



BYLAW COMMITTEE MEETING MINUTES

2012 - 2013 # meeting 3

Date: June 13, 2012

Time: 5:30 pm

In Attendance:

Choudhry, Smith, Babic, Kelly, Kochikuzhyil

Excused Absence:

Khinda, Sumar,

Others in Attendance:

None

**1. CALL TO
ORDER:**

The meeting was called to order by *Smith* at 5:36 pm.

**2. APPROVAL OF
AGENDA**

Kochikuzhyil amended agenda to include *Approval of Agenda, Approval of minutes, announcements, old business, new business, and discussion period.*

Smith moved that the *June 13, 2012* agenda be approved as *amended*.
Seconded by *Kelly*.

Vote on Motion #5 *In Favor* / #0 *Not In Favor* / #2 *Absent*
CARRIED.

**3. APPROVAL OF
MINUTES**

Smith amended minutes to include *not available because don't have access to May 30, 2012 meeting minutes.*

Smith moved that the *May 30, 2012* minutes be approved as *tabled*.
The motion was seconded by *Kelly*.

Vote on Motion #5 *In Favor* / #0 *Not In Favor* / #2 *Absent*
CARRIED.

**4.
ANNOUNCEMENTS**

Replenishment principles passed

**5. REVIEW OF
ACTION ITEMS**

Translation of the passed Replenishment principles into Bylaw form

6. OLD BUSINESS

Replenishment Principles that *Smith* and *Sumar* presented to Council and were passed

9. NEW BUSINESS

Smith moved that editing section 7 subsection 1 is required for Bylaw 2300 which was “In the event of a vacancy in the office of President, Vice president, or Undergraduate Board of Governors Representative, Students’ Council shall a)appoint a qualified Students’ Union member to fill the position, and/ or b)call a by-election for the position” to “In the event of a vacancy in the office of President, Vice President, or Undergraduate Board of Governors Representative, Students’ Council shall:

a) When a vacancy occurs during the period after May 1st and prior to the first Students’ Council meeting in September, council will appoint someone to the position on an interim basis until the by-election and campaign in accordance with Bylaw 2300.

b) When a vacancy occurs in the period after the first Students’ Council meeting in September, but before April 30th, council will appoint someone to the position for the remainder of the term of the elected position”

The motion was seconded by Kelly.

The principles will be an outline because they are already passed so the only thing that needs to be fixed would be grammar.

Questions: If it were the president or vice president’s position to be vacant then something will occur but what happens if an undergraduate board of governors’ representative is vacant? Would it be the same procedure? Is it filling empty seats?

-Board of governor can hypothetically be empty either because the election term runs out or no on runs

Subsection (a)’s goal is express the need to select an interim and subsection (b)’s goal is express the need to select a candidate to serve the remainder of the term

For subsection (2)-the impeachment needs to be tabled because usually occurs after an emergency council meeting; the bylaw specifies on resignation or no date then will be tabled by council

Council Administration Committee is in charge of their monitoring and govern of their bylaws; acting as mediators because they have already passed the bylaw

Vote on Motion # 5 In Favor / #0 Not In Favor / #2 Absent
CARRIED.

Smith moved that editing section 7 subsection 2 I required for Bylaw 2300 which was “In the event of a vacancy in the office of Councillor, the Chief Returning Officer of the Students’ Union shall offer the position to the candidate who would have been elected had another Councillor been allocated to the resigning Councillor’s faculty during the last election before which nominations were open for that faculty”

to “When a vacancy occurs council shall move to create the executive nominee selection committee of four members on the council meeting that immediately follows the vacancy
a)These members shall be taken from students’ council
b)The Executive Nominee Selection committee shall meet in the event if there are more than 10 candidate applications that have been received with the goal of bringing down the candidate list to ten to present to council after the close of nominations
c)The business day immediately following the meeting in which the vacancy occurred, the CRO will make applications for the vacant position available to the Students’ Union membership
d)Nomination shall be closed seven days prior to the next Student Council meeting”

The motion was seconded by *Choudhry*.

Procedure on what happens between the impeachment and the selection process (includes nomination package and how to apply instructions)-2 weeks to give time for executive selection committee to form and another for candidates to advertise

The CRO will inform if the committee should meet; perhaps CRO should chair it? Smith will take a closer look into the details of the nomination process and integration of the duties of the CRO and speaker

Prevent the process from taking more than one cycle of two weeks because although it is a high demand position the committee has four members that may not be able to meet every day

Selection process is based on the candidates’ CVs but not by interview

Process should be kept short because the lack of an executive position is not in the best interests of SU and student body; may have issues with labour laws because it is a paid position

Vote on Motion #5 In Favor / #0 Not In Favor / #2 Absent
CARRIED.

**10. DISCUSSION
AND INFORMATION
ITEMS**

Extrapolation from the Executive/BOG representative replenishment procedure

-Need to figure out: subsections, timelines

-“vacancy”-either add a definition or sub clause stating that this section yields to all the other sections

Time for the upcoming meetings? (Tabled till when all the permanent members are present)

11. REPORTS

a) Smith/ Sumar’s recommendation to the SU to approve the bill #1 to adopt

the Bylaw Replenishment's Principles:

- 1. The Students' Union should have a procedure to replenish vacant Executive and Board of Governors Representative positions that is democratic, expedient, and transparent.*
- 2. An Executive Selection Nomination Committee should be used to narrow the pool of candidates to ten (10) should over ten (10) candidates apply.*
- 3. If the vacancy occurs in time for the position to be filled in the September by-election, an interim executive shall be placed in the position until this by-election, by Students' Council.*
- 4. If the vacancy occurs after the September by-election, Students' Council shall choose the person to fill the position for the remainder of the position's general elected term.*

b) Smith/ Sumar's slide presentation of Replenishment Procedure

Need for this Bylaw-impeachment of one or more members of the Executive or Board of Governors Representative but no process was put into place to fill the vacancy

*Two phases in the timeline-when to appoint an interim (after May 1 and before by-election) and when to appoint someone to the position on a permanent basis (after the first Student council meeting in September and before April 30)
On the meeting that the vacancy occurs-creation of Executive Nominee Selection Committee but only meet if there are more than 10 candidates
Following the council meeting where the vacancy occurs-make application packages, review candidates' CVs
The students' council meeting following the vacancy-interview/question candidate, discussion, candidate selection*

**12. CLOSED
SESSION**

NIL

13. NEXT MEETING

June 27, 2012 and 5:30 pm.

14. ADJOURNMENT

*Smith moved that the meeting be adjourned.
The motion was seconded by Kelly.*

*Vote on Motion #5 In Favor / #0 Not In Favor / #2 Absent
CARRIED.*

Meeting adjourned at 6:36 pm.