



University of Alberta Students' Union

BYLAW COMMITTEE

Tuesday, February 13, 2018

6:00PM

SUB 0-48

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory.

We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the

University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

AGENDA (BC 2017-13)

2017-13/1 INTRODUCTION

2017-13/1a Call to Order

2017-13/1b Approval of Agenda

2017-13/1c Approval of Minutes

2017-13/1d Chair's Business

2017-13/1e Attendance

2017-13/2 QUESTION/DISCUSSION PERIOD

201-12/2a Final 2017/2018 project discussion and brainstorming

2017-13/3 COMMITTEE BUSINESS

**2017-13/3a *Bill #8 - Students' Council Attendance Regulation Amendment -
Second Reading***

CHRISTENSEN MOVES to approve the second reading of Bill #8 Attendance Regulation Amendment, on the recommendation of Bylaw Committee, based on the following first principles:

First Principles:

1. The current form of the Students' Council attendance regulations have helped improve attendance and engagement to date.
2. The regulations were initially created conservatively to help

- members adjust to the transition.
3. The regulations shall be tightened to continue to improve attendance and engagement.
 4. The regulations shall be amended to apply to “regularly scheduled” meetings only, where regularly scheduled is defined meetings approved in the introductory meeting of Students’ Council.
 5. Bylaw 100 shall be amended to adjust the definition of attendance from “Attendance is defined as attending for at least one (1) roll call of attendance” to
 - a. “Satisfactory Attendance” being defined as attending between 50% and 100% of roll calls in a trimester either in person, by proxy or by teleconferencing,
 - b. “Unsatisfactory Attendance” being defined as attending less than 50% of roll calls in a trimester either in person, by proxy or by teleconferencing.
 6. The criteria for councillor removal from Students’ Council shall remain the constant, being that councillors with “Unsatisfactory Attendance” at the end of the Spring/Summer and Fall trimesters be declared in contravention of Bylaw 100 and automatically removed as a member of Students’ Council.
 7. These changes shall be implemented May 1, 2018.

See Google Drive for second reading changes.

2017-13/4 INFORMATION ITEMS

2017-13/4a BC-2017-12 Meeting Minutes

See BC-2017-12.01

2017-13/5 ADJOURNMENT

2017-13/5a **Next meeting:** Tuesday, March 6, 2018 @ 6:00PM in SUB 0-48.



**BYLAW
COMMITTEE**

**Tuesday, January 30, 2018
5:00 PM
SUB 6-06**

ATTENDANCE

NAME	PROXY	PRESENT	SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT)
Brandon Christensen (Chair)		N	Y
Sandy Brophy		N	N
Delane Howie (Interim Chair)		Y	N/A
Nicole Jones		Y	N/A
Robyn Paches		Y	N/A
Alannah Piasecki		Y	N/A
James Thibaudeau		Y	N/A

MINUTES (BC 2017-12)

2017-12/1 INTRODUCTION

2017-12/1a Call to Order

Meeting called to order at 5:00PM by Councillor HOWIE.

2017-12/1b Approval of Agenda

JONES/THIBAUDEAU MOVE to approve the agenda

5/0/0

CARRIED

2017-12/1c Approval of Minutes

HOWIE:

Are there any recommendations for amendments to the last minutes?

PIASECKI:

On page 13, the "he/she" gender language should be changed?

HOWIE:

I agree. Can I get a motion to approve the minutes as adjusted?

PIASECKI/JONES MOVE to approve the minutes.

5/0/0

CARRIED

2017-12/1d Chair's Business

HOWIE:

Informed everyone that Item 3 would be discussed first.

2017-12/1e Attendance

Attendance was taken. Ilya Ushakov, Robert Bilak, Kara Farris were in attendance. Councillor Brophy was not noted to have sent information on agenda items. Councillor Christensen was noted to have sent information item on the agenda.

2017-12/2 QUESTION/DISCUSSION PERIOD

**201-12/2a Policy Committee and Nominating Committee reclassification
Discussion Preliminary**

First Principles

1. Students' council recently passed the second reading of Bill #5, which restructured the committee structure of Students' council
2. The new committee framework includes Legislative, Oversight, Ad-hoc and Task force committees
3. Currently, All former standing committees (Audit, Bylaw, Council Administration, Finance, Nominating, Policy) now reside under legislative committees, whose definition reads "(those) committees that serve a designated legislative function for Students' council"
4. In accordance to their mandate, Nominating and Policy are more

closely associated with Oversight committees, whose definition reads “(those) committees that provide recommendation on internal and external Students’ Union policies and provide guidance, advice, oversight, or other information to the organization on a general topic”

5. To accommodate these committees, bill 100 will be updated as follows:
 - a. The Students’ Union definition of “legislation” will no longer include SU political policy
 - b. Nominating and Policy committees and their mandates shall reside under Bylaw 100 Schedule B, and will be defined as oversight committees

SUMMARY OF DISCUSSION:

THIBAudeau:

After research, found that the mandates of the Policy and the Nominating Committee in particular were strongly associated with recommendations and other definitions under oversight. Therefore he has introduced these first principles and is proposing that we move Policy and Nominating Committee to oversight.

