



University of Alberta Students' Union

BYLAW COMMITTEE

Tuesday, March 7, 2017

6:00PM

SUB 6-06

We would like to acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Dene, Cree, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge continuing colonial violence and respect Indigenous knowledges and traditions.

AGENDA (BC 2016-17)

2016-17/1 INTRODUCTION

2016-17/1a **Call to Order**

2016-17/1b **Approval of Agenda**

2016-17/1c **Approval of Minutes**

2016-17/1d **Chair's Business**

2016-17/2 QUESTION/DISCUSSION PERIOD

2016-17/3 COMMITTEE BUSINESS

2016-17/3a **Bill #13 - Creation of the *Truth and Reconciliation Committee Implementation Committee - First Reading***

CHRISTENSEN MOVES to approve the first reading of Bill #13 and amend Bylaw 100 to create a new standing committee titled the *Truth and Reconciliation Implementation Committee*, based on the following first principles:

First Principles

1. The Truth and Reconciliation Commission (TRC) was a fundamental component of the Indian Residential Schools Settlement Agreement. The mandate of the TRC was to inform all Canadians of the atrocities which took place in Indian Residential Schools. Residential Schools were

government-sponsored boarding schools established in the mid 19th century, with the sole purpose of the acculturation and complete assimilation of Aboriginal children. As Residential Schools were compulsory, children were forcibly taken from their parents and frequently subjected to physical, emotional, and sexual abuse. The TRC's main goal was to guide both Aboriginal Peoples and Canada-at-large along the path towards reconciliation and healing. In its final report, the TRC listed a set of *Calls for Action*, a set of principles to guide in the journey of reconciliation.

2. The purpose of this committee will be to foster healthy, respectful relationships with Aboriginal students on Campus. Moreover, in further implementing elements of the TRC, Students' Council creates both accountability to Aboriginal students and in carrying the spirit of reconciliation. As many Aboriginal students do not feel the Students' Union represents—or is for—they, the creation and work of this committee would be an effective first-step in assuaging these hesitations.
3. The Truth and Reconciliation Implementation Committee will have the following mandate:
 - a. Shall make recommendations to Students' Council on the implementation of the Truth and Reconciliation Commission's Calls to Action;
 - b. Shall ensure adequate consultation is completed by Students' Council in regards to Aboriginal students on Campus;
 - c. Assist, after consultation, Students' Council in identifying Aboriginal priorities;
 - d. Develop strategies on the respectful implementation of Indigenous knowledges and teachings;
 - e. Foster collaboration between the Students' Council and Aboriginal communities;
 - f. Review Students' Council Standing Committees and report on their progress in implementing the Truth and Reconciliation Commission's *Calls to Action* and how, if they have, represented and consulted Aboriginal Students.

- g. Periodically review the Executive Committee of the Students' Union in relation to the Truth and Reconciliation Commission's Calls to Action and the Truth and Reconciliation Political Policy.
 - h. Facilitate, if necessary, cultural sensitivity training for Students' Council.
4. Membership of this committee will be eight (8).
- a. Five (5) members of Students' Council;
 - b. The Vice-President (Academic);
 - c. The Vice-President (Student Life);
 - d. An Executive member of the Aboriginal Student Council as a non-voting member.
5. Bylaw 100 shall be amended to implement the above changes, including general committee requirements as required for all committees.

2016-17/4 **INFORMATION ITEMS**

2016-17/5 **ADJOURNMENT**

2016-17/5a **Next meeting:** Wednesday, April 5, 2017 @ 6:00 PM.

**BYLAW
COMMITTEE**

Tuesday, January 31, 2017

6:00 PM

SUB 6-06

ATTENDANCE

NAME	PROXY	PRESENT
Brandon Christensen (Chair)		Y
Alexander (Sandy) Brophy	Fahim Rahman	Y
Brandon Prochnau		Y
Delane Howie		N
Eilish McKinlay		Y
Reed Larsen		Y
Robyn Paches		Y

MINUTES (BC 2016-16)

2016-16/1 INTRODUCTION

2016-16/1a **Call to Order**

Meeting called to order at 18:00 (6:00 PM) by CHRISTENSEN.

2016-16/1b **Approval of Agenda**

PACHES/PROCHNAU MOVE to approve the agenda.

5/0/0

CARRIED

2016-16/1c **Approval of Minutes**

CHRISTENSEN/LARSEN MOVE to approve the minutes.

