



*University of Alberta Students' Union*  
**ABORIGINAL RELATIONS  
AND RECONCILIATION  
AD HOC COMMITTEE**

**Wednesday, July 12, 2017  
6:00pm  
SUB 6-06**

We would like to acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Dene, Cree, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge continuing colonial violence and respect Indigenous knowledges and traditions.

**AGENDA (ARRC-2017-03)**

**2017-03/1     INTRODUCTION**

**2017-03/1a    Call to Order**

**2017-03/1b    Approval of Agenda**

**2017-03/1c    Approval of Minutes**

**2017-03/1d    Chair's Business**

**2017-03/2     QUESTION/DISCUSSION PERIOD**

**2017-03/2a    Standing Committee Standing Orders Review.**

**2017-03/3     COMMITTEE BUSINESS**

**2017-03/4     INFORMATION ITEMS**

**2017-03/4a    Standing Orders Draft.**

See ARRC 17-03.01.

**2017-03/5     ADJOURNMENT**

**2017-03/5a    Next Meeting: Wednesday July 26, 2017 at 6:00PM in SUB 6-06.**

# Aboriginal Relations and Reconciliation Committee: Standing Orders

*(draft)*

## 1 Mandate

1. In accordance with Bylaw 100 of the University of Alberta Students' Union, the Aboriginal Relations and Reconciliation Committee:
  - a. Shall make recommendations to Students' Council on the implementation of the Truth and Reconciliation Commission's Calls to Action;
  - b. Shall assist, after consultation, Students' Council in identifying Aboriginal priorities;
  - c. Shall write a yearly report to Students' Council detailing Aboriginal priorities;
  - d. Shall ensure adequate consultation, as defined by this committee, is completed by the Students' Union in identifying Aboriginal priorities;
  - e. Shall develop strategies on the respectful implementation of Indigenous knowledges and teachings;
  - f. Shall foster collaboration between the Students' Union and Aboriginal priorities;
  - g. Shall work with Students' Council committees in implementing the Truth and Reconciliation Commission's Calls to Action, and representing and consulting Aboriginal students;
  - h. Shall receive reports, upon request, from the Students' Union Executive Committee on its advocacy activities towards Aboriginal students;
  - i. Shall periodically produce reports on the Executive Committee of the Students' Union in relation to the Truth and Reconciliation Commission's Calls to Action, the Truth and Reconciliation Commission Political Policy, the Aboriginal priorities defined by this committee, and its overall advocacy and representation of Aboriginal students;
  - j. Shall compile a report on the representation and consultation of Aboriginal students, as well as all relevant advocacy work, done by Students' Council;
  - k. Represent or nominate to the Students' Union, representatives to sit on committees, councils, etc., both internal and external, whose main focus is Aboriginal issues.

- I. Such groups as outlined in Standing Orders 1(j) include, but are not limited to, the following:
  - i. Council on Aboriginal Initiatives.
  - ii. Aboriginal Student Services Centre.
  - iii. Aboriginal Student Council.
  - iv. Native Studies Students' Association.
  - v. Aboriginal Focus Group.
  - vi. Faculty of Native Studies.
  - vii. Indigenous Law Students' Society.
  - viii. University of Alberta Indigenous Affairs Office.
  - ix. Alberta Public Research Interest Group.
  - x. Native Studies Course Requirement.
- m. Holds the authority to determine the criteria and application process for student-at-large and de facto representative positions on this committee;
- n. Shall facilitate cultural sensitivity training for Students' Council;
- o. Has the power to make alterations to the Truth and Reconciliation Commission Political Policy; and
- p. Shall ensure the Students' Union consults with Aboriginal elders on all relevant matters; with relevant being defined by this Committee.

## 2 Meetings

1. Quorum of the Aboriginal Relations and Reconciliation Committee shall be six (6) permanent voting members.
2. The Aboriginal Relations and Reconciliation Committee shall hold a meeting, coordinated through the Speaker of Students' Council, before the first meeting of its Students' Council in order to:
  - a. elect a chair from within its permanent voting membership,
  - b. set initial standing orders; and
  - c. adopt a meeting schedule for its first trimester.
3. The Aboriginal Relations and Reconciliation Committee shall establish a meeting schedule on a trimester basis, in advance, with the trimesters being:
  - a. May to August,
  - b. September to December, and
  - c. January to April.
4. Additional meetings of the Aboriginal Relations and Reconciliation Committee may be called by either the Chair or six (6) permanent voting members of the Committee, with the exception of Standing Orders 5(1)(a), and provided that:

- a. every permanent member has received at least seventy-two (72) hours' notice of the meeting, or
  - b. every permanent member consents to the meeting taking place.
5. Meetings of the Aboriginal Relations and Reconciliation Committee may be cancelled by:
  - a. a simple majority vote of the Committee to amend the meeting schedule,
  - b. the unanimous consent of all permanent members to the cancellation, or
  - c. if there are no items present on the Committee's agenda.
6. Meetings of the Aboriginal Relations and Reconciliation Committee are open to the public, unless the Committee moves in camera.

