



Council Administration Committee (CAC) MINUTES

2014 - 2015 meeting #1

Date: April 29, 2014

Time: 6:34 PM

In Attendance:

Saadiq Sumar

Natalia Binczyk

Tymothy Jaddock

Bashir Mohamed

James Hwang

Jesse Moore (for Marina Banister)

Bo Lun Zhang

Jamie Hudson

Excused Absence:

Others in Attendance:

1. CALL TO ORDER: The meeting was called to order by *Speaker Sumar* at 6:34 PM.

2. APPROVAL OF AGENDA *Councillor Hwang* moved that the *April 29, 2014* agenda be approved as *tabled*.
Seconded by *Councillor Binczyk*.
Vote on Motion
CARRIED 10/0/0

3. APPROVAL OF MINUTES *NIL*

4. ANNOUNCEMENTS *NIL*

5. REVIEW OF ACTION ITEMS *NIL*

6. OLD BUSINESS NIL

7. NEW BUSINESS

Selection of Chair

Councillor Binczyk nominates herself as Chair. No other committee members express interest in chairmanship. Councillor Binczyk declared chair of committee.

Adoption of Standing Orders

Councillor Hwang moved to *adopt CAC Standing Orders*.
The motion was seconded by *Councillor Binczyk*.

Vote on Motion
CARRIED 10/0/0.

Adoption of Meeting Schedule

Committee decided to meet on a regular meeting time of 5:00 PM on Council Tuesdays.

**8. DISCUSSION AND
INFORMATION ITEMS** NIL

9. REPORTS *NIL*

10. CLOSED SESSION *NIL*

11. NEXT MEETING *May 6, 2014 at 5:00 PM.*

12. ADJOURNMENT *Councillor Binczyk* moved that the meeting be adjourned.
The motion was seconded by Councillor Hwang.

Vote on Motion
CARRIED 10/0/0
Meeting adjourned at *6:47 PM*.