4/0/1 (PROCHNAU abstains)
CARRIED

2016-16/1d Chair's Business

2016-16/1d Attendance

Attendance was taken. Proxies in attendance were noted above.
Councillor Flaman was in attendance for 1 minute.

2016-16/2 QUESTION/DISCUSSION PERIOD

2016-16/2a Planning for the end - last meeting celebration

CHRISTENSEN:

I wanted to make sure we finalized the plan for our "end of year party" we've been talking about. I think we've had a great year and this would be a great way to go.

Committee discusses options.

We will schedule our final meeting for April 5, 2017. It will be held at Earls on Campus.

Also, for the next Bylaw meeting it is currently scheduled at the time of the Mandatory Candidates' Meeting. I think we should reschedule.

Committee discusses options.

The next meeting of Bylaw Committee will be on Wednesday, February 15, 2017 @ 6:00 PM.

2016-16/3 COMMITTEE BUSINESS

2016-16/3a Bill #10 - Standing Committee Attendance Regulations - *Second Reading*

First Principles (Approved Jan. 24, 2017)

1. Councillors are expected to attend, or send a Councillor-Designate, to meetings of standing committees of

which they are members.

2. Attendance shall be taken at the start and end of every standing committee meeting.
 3. Councillor attendance shall be defined as attending for at least one (1) roll call of that committee.
 4. Where a Councillor meets the following criteria for three (3) regularly scheduled meetings, they shall be automatically removed from that standing committee:
 - a. Fails to attend; and
 - b. Fails to provide a formal document to the committee's chair, prior to the start of the meeting, including their written thoughts on all agenda items listed.
1. Any councillor who has been removed from a committee shall be allowed to be re-nominated and re-appointed.
 2. The Speaker shall inform all members of Students' Council of the standing committee attendance regulation at the start of each Students' Council year and at the time of appointment of vacant seats.
 3. Bylaw 100 shall be amended to implement these principles, including the automatic removal of councillors from committees.
 4. This process shall not take effect until the 2017/2018 term of Students' Council.

Second Reading (See Google Drive)

22 Standing Committee Attendance Regulations

1. Attendance of standing committees is defined as attending for at least one (1) roll call of attendance.
2. Councillors are expected to attend, send another Councillor as proxy, or appoint a Councillor-Designate to standing committee meetings as minimum expectation of holding a seat on a given standing committee.
3. Where a Councillor meets the following criteria for three (3) regularly scheduled meetings, they shall be automatically removed from that standing committee:
 1. Fails to attend; and
 2. Fails to provide a formal document to the committee's chair, prior to the start of the meeting, including their written thoughts on all agenda items listed.

2. The committee minute template shall include a criteria in the attendance portion indicating whether the formal document listed in 3(b) was sent by any member.
3. In the event that an individual meets the aforementioned criteria the Chair, or any other member, shall contact the Speaker indicating:
 1. The name of the Committee; and
 2. The name of the Councillor; and
 3. The minute documents showing the Councillors' absence and failure to provide a written statement.
2. Following verification of the information provided, the Speaker shall declare the seat vacant.
3. Any councillor removed from a committee shall *be* able to be re-nominated and re-appointed.
4. The Speaker shall inform all members of Students' Council of these regulations at the start of each Students' Council year and at the time of appointment of vacant seats.
5. Bylaw 100, Section 22 shall take effect starting May 1, 2017 and this clause shall expire thereafter.

SUMMARY OF DISCUSSION:

CHRISTENSEN:

So I quickly transcribed these first principles into second reading. It is fairly consistent with the council-proper attendance policy. A few things have been specified, particularly the new minute document/template requirements.

LARSEN:

Please change item 7 to read "*be* able to". Otherwise I think this is good.

PACHES:

Agree. Just the small typo and otherwise looks good.

All members in agreement.

MOTION:

CHRISTENSEN/LARSEN MOVE to approve the second reading of Bill #10, on the recommendation of Bylaw Committee, according to the

above first principles.

