



**BYLAW
COMMITTEE**

**Tuesday, December 12, 2017
5:00 PM
SUB 6-06**

ATTENDANCE

NAME	PROXY	PRESENT	SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT)
Brandon Christensen (Chair)		Y	N/A
Sandy Brophy		N	N
Delane Howie		Y	N/A
Nicole Jones		Y	N/A
Robyn Paches		Y	N/A
Alannah Piasecki		N	Y
James Thibaudeau		Y	N/A

MINUTES (BC 2017-10)

2017-10/1 INTRODUCTION

2017-10/1a Call to Order

Meeting called to order at 5:00PM.

2017-10/1b Approval of Agenda

JONES/THIBAUDEAU MOVED to approved the agenda
5/0/0

2017-10/1c Approval of Minutes

PACHES/HOWIE MOVED to approve the minutes
5/0/0

2017-10/1d Chair's Business

2017-10/1e Attendance

Attendance was taken. Those in attendance were noted above. No additional members were present.

Brophy (did not provide information about minutes) and Piasecki (provided information about minutes) are not present;

2017-10/2 QUESTION/DISCUSSION PERIOD

2017-10/3 COMMITTEE BUSINESS

2017-10/3a Campus Recreation Enhancement Fund (CREF) DFU Plebiscite question

PROPOSED QUESTION:

The Campus Recreation Enhancement Fund (CREF) was created to help ensure that the high quality of Campus and Community Recreation programs, equipment, and facilities remains diverse, convenient, accessible, equitable, and affordable to all University of Alberta Students' Union members. Recreation for all on campus is an integral part of a positive University of Alberta experience. Organizations and departments that apply for funding from CREF must show that their request will have a positive impact on the student's life at the University of Alberta.

In 2017, CREF had thirty-nine applications from student associations, program areas and organizations. Some of the programs and projects that CREF subsidized and supported that were delivered by Campus & Community Recreation had over 35,000 UofA students registrants in 2017-2018 in areas of group fitness, intramurals, clubs sports, aquatics, skating, climbing and instructional recreation.

Do you support the continuation of a Dedicated Fee for the Campus Recreation Enhancement Fund on the conditions that:

1. each full-time and part-time student will continue to be assessed \$4.10 in each of the Fall, Winter, Spring and Summer terms in which they are enrolled;
2. the fund will continue to be distributed to undergraduate students, student groups and for the purpose of ensuring that

programs, equipment, and facilities offered by the University of Alberta's Campus Recreation remain diverse, convenient, accessible, equitable, affordable and of high quality to all Students' Union members at the University of Alberta;

3. any Students' Union member or student groups/clubs can apply to CREFC for funding;
4. Augustana students will continue to be exempt from the fee.

Do you support a \$4.10 fee per student, in the Fall and Winter semester, to the Campus Recreation Enhancement Fund (CREFC)?

SUMMARY OF DISCUSSION:

Christensen:

Said that actually they are going for referendum because they want to raise the fee by \$1, we have to reduce it; initiative was described in a neutral manner, and should not be a campaign tool;

Suggested to read through

Attendees discuss loudly about what they think as they read paragraph by paragraph, statements made by different attendees are

Howie:

Said that: she doesn't like anything about campus if it is singular; we don't say Student Clubs, we say Student Groups;

Paches:

Said that the following sentence looks good: Organizations and departments that apply for funding from CREF must show that their request will have a positive impact on the student's life at the University of Alberta

Howie:

Said that it will be good to add: "distributes grant money for campus recreation activities"

Howie:

Said that they don't need council representation; they use the criteria from creation of Bylaw; and the composition of the committee is needed:

Thibadeau:

Said that students will be charged or assessed in the Spring, Summer and Fall and Winter semesters;

Christensen:

Said that he knows that the fee will go in the last line;

Howie:

Said that they just took that proposal from the top and copy-pasted it, and she would take out “/clubs” on their suggestion in #3, and to write: “any Students' Union member or student groups can apply to CREFC for funding;”

Christensen:

Mentioned that they are okay with #4,

Howie:

Said that she does not know how much change has happened in #4;

Christensen:

Mentioned that the only change is: In Augustana, students have to mention “off-campus”

Asked all to read the fine print

Howie:

Also for the question for Aperg, we said “Do you support a \$4.10 fee per full-time students per semester?” Said that it should be “... full-time and part-time students...”

