

AGENDA

2011-2012/AC/8

Audit Committee

Date: December 5, 2011

Time: 1500h

Location: SUB 606

1. Approval of the Agenda
2. Approval of the Minutes
 1. Minutes of November 21, 2011.
3. Announcements
 1. GSJS and ESS have been contacted regarding the deficiencies in their submissions to Audit Committee.
4. Old Business
 1. Approval of the GSJS Disbursement
 - i. Review Audited Financial Statements
 - ii. Verify Authenticity by Phone Call
 - iii. Review previous and present Budget
 - iv. Q & A
 2. Approval of FACRA Disbursement
 - i. Review Audited Financial Statements
 - ii. Verify Authenticity by Phone Call
 - iii. Review previous and present Budget
 - iv. Q & A
5. New Business
 1. Review of credit card statements September to November, if available.
 2. Review of credit card statements November to December, if available.
 3. Audit Committee Standing Order requirement:
 - i. Motion to cease funding to any DFU that has not received approval for its funding.
 4. Prepare meeting schedule for winter trimester
6. Discussion Period

7. Confirmation of Next Meeting Date

TBD

8. Adjournment