/WANG K. move to approve the minutes.

5/0/2
CARRIED

2015-11/1d

Chair's Business

2015-11/2

OLD BUSINESS

2015-11/3

NEW BUSINESS

2015-11/3a

Council Standing Orders

First change is proposed in Part 2 to add another point under 2.1. The Students' Council will have boarding committee report for order of business along with Executive committee report. Governance Review Taskforce suggested to going thought each committee chair to ask if they had anything to report to keep them accountable. The committee general agreed to this and they discussed if the report should include all other irregular boards.

ADEMAJ commented that the report should only include standing committees and ad hoc committees might not have much to report. SUMAR also suggested to include Board of Governors and other boards who wish to report.

Another change is in 2.5c. FLAMAN added the change to keep it an ongoing thing. ADEMAJ agreed with the change. KHAN suggested to add two sub clauses to avoid contradiction.

The committee discussed the clause about submission of items and cancellation of meetings. The deadline for item is set on the second business day 8am prior to the Council meetings. KWAN asked about late addition. SUMAR clarified that late addition is something of atmost importance, and in that case an emergency meeting can be called. KHAN pointed out that some issue Execs might not deem important while councilors might think important. And SUMAR voiced that some councilors might find some point need discussing in Executive report but it would be too late to bring up in the next meeting if the meeting is cancelled. PATRICK suggested setting the deadline on Monday at noon to give flexibility for late additions. ADEMAJ and SUMAR agreed.

The next change is in Part 12 regarding the privileges of Students' Council's guest. The committee discussed whether guests can speak in question period and not in debate or in both. DEJONG thinks that guests should be able to speak in both question period and debate. SUMAR suggested that guests should be subject to standing orders. FLAMAN, however, thinks that guests should only be able to speak in question period. MCKINNON concerned that there might be enormous speaking turns for one side. PATRICK pointed out that the speaker can handle this situation by suspending standing orders. SUMAR suggested only allow the guests to speak in question period, then the speaker can adjust by suspending standing orders to allow guests to speak during debate. ADEMAJ agreed.

A minor change is in Part 14 to ask for a recess at 10pm. SUMAR justified that the booking of the meeting room ends at 10pm, and the meeting might lose quorum.

BONDARCHUK suggested looking into removing the Call for Divisions to avoid abuse. PATRICK suggested to keep the Call for Divisions in case there is a close vote and to keep accountability. ADEMAJ and FLAMAN agreed. SUMAR pointed out that Secret Ballot do not have precedence over Call for Divisions, so in one case Call for Divisions took place after someone called for Secret Ballot.

PATRICK suggested that Secret Ballot should have precedence if it is called before Call for Divisions. FLAMAN disagreed as Secret Ballot counters the aim of transparency. PATRICK and WANG K. pointed out that there is a need for Secret Ballot in some occasions which involve personal danger or privacy.

ADEMAJ will attach the Standing Orders in his report for next Council meeting and ask if councilors want to go to next CAC meeting to discuss the Standing Orders.

2015-11/4

DISCUSSION

2015-11/4a

Council Gathering

ADEMAJ reminded that the next event is the next day.

December event is Gift Exchange. ADEMAJ will bring it to next Council meeting to ask if councilors interested in participating. The date of event is January 3rd, 2016. ADEMAJ will ask BONDARCHUK to book a room for this event.

2015-11/4b

Council Meetings

The committee discussed the meeting at CSJ and Augustana. The CSJ meeting will be in early January while Augustana will be later in the winter semester.

MCKINNON notified that there will be no issue for parking, and the shuttle bus service can be extended to 8-9 pm. But there will be no service after 9 pm, councilors have to take bus No.4 to go back to North Campus. ADEMAJ suggested January 19th for CSJ meeting. The committee agreed.

There is more transportation problem for Augustana meeting. SUMAR suggested rent a school bus for this meeting. MCKINNON asked if there will be reimbursement if someone drive to Augustana. SUMAR answered that there will not be as there is an alternative method of transportation. The committee decided to have Augustana meeting on March 8th.

2015-11/4c

CRO and DRO

PATRICK asked what the CRO wants to do regarding the upcoming election. ADEMAJ answered that CRO wants to have two DRO this year to help promoting the election, but it is not possible financially. And one of the hiring requirements of DRO will then be experience in getting people to vote. PATRICK suggested if Council is able to help in getting people to vote and garner more applications for Council next year.

2015-11/4d

Committee Review

FLAMAN brought up committee review and it should be done before the first meeting of winter term.

WANG K. will be responsible for Audit Committee; FLAMAN will review Nomination Committee; DEJONG will review Bylaw Committee; ADEMAJ will review Policy Committee and Council Administration Committee; and BURTON will review Finance Committee.

2015-11/5

CONFIRMATION OF NEXT MEETING DATE

2015-11/5a

Next Meeting: Sunday January 3, 2016 @ 5:00pm in SUB 6-06

ADEMAJ will think about the date for the next meeting.

2015-11/6

ADJOURNMENT

2015-11/6a

ADEMAJ/MCKINNON move to adjourn.

8/0/0
CARRIED

Meeting adjourned at 18:47.

SUMMARY OF MOTIONS

MOTION	VOTES
PATRICK/MCKINNON move to table item 4b "Business Town Hall."	7/0/0 - CARRIED
FLAMAN/WANG K. move to approve the agenda as amended.	7/0/0 - CARRIED
DEJONG/WANG K. move to approve the minutes.	5/0/2 - CARRIED
ADEMAJ/MCKINNON move to adjourn.	8/0/0 - CARRIED