6/0/0

CARRIED

**2016-16/3b Bill #11 - Standing Committee Reports to Students' Council Reform
- *Second Reading***

CHRISTENSEN/PACHES MOVE to approve the second reading for Bill #11, on the recommendation of Bylaw Committee, based on the following first principles:

First Principles (Approved Jan. 24, 2017)

1. Bylaw 100, Section 16 shall be abolished and replaced with a new framework for standing committee reports.
2. Standing committee chairs will complete a written report at the end of each trimester, with the final report forming a transition document for the subsequent term.
3. The report shall be tabled on the order paper for the final Students' Council meeting of each trimester.
4. Each report shall include, at a minimum:
 1. Activities of that committee during the previous trimester; and
 2. A general summary of decisions, recommendations, and motions; and
 3. The presumptive schedule for the coming semester, if applicable.
2. The transition report shall include, at a minimum:
 1. An outline of the committee structure and function; and
 2. The responsibilities of the Chair; and
 3. Future tasks or objectives that should be considered by the incoming committee; and
 4. Advice and recommended changes for the future committee.
2. Bylaw 100 shall be amended to reflect these principles.

Second Reading (See Google Drive)

16 Written Reports

1. Chairs of standing committees shall draft and submit written reports to Students' Council, outlining the activity of their committee, before the last meeting of each trimester.
2. The report tabled for the last meeting of the elected term shall include required transition documentation.
3. Each report shall include the following items, at a minimum:
 1. Activities of that committee during the trimester; and
 2. A general summary of decisions, recommendations and motions made under the authority of that committee; and
 3. The presumptive schedule for the coming semester, if applicable.
2. The transition documentation for the final trimester shall include, at a minimum:
 1. An outline of the committee structure and function; and
 2. The general responsibilities of the Chair; and
 3. Future tasks or objectives that should be considered by the incoming committee; and
 4. Advice to the incoming chair.

SUMMARY OF DISCUSSION:

CHRISTENSEN:

Bill #11 is a fairly basic change for good governance. The second reading changes are largely in keepin with first reading. Are there any comments on Bill #11?

LARSEN:

Reads aloud for clarity.

PROCHNAU:

Please insert a comma in 4. I think that this would be appropriate.

MCKINLAY:

I disagree. I believe the sentence is written beautifully. Also, I like the use of Oxford Commas.

PACHES:

I wish Councillor Howie was here because she's good at grammar. She always keeps our grammar on point.

MCKINLAY:

As she's not here, I will carry out her role in assessing grammar!

PROCHNAU:

Based on my understanding, French grammar is hard!

PACHES:

I agree! Dastardly French grammar.

MCKIKNDLAY:

Yeah for sure. Okay, after reading it I don't think a comma is required in point 4.

Committee otherwise in agreement; no other concerns raised.

MOTION:

CHRISTENSEN/PACHES MOVE to approve the second reading for Bill #11, on the recommendation of Bylaw Committee, based on the following above principles.

6/0/0

CARRIED

2016-16/3c Bill #12 - D.I.E. Board Ruling Review Amendment - *Second Reading*

First Principles (Approved Jan. 24, 2017)

1. The mandated responsibility of reviewing D.I.E. Board Rulings shall be moved from the Council Administration Committee to Bylaw Committee.
2. The timeline for reviewing D.I.E. Board rulings shall be changed from two (2) meetings following the release of ruling to the end of the first August following the ruling's release.
3. Bylaw 100 shall be amended to implement this change.

SUMMARY OF DISCUSSION:

LARSEN:

I'm very in favor of this motion. I think this is a really good, simple change. I'm glad I was part of recommending it as Chair of Council Administration Committee (CAC). Also, as a side note I once helped Discover Governance (DG) work on DIE Board ruling categorization because I was bored.

PACHES:

Next time you're bored please come to my office and do my work for me. I could use some basic, free labor such as yourself.

LARSEN:

Nowadays I don't have much free time. I'm quite busy actually.

MCKINLAY:

Discusses parties and how Larsen probably doesn't have much fun if he enjoys such menial administrative tasks.

RAHMAN:

I would like to receive some acknowledgement as I was the one who suggested this in the first place!

LARSEN:

Well technically, I'm the CAC Chair and it was at CAC that it was brought up so I think that should be considered.

CHRISTENSEN:

Yes, RAHMAN was the "creative brainchild for this idea." Would you like to second the motion on the order paper for Students' Council?

RAHMAN:

I would like to second the main motion on the agenda!

MOTION:

CHRISTENSEN/LARSEN MOVE to approve the second reading of Bill #12, on the recommendation of Bylaw Committee, based on the above first principles (See Google Drive for changes).

