



University of Alberta Students' Union

AUDIT COMMITTEE

**January 11, 2017
4:00 PM
SUB 6-06**

AGENDA (AC-2016-13)

- | | |
|-------------------|--|
| 2016-13/1 | <u>INTRODUCTION</u> |
| 2016-13/1a | Call to Order |
| 2016-13/1b | Approval of Agenda |
| 2016-13/1c | Approval of Minutes |
| 2016-13/1d | Chair's Business |
| 2016-13/2 | <u>QUESTION/DISCUSSION PERIOD</u> |
| 2016-13/3 | <u>COMMITTEE BUSINESS</u> |
| 2016-13/3a | Selection of a new Chair |
| 2016-13/3b | Winter Meeting Schedule |
| 2016-13/4 | <u>INFORMATION ITEMS</u> |
| 2016-13/5 | <u>ADJOURNMENT</u> |
| 2016-13/5a | Next Meeting: TBD |

Friday December 2, 2016

5:30 pm

SUB 6-06

ATTENDANCE

NAME	PROXY	PRESENT
Nicole Hammond (Chair)		Y
Anthony Nguyen		Y
Brandon Prochnau		Y
Reed Larsen		Y
Saba Al Hammouri		N
Sandy Brophy		Y
Umer Farooq		N

MINUTES (AC 2016-12)

2016-12/1 INTRODUCTION

2016-12/1a Call to Order

Meeting called to order at 5:38 pm.

2016-12/1b Approval of Agenda

PROCHNAU/LARSEN moved to approve the agenda for December 2, 2016 as tabled.

***Vote 5/0/0
CARRIED***

2016-12/1c Approval of Minutes

LARSEN/PROCHNAU moved to approve the minutes from November 18, 2016 as tabled.

***Vote 5/0/0
CARRIED***

2016-12/1d Chair's Business

2016-12/2 QUESTION/DISCUSSION PERIOD

2016-12/3 COMMITTEE BUSINESS

2016-12/3a ECSA Audit Spring/Summer 2016

HAMMOND:

The East Campus Students' Association (ECSA) was non-operational during Spring/Summer, and sent us some budgets from previous years. Therefore, we didn't pull any receipts from them. We'll have more information looking forward into the next semester.

NGUYEN:

I looked through the reports. Although they were bare, there was nothing which needed flagging.

HAMMOND:

Are there any comments from anyone else? There's nothing much to look at.

HAMMOND moved to approve the East Campus Students' Association's Spring/Summer financial report.

Vote 5/0/0
CARRIED

Attendance Policy

2016-12/3b

HAMMOND:

I wasn't able to go to the meeting of committee chairs, and Councillor Brophy attended in my place.

BROPHY:

The policy change is going to the Bylaw Committee as there needs to be several Bylaw changes to implement it. The first principles will be brought before Council in early January.

LARSEN:

Yes. We won't see changes right away.

BROPHY:

You will be counted as present in the following situations: you are actually present, you phone in, you send a proxy, and when you send an email to the chair with your input about items in the day's agenda. If you don't do either for 3 times, you will be removed from the committee. At the next Council meeting when there are elections to fill that spot, you can run again. If you have a legitimate reason, Council will put you back on the committee!

HAMMOND:

That's good. It works with the Audit Committee because we can always access the reports digitally. Thank you for attending that Councillor Brophy.

2016-12/4

INFORMATION ITEMS

HAMMOND:

I will be resigning as Chair because I have secured a co-op position in Calgary. I will be getting a long term proxy. Also, Councillor Al Hammouri resigned from the Audit Committee, and is resigning from Council as well. I'm not sure whether my long term proxy would be interested in being in the Audit Committee. So, we will potentially have 2 new members. It would be best to select a meeting date for next semester now, and give the new members a chance to run as well. What day would be best?

PROCHNAU:

I can't do the week with the 16th as it is Geer Week.

HAMMOND:

So, the week before would be best. It will have to be after Council in order to get the new members. Would Wednesday work?

BROPHY:

I don't have classes on Wednesdays during next semester. I will be able to book that day off.

HAMMOND:

Would 4pm on Wednesday January 11, 2017 work?

BROPHY:

Let's put it there for now. We can change it later if required.

HAMMOND:

Great. If anyone wants to know about the responsibilities of being the Chair, let me know. You can also ask vice-president Paches.

BROPHY:

We won't have a Chair till the next meeting. How would that work out?

HAMMOND:

The Speaker would have to come. You can also assign someone who isn't intending to run as an interim chair.

Regarding that charge, we received a response. It was a student group dinner. The other one was for meeting representatives from the Calgary Students' Union.

BROPHY:

It seems satisfactory.

2016-12/5

ADJOURNMENT

BROPHY/LARSEN moved to adjourn the meeting.

Vote 5/0/0

CARRIED

2016-12/5a

Next Meeting: Wednesday January 11, 2017 at 4:00 pm.

2016-12/5b

Meeting adjourned at 5:49 pm.

SUMMARY OF MOTIONS

MOTION	VOTES
<i>PROCHNAU/LARSEN moved to approve the agenda for December 2, 2016 as tabled.</i>	<i>CARRIED 5/0/0</i>
<i>LARSEN/PROCHNAU moved to approve the minutes from November 18, 2016 as tabled.</i>	<i>CARRIED 5/0/0</i>
<i>HAMMOND moved to approve the East Campus Students' Association's Spring/Summer financial report.</i>	<i>CARRIED 5/0/0</i>
<i>BROPHY/LARSEN moved to adjourn the meeting.</i>	<i>CARRIED 5/0/0</i>