Added that Part-time and full-time should be, both, hyphenated

Christensen:

Do you have everything we need?

Are we good with this?

(All agree)

FINALIZED VERSION:

The Campus Recreation Enhancement Fund (CREF) was created to help ensure that the high quality of Campus and Community Recreation programs, equipment, and facilities remains diverse, convenient, accessible, equitable, and affordable to all University of Alberta Students' Union members. Annually, CREF distributes approximately \$290,000 in grant funding for recreation at the University of Alberta.

The conditions of the fund will include:

1. Students may not opt out of this fee;
2. The fee will be assessed to each full-time and part-time student. The fee will be assessed in each of the fall, winter, and spring/summer semesters;
3. The fund will continue to be distributed to undergraduate students, student groups and for the purpose of ensuring that programs, equipment, and facilities offered by the University of Alberta's Campus Recreation remain diverse, convenient, accessible, equitable, affordable and of high quality to all Students' Union members at the University of Alberta;
4. INSERT BOARD COMPOSITION HERE
5. Any Students' Union member or student group can apply to CREFC for funding. Requests must demonstrate a positive impact on student life at the University of Alberta;
6. Off-campus students, as defined by the University Calendar, will be included;
7. Augustana students will be exempt from the fee.

Do you support a \$4.10 fee per student per semester, in each of the Fall, Winter and Spring/Summer semesters, to support the Campus Recreation Enhancement Fund (CREF)?

MOTION:

CHRISTENSEN/HOWIE MOVED to approve the amended CREF plebiscite question as listed above.

Carried 5/0/0

2017-10/3b UAFAR DFU Petition Question – *Drafting*

SUMMARY OF DISCUSSION:

An attendee

The composition of the committee is not mentioned

Howie:

Asked what is their intent (i.e. yes, no or may be)?

Said that they did not mention anything about a potential board

Christensen:

This is an approved plebiscite question; I will submitting it to the die-board

Howie:

Said that she is taking out what is in their proposal, but is a scam, so she is just copy-pasting it;

Paches:

Said that they: have the amount per semester and per term; don't have composition of the board;

For revision of one member, asked if they did they mention Augustana?

Howie:

Said that yes they did mention Augustana;

Howie:

Said that they need to make sure that it to be well understood because if the concept will such that if a part-time student at CSJ, who spends more time on this campus and does not spend this fee, will be problematic;

Robyn and herself presented many of these questions in council and many of those went well and some did not; all the stuff that she typed out are the fees and their descriptions;

Christensen:

Said that he is putting the actual questions below, so that they can copy-paste after that

Howie:

Said that: she doesn't like the "can do" in there with real commitment; she will be in favor of editing their description; students can opt-out, and they can say that "student shall have the option to opt-out"

Said that she doesn't use the "can do this" and "can do that" phrases, and that she likes the phrase "this is what they do";

Said that this whole thing is copy-pasted; being pragmatic, questions about the fee need to be fully neutral; and for the intent, she is drafting a point and describing what their function is;

Said that she is drafting a point about DFU and what their function is;

Paches:

Mentioned that for part-time Augustana is exempt, and it can be mentioned that CSJ must pay the fee;

Howie:

You can swing it off-campus;

Howie:

Kept typing, and asked if "do you purchase insurance" is correct wording?

Paches:

Said yes

Howie:

Asked if they said if professors will be UAFAR volunteers?

Read out point #3;

Said that she does not like everything in point #3;

Said she is in favor of alumni on something like a first-aid course to volunteer for any one event and is in favor of the \$0.98 for that;

Said that part-time students were not mentioned and if they should put that:

(Points #4, 5 and 6) and all okay;

Christensen:

Said that it is not required to put part-time students

FINALIZED VERSION:

The University of Alberta First Aid Responders (UAFAR) is currently a student group on campus that is dedicated to increasing campus health and safety through a focus on first aid knowledge and training. First

aid-trained UAFAR volunteers attend University of Alberta campus events as first aid responders completely free of charge, equipped with a full complement of first aid supplies. Certified standard first aid instructors provide several discounted standard first aid classes to students throughout the school year. First aid courses for student groups can also be arranged.