### 3 Membership

1. Permanent membership of this Committee is nine (10):
  - a. Five (5) members of Students' Council;
  - b. Two (2) members of the Executive Committee;
  - c. Two (2) members of the Aboriginal Student Council, as appointed by the Executive Committee and ratified at Students' Council.
  - d. One (1) elder, as chosen by the Committee
2. Should a vacancy on the Aboriginal Relations and Reconciliation Committee occur, then the Committee shall recommend the nomination of additional member(s) to Students' Council at its next meeting.
3. Should the Chair of the Aboriginal Relations and Reconciliation Committee leave the voting membership of the Committee, the position of Chair shall be considered vacant and a new chair shall be elected at the next meeting.
4. All voting members of Students' Council shall be voting members of the Aboriginal Relations and Reconciliation Committee.

### 4 Chair's Responsibilities and Duties

1. The Chair of the Aboriginal Relations and Reconciliation Committee shall be a permanent voting member.
2. The Chair of the Aboriginal Relations and Reconciliation Committee shall not be a member of the Executive Committee.
3. The Chair of the Aboriginal Relations and Reconciliation Committee shall, preferably, self-identify as Aboriginal.
  - a. In the case that a non-Aboriginal Chair is elected, the appointment must be sent to all relevant Aboriginal student groups on Campus. Upon such notice, Aboriginal student groups have seventy-two (72) hours to contest the decision; with reasonable explanations being given.

- i. In the event that this occurs, the elder will become the interim Chair until a suitable candidate is found.
4. The Chair of the Aboriginal Relations and Reconciliation Committee shall:
  - a. arrange for the booking of a meeting room, when necessary, for meetings of the Committee;
  - b. arrange for the preparation and distribution of the Committee agenda;
  - c. moderate debate at meetings of the Committee;
  - d. respond to the questions of members of the Committee in a timely fashion;
  - e. assign duties to members of the Committee, such duties pertaining to the fulfilment of the mandate of the Committee;
  - f. schedule a KAIROS Blanket Exercise for Students' Council;
  - g. maintain the Standing Orders of the Committee; and
  - h. submit reports to Students' Council, as required.
5. The Chair of the Aboriginal Relations and Reconciliation Committee
6. Should the Chair of the Aboriginal Relations and Reconciliation Committee be absent from a meeting of the Committee, the Committee shall then elect an interim chair from within its permanent voting membership for the duration of the meeting.
7. The Chair of the Aboriginal Relations and Reconciliation Committee may be removed from the post of chair by a simple majority vote of the Committee, whereupon a new chair shall be elected from within the permanent voting membership of the Committee.
8. The Chair shall work with the Speaker and Administrative Assistant to ensure the logistical needs of the Aboriginal Relations and Reconciliation Committee are met.

## 5 Member Responsibilities and Duties

1. The Aboriginal Relations and Reconciliation Committee may recommend to Students' Council, by a simple majority vote, the removal of any permanent member who is not carrying out their duties in contributing to the fulfilment of the mandate of the Committee or harbours views which contradict the purpose of the Committee.
  - a. In the event that a Committee member is viewed as harbouring views which contradict the purpose of the Committee, an in camera session will be scheduled involving Aboriginal members of the Committee to discuss such conduct.

- b. In the event that 5(1)(a) occurs, the removal conditions set in 5(1) are to be contravened and the removal of the Committee member be decided at the in camera meeting.
2. Permanent members are required to attend all meetings of the Aboriginal Relations and Reconciliation Committee.
  - a. Failure to attend or send an appropriate proxy to 50% of the meetings in a trimester will result in immediate removal from the Aboriginal Relations and Reconciliation Committee.
3. Shall be considered present should a proxy be appointed and attend.
4. Any member of the Executive Committee who is named as a permanent member of the Aboriginal Relations and Reconciliation Committee may be reported to Students' Council, by a simple majority vote, if they do not fulfil the reporting requirements outlined in Standing Orders 14(1) of the Committee.
5. Permanent members are responsible for carrying out tasks assigned to them by the Aboriginal Relations and Reconciliation Committee or Chair.

## 6 Proxies/Guests

1. To appoint a proxy to the Aboriginal Relations and Reconciliation Committee, the member thereof must provide a notice to that effect to the Chair of the Committee.
  - a. stating the name and e-mail address of the eligible member of Students' Council who will serve as proxy,
  - b. indicating the duration of the appointment, and
  - c. that is signed by the appointing member of the Committee or e-mailed to the Chair of the Committee no later than two (2) hours prior to the Committee meeting.

