

AUDIT COMMITTEE

**Tuesday, June 25, 2019
5:15 PM
SUB 6-06**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

AGENDA (AC 2019-03)

- 2019-03/1 INTRODUCTION**
- 2019-03/1a Call to Order**
- 2019-03/1b Approval of Agenda**
- 2019-03/1c Approval of Minutes**
- See AC-2019-03.01.
- 2019-03/1d Chair's Business**
- 2019-03/2 QUESTION/DISCUSSION PERIOD**
- 2019-03/3 COMMITTEE BUSINESS**
- 2019-03/3a Member Progress Report**
- 2019-03/3b LSA Audit Approval**
- 2019-03/3c Outlook for Summer**
- 2019-03/3d Receipt Submission Deadline**
- 2019-03/4 INFORMATION ITEMS**
- 2019-03/4a AC-2019-02-M [Minutes] - Wednesday, May 28, 2019.**
- See AC-2019-03.01.
- 2019-03/5 ADJOURNMENT**
- 2019-03/5a Next Meeting: Tuesday, July 9, 2019 at 5:15PMby Google Hangout.**



University of Alberta Students' Union

AUDIT COMMITTEE

Tuesday, May 28, 2019
5:00 PM
SUB 6-06

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

ATTENDANCE

NAME	PROXY	PRESENT	SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT)
Samantha Tse (Chair)		Y	
David Draper		Y	
Tahra Haddouche		Y	
Mohamad Jamaledine		Y	
Adarsh Badesha		Y	
Rojine McVea		N	
Amlan Bose		Y	

MINUTES (AC 2019-02)

2019-02/1

INTRODUCTION

2019-02/1a

Call to Order

TSE: Called the meeting to order at 5:47pm.

2019-02/1b

Approval of Agenda

DRAPER/BOSE MOVED to approve the agenda.

6/0/0 - CARRIED

2019-02/1c

Approval of Minutes

BADESHA/JAMALEDDINE MOVED to approve the minutes of

AC-2019-02-M.

See AC-2019-02.01.

2019-02/1d Chair's Business

2019-02/2 QUESTION/DISCUSSION PERIOD

2019-02/2a Hardships, Difficulties, New Ideas?

DRAPER: Noted that he encountered difficulty in identifying the Discover Governance staff person to which he should send audit items.

BOSE: Suggested Bylaw 8200 mandates that the Committee must receive financial reports but not necessarily audited reports. Suggested that the Committee should change bylaw to require audited reports.

DRAPER: Clarified that Bylaw 8200 does require audited statements as per 82(5.6) stating "If an Association is a registered Society under the Alberta Societies Act, they may submit audited annual financial statements within four months of the end of their financial year instead of the trimesterly report"

BOSE: Requested that Discover Governance determine whether Engineering Students' Society is still a recognised charity which needs to submit third-party official audit statements.

HADDOUCHE: Expressed concern that many student representative associations audit submissions are not in the standardised template.

2019-02/3 COMMITTEE BUSINESS

2019-02/3a Audit Distribution Folder

TSE: Determined to investigate an unnamed report with a number of errors. Inquired into whether any of the other members recognise the attached materials which may not be associated with the unnamed audit.

HADDOUCHE: Responded that the two Circle-K receipts are for her audit but not the Save on Foods receipt.

2019-02/3b Member Progress Report - Adarsh, Amlan, David, Tahra, Mohamad, Rojine and Samantha

TSE: Reviewed and summarized the state of audits as per the comments of members:

Augustana Students' Association (requires attention to investigate discrepancy),
Alberta Pharmacy Students' Association (no materials received),
Association des Universitaires de la Faculté Saint-Jean (awaiting receipts), Business Students' Association (no materials received),
Education Students' Association (awaiting approval),

Engineering Students' Society (no materials received),
Faculty of ALES Undergraduate Association (no materials received),
Interdepartmental Science Students' Society (no materials received for Fall),
Kinesiology, Sport, and Recreation Student Society (awaiting template resubmission)
Law Students' Association (awaiting receipts)
Medical Students' Association (awaiting receipts)
Native Studies Students' Association (approved)
Nursing Undergraduate Association (awaiting review)
Organization for Arts Students and Interdisciplinary Studies (approved)
Association des Résidents de la Faculté Saint-Jean (no materials received)
East Campus Students' Association (ready for approval)
HUB Community Association (no materials received)
International House SpokesCouncil (materials cannot be opened)
Lister Hall Students' Association (awaiting receipts)
Michener Park Resident Association (no materials received)
Newton Place Resident Association (no materials received)

2019-02/3c

Audit Approvals

DRAPER/HADDOUCHE MOVED to approve the East Campus Students' Association Fall-Winter Audit Report.
6/0/0 - CARRIED

HADDOUCHE/BADESHA MOVED to approve the Education Students' Association Winter Audit Report
5/0/1 - CARRIED
Tse abstains.

BOSE/JAMALEDDINE MOVED to approve Interdepartmental Science Students' Society Winter Audit Report.
6/0/0 - CARRIED

2019-02/3d

Cut-off Date for F/W 2018/19 Student Representative Association Report Submission

TSE: Proposed establishing a June 30 deadline for SRA's to submit their reports.

JAMALEDDINE: Inquired into what occurs if an SRA does not submit its audit report by this deadline.

TSE: Responded that the SRA will not receive its Faculty Association Membership Fee funds.

HADDOUCHE: Inquired into what occurs with the funds in this case, given that the fee is already collected.

BOSE: Responded that the fee amount is refunded to payers.

DRAPER: Proposed having a June 28 deadline so the deadline does not occur on a weekend.

TSE/DRAPER MOVED to set a June 28, 2019 deadline for the receiving of outstanding audit reports.

6/0/0 - CARRIED

2019-02/4 **INFORMATION ITEMS**

2019-02/4a AC-2019-01-M [Minutes] - Wednesday, May 8, 2019.

See AC-2019-02.01.

2019-02/5 **ADJOURNMENT**

TSE: Adjourned the meeting at 6:15pm.

2019-02/5a **Next Meeting:** Tuesday, June 11, 2019 at 5:15PM in SUB 6-06.

SUMMARY OF MOTIONS

MOTION	VOTES
DRAPER/BOSE MOVED to approve the agenda.	6/0/0 - CARRIED
BADESHA/JAMALEDDINE MOVED to approve the minutes of <i>AC-2019-02-M</i> .	6/0/0 - CARRIED
DRAPER/HADDOUCHE MOVED to approve the East Campus Students' Association Fall-Winter Audit Report.	6/0/0 - CARRIED
HADDOUCHE/BADESHA MOVED to approve the Education Students' Association Winter Audit Report	5/0/1 - CARRIED Tse abstains.
BOSE/JAMALEDDINE MOVED to approve Interdepartmental Science Students' Society Winter Audit Report.	6/0/0 - CARRIED
TSE/DRAPER MOVED to set a June 28, 2019 deadline for the receiving of outstanding audit reports.	6/0/0 - CARRIED