

**AUDIT
COMMITTEE**

**Tuesday, May 8, 2018
5:00pm
SUB 0-55**

ATTENDANCE

NAME	PROXY	PRESENT	SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT)
Jonathan Barraclough (Interim Chair)		Y	
Amlan Bose		N	
David Chung	Sharmeen Batra	Y	
Brandi Kobes	Steven Lin	Y	
Rowan Ley (arrived after meeting adjourned)		N	
Connor Palindat		N	
Luke Statt		Y	
Jimmy Thibaudeau		Y	
Kara Farris		Y	

MINUTES (AC-2018-00)

2018-00/1 INTRODUCTION

2018-00/1a Call to Order

Meeting called to order at 5:01 PM.

**2018-00/1b Approval of Agenda
THIBAUDEAU/STATT MOVE TO APPROVE THE AGENDA
6/0/0 CARRIED**

2018-00/1c Approval of Minutes

BARRACLOUGH: No previous minutes to approve.

2018-00/1d Chair's Business

2018-00/2 QUESTION/DISCUSSION PERIOD

No discussion items on the agenda. Did anyone want to discuss anything?

2018-00/3 COMMITTEE BUSINESS

2018-00/3a Selection of a Chair

BARRACLOUGH: Anyone can nominate anyone including themselves, each person given 2 minutes to speak, followed by voting. If there are 2 members - single ballot, >2 - preferential ballot.

THIBAudeau: I nominate Councillor PALINDAT.

BARRACLOUGH: I saw in writing that he accepted the nomination.

STATT: I don't want to run against him.

THIBAudeau: It's good political process.

STATT: I don't have a 2 minutes speech. I haven't done this before so I'm not qualified.

BARRACLOUGH: If there are no nominations other than Councillor Palindat. Going once, going twice. Nominations now closed. Councillor Palindat is now the Chair.

2018-00/3b Adoption of Standing Orders

See AC-2018-00.01.

BARRACLOUGH: Did anyone get a chance to review standing orders before they came? If you have any amendments to motion for now, we can do that. Otherwise we can move into the adoption. Any amendments?

THIBAudeau/STATT MOVE to approve the Adoption of Standing Orders.
6/0/0 CARRIED

BARRACLOUGH: standing orders are accepted as written.

2018-00/3c Confirmation of Spring/Summer Meeting Schedule

BARRACLOUGH: I will open this up for discussion. Did you want to call him?

THIBAudeau: I think he's busy at the moment.

BARRACLOUGH: Why don't you see when he's available for next meeting.

THIBAudeau: Please tell your proxy this as well. I'll talk to Connor, we'll send out a doodle poll in the next few days. Connor will let everyone know when that meeting is going to be based on that Doodle poll and we'll meet at that point. More than likely, we met every off-council Tuesdays @ 5 PM. Audit typically takes a short amount of time to meet. Most of the work is done outside of the committee eg. reviewing visa statements but you'll have them in advanced. You will have time to look at the visa statements on your own time. The audit gets done outside the committee, we'll go through it in a lot more detail. Faculty Associations or Residence Associations give their statements to DG and give it to the designated person in Audit. You will see their financial statements and request a line, a certain part of their budget - they will give you all their receipts and if it's satisfactory, looks good to you, if they're not spending it on any weird things, you will approve it, goes back to DG and you will tell AC next meeting. Most of the things we do in AC happens outside of committee work. It's not an intensive meeting committee, will usually occur before Bylaw because there's usually an overlap. We can decide on a time that works best for everybody.

STATT: I like off-council Tuesdays @ 5.

THIBAudeau: That works for most people.

BARRACLOUGH: You guys are the 2nd committee to decide so you guys have second dibs on days. CAC is usually the same time so whatever you guys decide, make it quick so another committee does not take it.

THIBAudeau: Does Brandi sit on other committees?

PROXY FOR DAVID: I don't think so but she's not in edmonton until school begins so she will skype in on meetings.

THIBAudeau: I'm only asking so we can work around that.

BARRACLOUGH: She does not.

THIBAudeau: Does David?

PROXY FOR DAVID: I don't think so.

THIBAudeau: If we could meet on the same day as bylaw, it would be nice.

BARRACLOUGH: Amlan is not here but also sits on FC.

THIBAudeau: It would be nice if we could match up with FC or Bylaw but we will send out a doodle poll just to be safe .

PROXY FOR DAVID Is this for the summer?

THIBAUDEAU: Yes

PROXY FOR DAVID: I think he's out of town for the summer.

THIBAUDEAU: We can work around your availability if you plan on proxying for david long-term.

BARRACLOUGH: She can also appoint a councillor designate if the livestream isn't working.

THIBAUDEAU: Connor can announce the next meeting by Friday and we'll meet for the next week or 2.

BARRACLOUGH: Attached is the information and a manual that AC does.

2018-00/4 **INFORMATION ITEMS**

2018-00/4a Audit Committee Manual

See AC-2018-00.02.

2018-00/5 **ADJOURNMENT**

2018-00/5a **Next Meeting: TBD.**

Meeting adjourned at 5:12 PM.

SUMMARY OF MOTIONS

MOTION	VOTES
THIBAUDEAU/STATT MOVE to approve the agenda.	6/0/0 CARRIED
PALINDAT is declared the Chair of the Audit Committee.	N/A
THIBAUDEAU/STATT MOVE to approve the Adoption of Standing Orders.	6/0/0 CARRIED