## 7 Consultation and Reports

1. As per Standing Orders 1(d), the Aboriginal Relations and Reconciliation Committee will define the parameters of 'adequate consultation' through meetings with various Aboriginal stakeholders.
2. Once the Aboriginal Relations and Reconciliation Committee has defined adequate consultation, it will present its findings to both the Students' Union and Students' Council.
3. This Aboriginal student consultation policy, once reviewed by Students' Council, will both guide the Executive Committee's advocacy on Aboriginal issues and ensure adequate Aboriginal student consultation is completed.

4. The creation of an Aboriginal student consultation policy is to occur before the second trimester of Students' Council.
5. In addition to an Aboriginal student consultation policy, the Aboriginal Relations and Reconciliation Committee is responsible for the creation of three (3) reports:
  - a. Report on Aboriginal Priorities
    - i. The purpose of this report is to fulfil the Aboriginal Relations and Reconciliation Committee's mandate, as set out in Standing Orders 1(c).
    - ii. This report is to be completed no later than April 30th of any given year.
    - iii. The findings of this report is meant to have a proactive capacity; meaning that the details of the report are to be followed by the next section of both Students' Council and the Aboriginal Relations and Reconciliation Committee.
  - b. Report on Executive Committee Advocacy
    - i. The purpose of this report is to fulfil the Aboriginal Relations and Reconciliation Committee's mandate, as set out in Standing Orders 1(i).
    - ii. This report is to be published twice a year, with the publication dates being no than, respectively, November 10th and April 10th.
  - c. Report on Students' Council Aboriginal Representation
    - i. The purpose of this report is to fulfil the Aboriginal Relations and Reconciliation Committee's mandate, as set out in Standing Orders 1(j).
    - ii. This report is to be completed no later than January 30th.
6. Reporting by the Aboriginal Relations and Reconciliation Committee is to follow all consultation procedures created by the Committee.

## 10 Administrative Assistant Duties

1. The Administrative Assistant of the Students' Union will:
  - a. Book meeting rooms for meeting of the Committee.
  - b. Book Minute Takers for each meeting of the Committee.
  - c. Structure agendas for each meeting based on the Orders of the Day submitted by members of the Committee and any referrals from Students' Council.
  - d. Notify the Committee of meetings through the agenda.
  - e. Distribute the agenda and minutes to each member of the Committee.

- f. Ensure paper copies of the agenda are printed for the Chair to bring to each meeting.

## 11 Records

1. The Chair of the Aboriginal Relations and Reconciliation Committee shall ensure attendance is taken at each meeting of the Committee
2. In the event that a Minute Taker is not present at a meeting of the Aboriginal Relations and Reconciliation Committee, the Chair shall assign the task of recording the minutes of the meeting to one of the members of the committee.
3. Members of the Aboriginal Relations and Reconciliation Committee may amend their comments in the minutes to better reflect the recording when the minutes are being approved by the Committee.
4. The Chair of the Aboriginal Relations and Reconciliation Committee shall, after each meeting of the Committee, submit to Students' Council a report including:
  - a. any decisions made by the Committee acting under the authority delegated to it by Students' Council;
  - b. any recommendations made by the Committee to Students' Council;
  - c. any standing orders adopted by the Committee; and
  - d. the last approved Minutes of the Committee.

## 12 Rules of Order

1. The Chair of the Aboriginal Relations and Reconciliation Committee will use their discretion in administering an informal style of Robert's Rules of Order to conduct the business of the meeting.

## 13 Orders of the Day

1. Right of Submission by Committee Members
  - a. Any voting member of the Aboriginal Relations and Reconciliation Committee may submit Orders of the Day to be considered by the Committee.
2. Order of Business for the Aboriginal Relations and Reconciliation Committee shall be:
  - a. Introduction.
    - i. Call to Order.
    - ii. Approval of Agenda.
    - iii. Approval of Minutes.
    - iv. Chair's Business.



- b. Old Business.
  - c. New Business.
  - d. Discussion.
  - e. Confirmation of Next Meeting Date.
  - f. Adjournment.
3. Deadline for Submission
- a. Orders of the Day must be submitted to the Chair of the Aboriginal Relations and Reconciliation Committee and the Administrative Assistant to the Students' Council by noon on the business day prior to the Committee meeting.
4. Publishing
- a. The agenda package for the Aboriginal Relations and Reconciliation Committee will be published in the following manner:
    - i. an electronic copy will be e-mailed to the Committee members by the day before the meeting, and
    - ii. paper copies will be provided at the Committee meeting upon request.
5. Special Orders
- a. The Order of Business notwithstanding, the Chair may designate any Order of the Day a Special Order.

