

AUDIT COMMITTEE

Tuesday, March 6, 2018

5:00pm

SUB 0-55

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory.

We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the

University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

AGENDA (AC-2017-12)

2017-12/1 INTRODUCTION

2017-12/1a Call to Order

2017-12/1b Approval of Agenda

2017-12/1c Approval of Minutes

2017-12/1d Chair's Business

2017-12/2 QUESTION/DISCUSSION PERIOD

2017-12/2a Executive Committee and Sr. Manager Expenses - Review.

2017-12/3 COMMITTEE BUSINESS

2017-12/3a **BROPHY MOVES to approve the HUB Community Association (HCA) Expense Report (Fall, 2017)**

Available in the shared Students' Council Drive.

2017-12/3b **BROPHY MOVES to approve the Interdepartmental Students' Science Society (ISSS) Expense Report.**

2017-12/3c **BROPHY MOVES to approve the Nursing Undergraduate Association (NUA) Expense Report.**

2017-12/4 INFORMATION ITEMS

2017-12/4a AC-2017-11 Meeting Minutes

See AC 17-12.01.

2017-12/5 ADJOURNMENT

2017-12/5a **Next Meeting:** Tuesday, March 20, 2018 @ 5:00PM in SUB 6-06.



University of Alberta Students' Union

AUDIT COMMITTEE

**Tuesday January 16, 2017
5:08 pm
SUB 0-55**

ATTENDANCE

NAME	PROXY	PRESENT	SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT)
Sandy Brophy (Chair)		Y	
Connor Palindat		N	N
James Thibaudeau		Y	
Darren Choi		Y	
Tina Liu		Y	
Nick Sorensen		Y	
Levi Flaman		Y	

MINUTES (AC 2017-11)

2017-11/1 INTRODUCTION

2017-11/1a Call to Order

Meeting was called to order at 5.16 pm

2017-11/1b Approval of Agenda

BROPHY

Asked if everyone other than Sorensen have the agenda (all of who were present said "yes")

BROPHY/THIBAudeau moved to amend the agenda to include I-House audit into Committee Business
CARRIED 6/0/0

THIBAudeau/SORENSEN moved to approve the agenda
CARRIED 5/0/0

Approval of Minutes

BROPHY/CHOI moved to amend the minutes by correcting Will to Wilson in the attendance Table
CARRIED 6/0/0

BROPHY/CHOI moved to approve the amended the minutes
CARRIED 3/0/3
(FLAMAN, LIU and SORENSEN astain)

Chair's Business

None

2017-11/2

QUESTION/DISCUSSION PERIOD

None

2017-11/3

COMMITTEE BUSINESS

2017-11/3a

BROBHY/THIB moves approve the AUFJSJ audit

BROPHY

Said that: work needs to be redistributed is AUFJS because Swain left the committee; the committee is, later, going to do approval for AUFJSJ; most FAs do audits between Fall and Winter semesters;

FLAMAN

Offered to do ABSA and MSA

BROPHY

Asked Councilor Liu, if she is okay with doing AUFJSJ and the LSA?

(Liu agrees)

Asked who can handle Campus Village?

FLAMAN

Offered to do ABSA and MSA

BROPHY

Said that there is a handy .ppt file in computer that goes into the details of the audit, that goes to FAs and RAs and their actual budget numbers in the last semester. It shows how much was project and how much was used. Asked attendees to request the line and send it to him so that he can send it to FA and RA, who make sure the details are there; Also asked to check if any thing is missing or weird, for which it must be double checked and made sure that everything is in order; Added that the turnover is 2 weeks or less; If attendees are okay that fine or they can talk to him about this later; Asked to get into the two approvals they have;

FLAMAN

Mentioned that things are going good and he is satisfied

BROPHY

Said that all it is that he is trying to have the approval because the number that they were looking for seems good; For their peace of mind and for their record, they want the Audit Committee to look at their stuff;

THIBAUDEAU

Mentioned that he he talked to their VP external and he said that they are missing a lot of money because it not being properly channelized

THIBAUDEAU/SORENSEN moved to approve the AUFSJ audit
CARRIED 6/0/0

2017-11/3b

Audit committee approves the disbursement of this year's fund to the I-House Cummunity Council

BROPHY

I-House gave us some information and Councillor Choi will detail us RA fees are collected by universities and given out, but there are LSAs and other organizations; and RA did not have easiest time being organized properly; they were unable to retrieve last year's budget and went to back two years (2014 and 2015) for review; What we approve, essentially, is the disbursement funds; Given the fact they were given these funds, we will work with them to make sure that last year was properly done and so this year will also be done well;

LEVI

Mentioned that most RAs do well any way; Asked if it is a good idea to reach out to everybody.

BROPHY
Agreed with Levi

LEVI
Said that they can reach out to student groups and have a budget template on the site;

BROPHY
Said that the Audit Committee should look at that a bit more; and they did look at the GovCamp but not all FAs were there; Mentioned that it is the same thing COFA, but was only a half hour presentation:

LEVI
Asked if, for a full disbursement, they have to go to GovCamp

BROPHY
Asked if a Straw Poll be good to decide about disbursement this year.
Said that in his transition document, he will document which FAs and RAs are going to have trouble;

BROPHY/THIBAUDEAU moved to approve this year's distribute of funds to the I-House Community Council
CARRIED 6/0/0

2017-11/4 **INFORMATION ITEMS**

2017-11/4a AC-2017-10 Meeting Minutes
See AC 17-11.01.

2017-11/4b Audit Committee, Online NUA FAMF Vote - Results
"The vote is 6-0-1 with Councillor Flaman as the only abstention because he wasn't comfortable voting on something which technically predates him be added to the committee."

2017-11/5 **ADJOURNMENT**

2017-11/5a **Next Meeting:** Tuesday, February 13, 2018

2017-11/5b Meeting was adjourned at 5.38 pm

SUMMARY OF MOTIONS

MOTION	VOTES
BROPHY/THIBAUDEAU moved to amend the agenda to include I-House audit into committee business	6/0/0, CARRIED
THIBAUDEAU/SORENSEN moved to approve the agenda	6/0/0, CARRIED
BROPHY/CHOI moved to amend the minutes by correcting Will to Wilson in the attendance Table	6/0/0, CARRIED
BROPHY/CHOI moved to approve the amended the minutes	3/0/3, CARRIED (LIU, SORENSEN and FLAMAN abstained)
THIBAUDEAU/SORENSEN moved to approve the AUF SJ audit	6/0/0, CARRIED
BROPHY/THIBAUDEAU moved to approve this year's distribute of funds to the I-House Community Council	6/0/0, CARRIED