PACHES:

Asked how we can move them?

HOWIE:

Responded it could be done in a few ways and shared Christensen’s notes:

Christensen expressed in his notes that work needs to be done with the two committees before proceeding to rearrange anything and any changes put forward needs to be well thought out.

HOWIE:

Agreed with Christensen and added that Bill 5 was not just on the classification of committees but included other topics like entrenching in bylaw legislative processes for bylaws, policies and the budget, and those legislative processes are directly tied to those committees in their current standing. Also added that she hadn’t looked into Nominating Committee but for Policy Committee it would be a much larger change than a simple

reclassification and would require undoing a lot of things passed in Bill 5 which were important and therefore must be reintegrated. For that this discussion needed to be had at both the committees before proceeding.

THIBAUDEAU:

Wanted to clarify if there could be a restructuring of the committees so it would be under oversight and follow the same process but with the finalization being towards another committee which would then legislate it and take it to the Council.

PACHES:

Asked why couldn't the committee directly recommend it onto Council.

HOWIE:

Responded it could be done, but the big point here was that currently Bylaw states that second readings must be drafted by the assigned committee, that is Bylaw committee specifically needs to draft the second readings for bylaw specific changes, so in this context that could potentially become a sticky situation.

PACHES:

Stated that these first principles were a good starting point and they should now get feedback from the two individual committees before proceeding with the discussion.

THIBAUDEAU:

With respect to Christensen's comment where he stated that 'if the legislative function of the Policy Committee was removed then it would be harder to enforce the political policies of the SU', Thibaudeau wanted to get the committee's thoughts on this as Thibaudeau wasn't too sure if he agreed with it.

PIASECKI:

Voiced that Policy Committee should stay under legislative function because policy is a piece of legislation and moving policy away from legislation would defeat the point of a Policy Committee.

HOWIE:

Restated that the discussion be taken to the two committees and suggested an edit for the First Principles item, point 5, first sentence: "Bill 100 be changed to Bylaw 100"

2017-12/3 **COMMITTEE BUSINESS**

2017-12/3a **Education Students' Association (ESA) FAMF Referendum Question - Drafting**

The Education Students' Association (ESA) is the student Faculty Association for the Faculty of Education, as well as Student Local No.1 of the Alberta Teachers' Association (ATA). As an undergraduate education student, you are not currently charged a Faculty Association Membership Fee (FAMF). Optional membership to the ESA currently costs \$10.00. \$9.00 of this fee goes to the ESA and \$1.00 goes to the ATA as student membership dues.

The proposed FAMF will reduce the membership fee to \$8.00, charged once per year in the fall term. \$7.00 of this fee will go to the ESA and \$1.00 will go to the ATA as student membership dues. The fee will provide the ESA with more funding for student services and events.

The conditions of the fee shall include:

- It shall be distributed according to the framework approved by the University of Alberta Students' Union Students' Council and is subject to the oversight of the Audit Committee.
- This fee will be applied to all undergraduate Education students, except those enrolled in off-campus collaborative programs.
- The same fee will be applied to full-time and part-time students.
- The fee shall not be charged in the Spring/Summer semester.
- Students joining the Faculty of Education after the fee is collected in the Fall term may request a membership by contacting the ESA.
- Students may opt-out of this fee by contacting the ESA before October 31st of the year it is charged.
- The fee will have a three (3) year lifetime with an expiry of September 2021.

Do you support a Faculty Association Membership Fee for the Education Students' Association at \$8.00 per student, per year

effective September 1, 2018?

SUMMARY OF DISCUSSION:

HOWIE:

Informed everyone that Councillor Christensen did send a note and therefore should have his attendance noted. Noted that conditions in the question should be listed in a numbered format instead of bullet points.

PACHES:

Regarding point 2, questioned what a collaborative program is and if it was defined in the University calendar.

KARRIS:

Responded that it is when students take University courses but aren't on campus like being in Red Deer College or Keayno College. It is an official term.

PACHES:

Regarding the second paragraph, suggested removing the phrase "charged once per year in the fall term" and placing it in the conditions section as its own point. Everyone agreed to the change.

HOWIE:

After minor discussion, finalised the draft and moved ahead with the motion.

