

**AUDIT  
COMMITTEE**

**Tuesday, February 2, 2016**

**3.30pm**

**SUB 0-55**

**AGENDA (AC 2015-11)**

- |                   |  |
|-------------------|--|
| <b>2015-11/1</b>  | <b><u>INTRODUCTION</u></b>   |
| <b>2015-11/1a</b> | <b>Call to Order</b>   |
| <b>2015-11/1b</b> | <b>Approval of Agenda</b>  |
| <b>2015-11/1c</b> | <b>Approval of Minutes</b>   |
| <b>2015-11/1d</b> | <b>Chair's Business</b>  |
| <b>2015-11/2</b>  | <b><u>QUESTION/DISCUSSION PERIOD</u></b>                             |
| <b>2015-11/3</b>  | <b><u>COMMITTEE BUSINESS</u></b>                                     |
| <b>2015-11/3a</b> | VISA statement review - November to December 2015.                   |
| <b>2015-11/3b</b> | Winter Term FAMF Statements.   |
| <b>2015-11/4</b>  | <b><u>INFORMATION ITEMS</u></b>                                      |
| <b>2015-11/5</b>  | <b><u>ADJOURNMENT</u></b>  |
| <b>2015-11/5a</b> | <b>Next Meeting:</b> Tuesday, February 9, 2016 @ 3.30pm in SUB 6-06. |

**Tuesday, January 19, 2016**

**3.30 pm**

**SUB 6-06**

**ATTENDANCE**

NAME	PROXY	PRESENT
Robyn Paches (Chair)		Y
Donald Ademaj		Y
Thomas Patrick		Y
Ahona Mostafiz		Y
Sam Cheng		Y
Leri Koornhof		Y
Brett Stephen		Y

**MINUTES (AC 2015-10)**

**2015-10/1            INTRODUCTION**

**2015-10/1a        Call to Order**

Meeting called to order at 3.52PM.

**2015-10/1b        Approval of Agenda**

**ADEMAJ / STEPHENSON motioned to approve the agenda.**

**7/0/0**

**CARRIED**

**2015-10/1c        Approval of Minutes**

**STEPHAN / CHENG motion to approve minutes.**

**5/0/2 – Abstentions from Adamaj and Patrick**

**CARRIED**

**2015-10/1d        Chair's Business**

**2015-10/2**                    **QUESTION/DISCUSSION PERIOD**

**2015-10/3**                    **COMMITTEE BUSINESS**

**2015-10/3a**                    FAMF Disbursement Review

**PACHES / ADAMAJ MOTION to approve AUFSJ.  
7/0/0  
CARRIED**

Mostafiz will review NSSA.

Stephan will review ESA.

Adamaj will review PERCS.

**PATRICK / MOSTAFIZ MOTION to approve Spring/Summer 2015  
budget of FAUna.  
6/0/1 – Abstention from Stephan.  
CARRIED**

Patrick will work on FAUna fall.

**2015-10/3b**                    ESS 2013/2014 Financial Statement and third party review approval.

**PATRICK / ADAMAJ MOTION to approve ESS 2013/2014 Financial  
Statement based on professional financial reports.  
7/0/0  
CARRIED**

**2015-10/3c**                    VISA Statements

Paches will retrieve SU expense guidelines and create a central place to store VISA statements and P/L forms findings.

**2015-10/4**                    **INFORMATION ITEMS**

**2015-10/5**                    **ADJOURNMENT**

**2015-10/5a**                    **Next Meeting:** To be decided

Meeting adjourned at 4.15PM.

## **SUMMARY OF MOTIONS**

<b>MOTION</b>	<b>VOTES</b>
ADEMAJ / STEPHENSON motioned to approve the agenda.	7/0/0 CARRIED
STEPHAN / CHENG motion to approve minutes.	5/0/2 Abstentions from Adamaj and Patrick CARRIED
PACHES / ADAMAJ MOTION to approve AUFSJ FAMF.	7/0/0 CARRIED
PATRICK / MOSTAFIZ MOTION to approve Spring/Summer 2015 budget of FAUna.	6/0/1 – Abstention from Stephan. CARRIED
PATRICK / ADAMAJ MOTION to approve ESS 2013/2014 Financial Statement based on professional financial reports.	7/0/0 CARRIED