6/0/0
CARRIED

2016-16/3d Nursing Undergraduate Association FAMF Referendum Question

The Nursing Undergraduate Association (NUA) has exceedingly progressed as a faculty association in accordance with the Canadian Nursing Student Association (CNSA) as a devoted chapter member, offering significant academic support and growth opportunities as well as development in terms of personal leadership potential and social engagement within the Faculty of Nursing and through opportunities with the CNSA.

As a Faculty Association we are seeking approval from the undergraduate nursing body Student's Union Bylaw Committee to approve our proposal in increasing our Faculty Association Membership Fee from \$8.50 for part time students to \$11.00, and from \$12.50 for full time students to \$15.00 to be voted upon in the upcoming election. These fees are annual and rates would stay the same for satellite campus students.

Our proposed increase would go towards providing more educational opportunities for nursing students such as guest lecturers in special areas of nursing that we are not provided in school, although are crucial to our learning; funding for students to attend conferences such as the Canadian Nursing Student Association Regional and National Conferences important for developing leadership; temporary loans for graduating students needing assistance for grad planning; and finally the development of 2 leadership scholarships emphasizing the importance of leadership in both the community and in nursing, with one being in honor of a recent passing fast tracking student. Other opportunities the Nursing Undergraduate Association already provides and will continue to provide is an outstanding mentorship program, orientation barbecue at the beginning of the year, funding towards clothing orders, fostering pride through free activities and prizes during Nursing Student Week every year, and funding for our CNSA Official and Associate Delegate to attend both the Regional and National Conference to vote on items that directly affect Nursing Undergraduate Students at

the University of Alberta.

Thank you for considering our proposal.

The conditions of the fee are:

1. It shall be distributed according to the framework approved by the University of Alberta Students' Union, Students' Council and is subject to the oversight of the Audit Committee.
2. Part time students will assessed \$11.00 per semester and full time students will be assessed \$15.00 per semester in only the fall and winter semesters.
3. This fee will be charged to all students, including those off-campus.
4. Students may opt out of a certain portion of this fee by contacting the Nursing Undergraduate Association.

Do you support the Nursing Undergraduate Association membership fee of \$11.00 for part-time students and \$15.00 for full-time students to be applied in each of the fall and winter semesters?

SUMMARY OF DISCUSSION:

CHRISTENSEN:

This is a bit wordier than we are used to here. I have only made a few changes for clarity but otherwise I think the committee needs to decide how we're going to be going forward. Should we fully respect the question they've sent us, or take some creative license? I would appreciate your feedback at this point.

PROCHNAU:

I think it is a bit long. I believe we could remove paragraph 1 and 3 and the question would make sense.

PACHES:

What are we allowed to do here? I struggle with this because I'm not sure how to interpret our role. Is it just to remove bias or draft the question?

CHRISTENSEN:

Citing Bylaw 2200 *“Prior to being approved by Council all plebiscite and referendum questions must be drafted by the Bylaw Committee.”*

PROCHNAU:

Should I abstain from this since I have a conflict of interest?

RAHMAN:

Please inform the chair of the conflict and he will moderate and mediate conflict, if present..

PACHES:

I think we should axe the third paragraph. I think this is being used as a platform and campaign tool rather than an unbiased question

MCKINLAY:

I agree, the third paragraph is inappropriate. This question has far too much extraneous detail.

PACHES:

First paragraph is “meh” not biased in my opinion though. I think they need to focus on a good campaign. All of the third paragraph is inappropriate as it is more of a campaign than a question.

LARSEN:

I removed the thank you portion at the end. It is not proper for a referendum question.

PROCHNAU:

We have removed other materials from other questions, why not here?

RAHMAN:

That’s a real good point!

PACHES:

I have a suggestion, highlight the 3rd paragraph and delete.

Mild laughter and glib remarks directed at PACHES.

MCKINLAY:

I'm usually one to push for compassion for these FAMF/DFU questions. However, even I think we need to stop with compassion here, this is a new low.

PROCHNAU:

The NUA abbreviation was defined in the first sentence but then the full name was re-written multiple times. I've since addressed this.

LARSEN:

Do you need the second paragraph really?

Committee discusses.

PACHES:

There's a lot going on here. Where do we begin?

RAHMAN:

If we make a lot of cuts it could be a lot shorter and more efficient.

