

University of Alberta Students' Union
A G E N D A

2014-2015

BYLAW COMMITTEE

Date: Tuesday, May 13th, 2014

Time: 5:30 p.m.

Location: SUB 6-08

- 1) Call to Order
- 2) Approval of the Agenda
 - a) Motion to approve this meeting's agenda as written below.
- 3) Approval of Minutes
 - a) Motion to approve last meeting's minutes as attached.
- 4) Chair's Business
 - a) Committee Membership
 - i) Voting Members: Justis Allard (Excused), Umer Farooq, Jamie Hudson, James Hwang, Humza Makhdoom, Bashir Mohamed, Bo Zhang
 - ii) Guests:
 - b) Approval of Council Report
 - c) Announcements for the Committee
 - i) Relaxed Robert's Rules of Order
 - (1) A relaxed form of Robert's Rules of Order will be implemented, as per Standing Orders section 1(2) and 1(3).
 - (2) Committee members may request for a stricter Robert's Rules of Order, as per Standing Orders section 1(4).
 - ii) Agenda Items Submissions
 - (1) Committee members may send any additional agenda items to the Chair via email by noon, one day prior to the meeting, as per Standing Orders section 4.
- 5) Drafting Referendum & Plebiscite Questions
- 6) Drafting Bylaws for Second Reading
- 7) Other Matters Referred by Council
- 8) Drafting Bills for First Reading

9) Editorial Amendments for Bylaws

10) Miscellaneous Recommendations to Council

11) General Orders

- a) Motion to appoint *A Bylaw Committee Member* as an interim minute-taker.
 - i) The minute-taking service will not be available for May and possibly for June as well, so we need a member to volunteer for the duty.
- b) Individual Goals for Committee Members
 - i) Please prepare individual goals and discuss them, if you have any.
- c) Draftspersons Assigning
 - i) Bylaw Committee's Standing Orders section 11 indicates each bylaw must be assigned a draftsperson from the Committee prior to July.
- d) Meeting Schedule Reconsideration
 - i) The current meeting schedule is no longer accommodating Councillor Zhang's schedules and thus a new meeting schedule should be adopted.

12) Confirmation of Next Meeting Date

- a) Next meeting of the Bylaw Committee will be on Tuesday, May 27th, 2014 at 5:30 p.m. in SUB 6-08, unless otherwise communicated by the Chair via email, as per Bylaw Committee Standing Orders section 3.

13) Attendance Prior to Adjournment

14) Adjournment

- a) Motion to adjourn the meeting.

15) Appendix

- a) Minutes of Last Meeting