AMENDED VERSION:

The Education Students' Association (ESA) is the student Faculty Association for the Faculty of Education, as well as Student Local No.1 of the Alberta Teachers' Association (ATA). As an undergraduate education student, you are not currently charged a Faculty Association Membership Fee (FAMF). Optional membership to the ESA currently costs \$10.00. \$9.00 of this fee goes to the ESA and \$1.00 goes to the ATA as student membership dues.

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dues. The fee will provide the ESA with more funding for student services and events.

The conditions of the fee shall include:

1. It shall be distributed according to the framework approved by the University of Alberta Students' Union Students' Council and is subject to the oversight of the Audit Committee.
2. This fee will be applied to all undergraduate Education students, except those enrolled in off-campus collaborative programs.
3. The same fee will be applied to full-time and part-time students.
4. The fee shall only be charged in the Fall semester.
5. Students joining the Faculty of Education after the fee is collected in the Fall term may request a membership by contacting the ESA.
6. Students may opt-out of this fee by contacting the ESA before October 31st of the year it is charged.
7. The fee will have a three (3) year lifetime with an expiry of September 2021.

Do you support a Faculty Association Membership Fee for the Education Students' Association of \$8.00 per student, per year effective September 1, 2018?

MOTION:

HOWIE/THIBAudeau MOVE to approve the amended Education Students' Association (ESA) FAMF Referendum Question as above.

5/0/0

CARRIED

2017-12/3b Organization for Arts Students and Interdisciplinary Studies (OASIS) FAMF Referendum Question - *Drafting*

The Organization for Arts Students and Interdisciplinary Studies (OASIS) is the undergraduate student faculty association for the Faculty of Arts. This proposed Faculty Association Membership Fee (FAMF) will be \$2.50 per semester. This will primarily allow for increased granting capabilities for Arts students.

The conditions of the fee shall include:

1. It shall be distributed according to the framework approved by the University of Alberta Students' Union Students' Council and is subject to the oversight of the Audit Committee.
2. The same fee will be applied to full-time and part-time students.
3. The fee shall not be charged in the Spring/Summer semester.
4. Students may opt-out of this fee by contacting OASIS before the add/drop deadline of each semester.
5. The fee will have a two (2) year lifetime with an expiry of September 1, 2020.

Do you support the introduction of a \$2.50 per student, per semester Faculty Association Membership Fee for the Organization for Arts Students and Interdisciplinary Studies effective September 1, 2018?

SUMMARY OF DISCUSSION:

FARRIS:

Regarding point 3, asked if the "Spring/Summer" will be changed to "Fall" like the previous item.

HOWIE:

Clarified that for the previous item the fee was only being applied once a year whereas for this one it would be applied twice.

PACHES:

Suggested that the "Arts" near the end of the first paragraph should be changed to "arts" because it wasn't the Faculty.

AMENDED VERSION:

The Organization for Arts Students and Interdisciplinary Studies (OASIS) is the undergraduate student faculty association for the Faculty of Arts. This proposed Faculty Association Membership Fee (FAMF) will be \$2.50 per semester. This will primarily allow for increased granting capabilities for arts students.

The conditions of the fee shall include:

1. It shall be distributed according to the framework approved by the University of Alberta Students' Union Students' Council and is subject to the oversight of the Audit Committee.
2. The same fee will be applied to full-time and part-time students.
3. The fee shall not be charged in the Spring/Summer semester.
4. Students may opt-out of this fee by contacting OASIS before the add/drop deadline of each semester.
5. The fee will have a two (2) year lifetime with an expiry of September 1, 2020.

Do you support the introduction of a \$2.50 per student, per semester Faculty Association Membership Fee for the Organization for Arts Students and Interdisciplinary Studies effective September 1, 2018?

MOTION:

HOWIE/PIASECKI MOVE to approve the Organization for Arts Students and Interdisciplinary Studies (OASIS) FAMF Referendum Question

5/0/0

CARRIED

2017-12/4 INFORMATION ITEMS

2017-12/5 ADJOURNMENT

Meeting was adjourned at 5:23pm

2017-12/5a Next meeting: Tuesday, February 13, 2018 @ 6:00PM in SUB 0-48.

SUMMARY OF MOTIONS

MOTION	VOTES
JONES/THIBAudeau MOVE to approve the agenda	5/0/0 CARRIED
PIASECKI/JONES MOVE to approve the minutes.	5/0/0 CARRIED
HOWIE/THIBAudeau MOVE to approve the updated Education Students' Association (ESA) FAMF Referendum Question.	5/0/0 CARRIED
HOWIE/PIASECKI MOVE to approve the updated Organization for Arts Students and Interdisciplinary Studies (OASIS) FAMF Referendum Question	5/0/0 CARRIED