CHRSITENSEN:

I fear the question, as it is currently written, is maladaptive for the NUA. They think that, by providing more information, they will be more likely to pass the referendum. However, I think people may choose not to read it and thereby not vote.

Committee ponders.

MCKINLAY:

The wording is quite confusing currently. I'm going to try to clarify some of it.

PROCHNAU:

There is too many "ands" in this question. I will address and simplify.

Many random, irrelevant conversations go on at the same time for approximately 10 minutes.

LARSEN:

Can we please go through the various suggestions proposed on the Google Drive one by one.

No one listens as LARSEN and CHRISTENSEN try to gain the attention of the committee.

MCKINLAY:

Do the minute takers leave out the sassy and random remarks from the minutes usually? Like, how does it work. How are they being taken since we have no minute taker?

CHRISTENSEN:

I'm not sure. It really depends. I'm just trying to get down everything that I can.

Conversation drifts to the Gateway (student newspaper).

MCKINLAY:

I'm the only one who can speak ill of the Gateway as I am dating one of the reports. The rest of you are not allowed.

PROCHNAU:

I think I'm allowed to talk about them since they caused GEER WEEK to be banned for 2 years.

Committee works on Google Document.

MCKINLAY:

I would like to accept all the changes and see what happens! I think the question will be much neater.

LARSEN:

Runs through the various changes on the Google Drive, item by item.

PROCHNAU:

I think the first thing we should do is run through all these changes.

Also, the ESS (Engineering Students' Society) has been wanting to redo their FAMF as the situation has changed in Engineering.

Committee discusses merits of removing the 3rd paragraph. Straw poll vote to remove the 3rd paragraph 4/0/1

FINALIZED QUESTION:

The Nursing Undergraduate Association (NUA) is a faculty association working with the Canadian Nursing Student Association (CNSA). The NUA offers academic support, personal leadership development, and social engagement.

The NUA is seeking approval from the undergraduate nursing body for our proposal to increase our Faculty Association Membership Fee from \$8.50 for part time students to \$11.00, and from \$12.50 for full time students to \$15.00. These fees are annual and would stay the same for satellite campus students.

The conditions of the fee are:

1. It shall be distributed according to the framework approved by the University of Alberta Students' Union, Students' Council and is subject to the oversight of the Audit Committee.
2. Part time students will assessed \$11.00 per semester and full time students will be assessed \$15.00 per semester in only the fall and winter semesters.
3. This fee will be charged to all students, including those off-campus.
4. Students may opt out of a certain portion of this fee by contacting the Nursing Undergraduate Association.

Do you support the Nursing Undergraduate Association membership fee of \$11.00 for part-time students and \$15.00 for full-time students to be applied in each of the fall and winter semesters?

MOTION:

CHRISTENSEN/LARSEN MOVE to approve the Nursing Undergraduate

Association FAMF referendum question.

5/0/1 (PROCHNAU abstains)

2016-16/4 INFORMATION ITEMS

2016-16/5 ADJOURNMENT

2016-16/5a **Next Meeting: Wednesday, February 15, 2017 @ 6:00 PM in SUB 6-06.**

2016-16/5b **PROCHNAU/LARSEN MOVE to adjourn at 7:00 PM.**

6/0/0

CARRIED

Meeting adjourned at 19:00 (7:00 PM).

SUMMARY OF MOTIONS

MOTION	VOTES
PACHES/PROCHNAU MOVE to approve the agenda.	5/0/0 - CARRIED
CHRISTENSEN/LARSEN MOVE to approve the minutes.	4/0/1 - CARRIED (PROCHNAU abstains)
CHRISTENSEN/LARSEN MOVE to approve the second reading of Bill #10, on the recommendation of Bylaw Committee, according to the above first principles.	6/0/0 - CARRIED
CHRISTENSEN/PACHES MOVE to approve the second reading for Bill #11, on the recommendation of Bylaw Committee, based on the following above principles.	6/0/0 - CARRIED
CHRISTENSEN/LARSEN MOVE to approve the second reading of Bill #12, on the recommendation of Bylaw Committee, based on the above first principles (See Google Drive for changes).	6/0/0 - CARRIED
CHRISTENSEN/LARSEN MOVE to approve the Nursing Undergraduate Association FAMF referendum question.	5/0/1 (PROCHNAU abstains)
PROCHNAU/LARSEN MOVE to adjourn at 7:00 PM.	6/0/0 - CARRIED