## 14 Presentations

- 1. Each member of the Executive Committee who is named a member of the Aboriginal Relations and Reconciliation Committee shall provide:
  - a. a comprehensive presentation of all goals relevant to the mandate of the Committee by June 30.

## 15 Executive Committee Reports

- 1. Each member of the Executive Committee shall provide, upon request, a written report to the Aboriginal Relations and Reconciliation Committee on their advocacy activities and those of the entire Executive Committee, as they relate to Aboriginal Students.
  - a. An oral supplement may be provided to accompany this report.

## 16 Standing Orders

1. The Standing Orders of the Aboriginal Relations and Reconciliation Committee may be amended by a simple majority vote of the Committee, with such changes being reported to Students' Council.
2. The Standing Orders of the Aboriginal Relations and Reconciliation Committee do not expire, but shall be reintroduced at the Committee's first meeting.

## 17 Confidentiality

1. All members shall ensure the security and confidentiality of sensitive information that comes into their possession by virtue of their membership on the Aboriginal Relations and Reconciliation Committee.



*University of Alberta Students' Union*  
**ABORIGINAL RELATIONS  
 AND RECONCILIATION  
 AD HOC COMMITTEE**

**Wednesday, June 28, 2017  
 6:00pm  
 SUB 6-06**

We would like to acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Dene, Cree, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching and governance to acknowledge continuing colonial violence and respect Indigenous knowledges and traditions.

**ATTENDANCE**

NAME	PROXY	PRESENT	SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT)
Nathan Sunday		Y	
Ilya Ushakov		Y	
Shane Scott		Y	
Haley Lefferson		Y	
James Thibaudeau		Y	
Mike Sandare	N	N	N
Emily Howell		Y	
Deirdra Cutarm (ASC Representative)		N	
Katherine Belcourt (ASC Representative)		Y	

**AGENDA (ARRC-2017-02)**

**2017-02/1    INTRODUCTION**

**2017-02/1a Call to Order**

**SUNDAY CALLS TO ORDER AT 6:05PM.**

**2017-02/1b Approval of Agenda**

**SUNDAY (summarized):** (In reference to the Order Paper item *2017-02/3*) The presentation was written by Dr. Chris Anderson; however, it will not be presented by him.

Dr. Anderson has recently been named the new Dean of the Faculty of Native Studies and has not been able to send the presentation. It will be removed from today's agenda.

**THIBAUDEAU/LEFFERSON MOVE** to approve the adjusted agenda.

7/0/0. CARRIED.

**2017-02/1c Approval of Minutes**

**2017-02/1d Chair's Business**

**2017-02/1e** ARRC Schedule.

**SUNDAY (summarized):** Recommends an increase in the number of meetings depending on the schedules of Committee members.

Other committee members generally agreed that lengthening the meetings would work better for their schedules, as opposed to increasing the frequency. The one hour meetings would now be two hours.

**2017-02/2 QUESTION/DISCUSSION PERIOD**

**2017-02/2a** Mandate and Standing Orders for Standing Committee.

This is a draft to be revised by the committee.

**Major Discussion Points:**

Under the "Membership" section, it indicates that an Elder will be a member of the Committee. Although the Committee would like to see multiple Elders, the Budget Principles only approved the funding for one.

Under the "Chair's Responsibility" (Point 3(i)), the interim Chair (should the elected Chair be contested) will be the Elder. Their only responsibility is to moderate discussions, until a replacement is elected.

- If an Aboriginal Student Group rejects the election of a non-Aboriginal Chair (in Point 2(a) ii) the Committee will be tasked to find a suitable

candidate.

The Committee agreed that any individual should be able to run for the position of Chair, regardless of whether they have Aboriginal ancestry.

Points **1(m)** and **(o)** were discussed, in the following manner;

- **1(m)**; The Chair suggested that Nominating Committee is not involved in the selection of the student members/Elder(s) on this committee, because members on ARRC may possess better background knowledge to make those decisions.
- Other Committee members suggested that for the selection of the Elder this approach made sense; however, they felt that for student-at-large positions, it should involve the Nominating Committee.
- Vice President SCOTT suggested that the selection of the student-at-large positions is not within the mandate of the Nominating Committee.

**1(o)**; The discussion centered around whether the Policy Committee should be involved in the crafting/editing of the Committee's policies. The Chair's goal is to centralize all affairs related to Aboriginal students to this committee.

- Other Committee members suggested that by allowing the Policy and Nominating Committee to retain their current powers, it would force them to be involved with Aboriginal affairs and reconciliation.

**2017-02/3**     **COMMITTEE BUSINESS**

**2017-02/4**     **INFORMATION ITEMS**

**2017-02/5**     **ADJOURNMENT**

**2017-02/5a**   **Next Meeting:** Wednesday July 12, 2017 at 6:00PM in SUB 6-06.