University of Alberta Students' Union

AUDIT COMMITTEE

Thursday, March 28, 2019
5:00pm
TBA

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

AGENDA (AC-2018-08)

2018-08/1 **INTRODUCTION**

2018-08/1a **Call to Order**

2018-08/1b **Approval of Agenda**

2018-08/1c **Approval of Minutes**

2018-08/1d **Chair's Business**

2018-08/2 **QUESTION/DISCUSSION PERIOD**

2018-08/3 **COMMITTEE BUSINESS**

2018-08/4 **INFORMATION ITEMS**

2018-08/4a AC-2018-07, *Minutes* - February 6, 2018.

See AC-2018-08.01.

2018-08/5 **ADJOURNMENT**

2018-08/5a **Next Meeting**: TBD.

University of Alberta Students' Union

AUDIT
COMMITTEE

Wednesday, February 6, 2019
5:00pm
SUB 6-06

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

ATTENDANCE

NAME	PROXY	PRESENT	SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT)
David Chung		N	
Nathan Sunday		Y	
Samantha Tse		Y	
Rowan Ley		Y	
Luke Statt (chair)		Y	
John Hussein		N	
Amlan Bose		Y	
Deirdra Cutarm		Y	
Rebecca Taylor, Discover Governance		Y	
Andre Bourgeois		Y	

MINUTES (AC-2018-07)

2018-07/1 **INTRODUCTION**

2018-07/1a **Call to Order**
STATT: Called the meeting to order at 5:06pm.

2018-07/1b **Approval of Agenda**

STATT MOVED to approve the agenda.
5/0/0 - CARRIED

2018-07/1c   **Approval of Minutes**
STATT MOVED to approve the minutes of *AC-2018-06-M*.
4/0/1 - CARRIED

2018-07/1d   **Chair's Business**

STATT: Invited Taylor to present on the process for completing audits.

TAYLOR: Established that residence and faculty associations must submit trimesterly financial reports to the Committee in September, Janaury, and April. Noted that Discover Governance receives the reports and then ensures they are reviewed at the Committee. Clarified that most of the reports come in itemised spreadsheets with expenditures and descriptions of their expenditures. Outlined that the Committee reviews these spreadsheets for budget lines they determine need further review. Noted that the Engineering, Education, and Augustana student associations have professional audits completed.

SUNDAY: Inquired into why certain groups require external audits.

TAYLOR: Responded that the Alberta Teachers Association requires further review for Education and that the government requires Engineering and Augustana to do so because of their status as registered societies.

SUNDAY: Inquired into why the Committee audits faculty associations that do not collect a faculty association membership fee.

TAYLOR: Responded that they are audited to ensure that the associations are not falling apart and that no money is going missing. Noted that this occurred for OASIS and the BSA.

SUNDAY: Inquired into what occurs if the Committee rejects an audit.

TAYLOR: Responded that the Committee can request a new audit, cancel a fee an association collects, or put the association on probation.

SUNDAY: Expressed concern that there are no materials attached with Bourgeois' presentation.

STATT: Responded that the item is more of an explanation than a presentation.

SUNDAY: Inquired into whether there is evidence that Newton Place Residence Association was not doing well.

STATT: Responded that the Association did not operate and hardly existed.

2018-07/2   **QUESTION/DISCUSSION PERIOD**

2018-07/3   **COMMITTEE BUSINESS**

2018-07/3a   **STATT/CUTARM MOVED** that the Audit Committee direct the Students' Union to distribute $40.00 to each student who paid the 2018/19 Newton Place Residence Association Fee.

BOURGEOIS: Established that, when he entered office, the Association appeared to be running as it had two people that claimed to be president and vice-president. Noted that, however, these persons withdrew from their roles. Noted that the fee had an opt-out rate of 75%. Noted that new executives and a CRO were selected and paid from the proceeds of the fee but these persons spent the entire year reconstructing the association with the intent of holding new elections. Expressed concern that, as a result of these circumstances, students did not get value from this fee. Expressed concern that there were no programmed events, which are mandated to be provided, and that the NEST resources supplies were not provided to the students. Proposed refunding students the fee which is, in total, $3660.

SUNDAY: Inquired into what will occur to the executives who are currently holding associational roles.

BOURGEOIS: Responded that these executives did not fulfil their constitutional duties but rather worked to re-build the Association. Noted that these circumstances are similar to the East Campus Village situation. Noted that all authority is now in a presidential position. Determined to offer a referendum, suggesting that the fee of $40 be reduced to $15, to Newton Place students to encourage more opt-ins. Noted that, based on a survey, 100% of students supported reducing the fee. Determined to continue providing programming as 47% students requested it.

STATT: Supported Bourgeois. Suggested that the Students' Union has a moral obligation to fulfil the refund.

CUTARM: Supported the move to re-build the Association.

BOURGEOIS: Noted that East Campus Village Association had no interest in joining with Newton Place Association.

SUNDAY: Inquired into whether, seeing as executives are not members of the Committee, it is good governance for Bourgeois to be the motion's mover.

5/0/0 - CARRIED

2018-07/3b   Audit Distribution

STATT: Determined to distribute the summer and fall audits. Suggested that the Committee meet in the next week to approve the audits. Determined to share a spreadsheet that outlines which audits either require and or have received approval. Suggested that the Committee begin the approval process for the ESA and Law audits.

SUNDAY: Offered to complete the Engineering Student Association audit.

TAYLOR: Suggested that it is best practice for members to audit facilities other than their own.

STATT: Suggested members add their names in the notes section of the spreadsheet to identify which association audits they intend to complete. Inquired into whether the Committee can make a request for the Engineering, Education, and Augustana professional audits for summer, September, and January.

TAYLOR: Responded in the affirmative.

STATT: Determined to email the audit materials today or tomorrow to those who have added their names to the notes section of the tracking sheet.

SUNDAY: Suggested that Statt present on how to complete an audit at the next meeting.

STATT: Determined to arrange a presentation.

2018-07/4   **INFORMATION ITEMS**

2018-07/4a   AC-2018-06, *Minutes* - January 14, 2018.

See AC-2018-07.01.

2018-07/5   **ADJOURNMENT**
STATT: Adjourned the meeting at 5:57pm.

2018-07/5a   **Next Meeting**: TBD.

SUMMARY OF MOTIONS

MOTION	VOTES
STATT MOVED to approve the agenda.	5/0/0 - CARRIED
STATT MOVED to approve the minutes of *AC-2018-06-M*.	4/0/1 - CARRIED
STATT/CUTARM MOVED that the Audit Committee	5/0/0 - CARRIED

| direct the Students' Union to distribute $40.00 to each student who paid the 2018/19 Newton Place Residence Association Fee. | |