The conditions of the fee will include:

1. Students shall have the option to opt out;
2. The fee will be assessed only in the Fall and Winter Terms;
3. With the establishment of a Dedicated Fee Unit, UAFAR will: support their current services, transition to on-call service, purchase and maintain first aid materials, purchase all necessary insurance, and subsidize standard first aid training for University of Alberta students, staff, and alumni wanting to serve with the UAFAR event and on-call services;
4. The board overseeing the fee shall include a Chair, the President of UAFAR, VP Finance of UAFAR, VP Operations of UAFAR, VP Internal of UAFAR, and a Students' Councillor. The board will be elected by UAFAR members with the exception of the Students' Councillor, who will be appointed by Students' Council.
5. The fee will not be assessed to students at Augustana Campus;
6. Off-campus students, as defined by the University Calendar, are excluded from the fee;

We the undersigned support a fee of \$0.49 per student per semester, in each the Fall and Winter semesters, for full-time and part-time students to fund UAFAR.

MOTION:

CHRISTENSEN/JONES MOVED to approve the UAFAR petition question as listed above.

Carried 5/0/0

2017-10/3c ARRC Standing Orders - *Formal review*

SUMMARY OF DISCUSSION:

Christensen:

Said that they are looking for things that are appropriate for bylaw

Read out the Standing Orders

Howie:

Mentioned that it does not need to be approved but the feedback needs to be noted; It can refer to mandate with membership but nothing else;

Christensen read line by line and attendees listened without asking a lot of questions

Christensen:

These items should be in massive section in Bylaw 100

Howie:

Intermittently expressed what she thought should be appropriate
Identified an item that should not be in Standing Orders and explained why it should be in Standing Orders;
Said that: “holds the authority to make alterations seems fine”;

Thibadeau:

Asked about elder section;

Howie:

Said that elder section is in the budget in the SU budget;
On another point said that they have “cultural sensitivity training, i.e. the gov-camp” On the point of all 38 members..., said that 38 is not a static number;

Christensen:

On Howie’s recommendation, rephrased the point to “total number of council member plus one”

Howie:

On one point, said that Marina can be consulted;

MOTION:

THIBAudeau/HOWIE MOVED to approve the recommendations on the ARRC standing orders to ARRC ad hoc committee

Carried 5/0/0

2017-10/4

INFORMATION ITEMS

2017-10/4c Winter Semester Meeting Schedule - Information Only

- Tuesday, January 16, 2018 @ 6:00PM in SUB 0-48
- Tuesday, February 13, 2018 @ 6:00PM in SUB 0-48
- Tuesday, March 6, 2018 @ 6:00PM in SUB 0-48
- Tuesday, March 20, 2018 @ 6:00PM in SUB 0-48

2017-10/5 ADJOURNMENT

2017-10/5a Next meeting: Tuesday, January 16, 2018 @ 6:00PM in SUB 0-48.

2017-10/5b Howie/Jones MOVE to adjourn at 6:20PM.

CARRIED 6/0/0

Meeting adjourned at 18:20 (6:20PM).

SUMMARY OF MOTIONS

MOTION	VOTES
JONES/THIBAUDEAU MOVED to approved the agenda	5/0/0, CARRIED
PACHES/HOWIE moved to approve the minutes	5/0/0, CARRIED
CHRISTENSEN/HOWIE MOVED to approve the amended CREF plebiscite question as listed above.	5/0/0, CARRIED
CHRISTENSEN/JONES MOVED to approve the UAFAR petition question as listed above	5/0/0, CARRIED
THIBAUDEAU/HOWIE MOVED to approve the recommendations on the ARRC standing orders to ARRC ad hoc committee	5/0/0, CARRIED
HOWIE/JONES MOVED to be adjourn the meeting	5/0/0, CARRIED