

**AUDIT  
COMMITTEE**

**Tuesday, October 1, 2019**

**6:00 PM**

**SUB 6-06**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

**ATTENDANCE**

NAME	PROXY	PRESENT	SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT)
Samantha Tse (Chair)		Y	
Mohamad Jamaledine		Y	
Adarsh Badesha		Y	
Nathan Sunday		N	
Simran Dhillon		N	
Katie Kidd		Y	
Vacancy		X	

**MINUTES (AC 2019-09)**

**2019-09/1**

**INTRODUCTION**

**2019-09/1a**

**Call to Order**

TSE: Called the meeting to order at 6:03pm.

**2019-09/1b**

**Approval of Agenda**

**KIDD/BADESHA MOVED** to approve the agenda.

CARRIED

**2019-09/1c**

**Approval of Minutes**

**TSE/KIDD MOVED** to approve the minutes of AC-2019-08-M.

CARRIED

See AC-2019-09.01.

**2019-09/1d** Chair's Business

**2019-09/2** QUESTION/DISCUSSION PERIOD

**2019-09/3** COMMITTEE BUSINESS

**2019-09/3a** Students' Council Executive Committee - VISA Statement(s) Review

*Paper copies will be provided at the meeting.*

TSE: Outlined that Committee will audit these Statements by checking the posted expenditures against provided credit card receipts. Expressed concern that she is unaware as to whether there is a regulation which sets out the types and sizes of costs executives are permitted to charge to their credit cards. Determined to contact Discover Governance to further inquire into this question. Proposed using category-based expenditure trend analysis to, in future years, audit executives by referring their expenditures to those of their predecessors.

KIDD: Expressed concern that the Committee will find difficulty in approving these Statements without first receiving information as to the budget used to pay for them. Identified that the Vice President Academic's Statements do not include any expenses from his official trip to Dublin in the Republic of Ireland. Considered that official travel may be paid through other means.

TSE: Determined to contact to Discover Governance to inquire into whether the account numbers assigned to each credit card expense as per the Statements are associated with a category of expenditure, such as food.

BADESHA: Suggested that there is no connection between the numbers assigned to expenses and categories of expenditure.

JAMALEDDINE: Noted, therefore, that the Committee would have to manually review and assign each expenditure to complete a category-based expenditure trend analysis.

TSE: Determined to inquire into a May-June \$786.28 expense by the Vice President Operations and Finance for which no receipt is provided. Confirmed that the Committee will use this same procedure of collaboratively reviewing Statements to audit the General Manager's statements.

**2019-09/3c** HUB Community Association Approval

TSE: Outlined that the HUB Community Association provided the Committee with their budget report which, while late, was acceptable due to extenuating circumstances. Suggested that, while the Association provided their budget report after the deadline, the Committee should approve the report given that the Association was not promptly provided with the information they required in order

to submit their documents.

**TSE/JAMALEDDINE MOVED** to approve the HUB Community Association 2018-2019 Full Year Report.  
CARRIED

**2019-09/4**      **INFORMATION ITEMSa**

**2019-09/4a**      AC-2019-08-M [Minutes] - Tuesday, September 17, 2019.

See AC-2019-09.01.

**2019-09/5**      **ADJOURNMENT**

TSE: Adjourned the meeting at 6:58pm.

**2019-09/5a**      **Next Meeting:** Tuesday, October 22, 2019 @ 6:00PM in SUB 6-06.

**SUMMARY OF MOTIONS**

<b>MOTION</b>	<b>VOTES</b>
<b>KIDD/BADESHA MOVED</b> to approve the agenda.	CARRIED
<b>TSE/KIDD MOVED</b> to approve the minutes of AC-2019-08-M.	CARRIED
<b>TSE/JAMALEDDINE MOVED</b> to approve the HUB Community Association 2018-2019 Full Year Report.	CARRIED