

Bylaw 6000

A Bylaw Respecting Dedicated Fees

Definition

1. In this bylaw, “external dedicated fee recipient” means the Alberta Public Interest Research Group, the First Alberta Campus Radio Association, the Gateway Student Journalism Society, or Student Legal Services of Edmonton.

Conditions of Receipt

2. (1) In order for an external dedicated fee recipient to receive funds from the Students’ Union reserve dedicated to its support, it must
 - (a) include in its bylaws provision for the appointment to its Board of Directors of at least one member of Students’ Council elected by Students’ Council for that purpose, as a voting or non-voting member;
 - (b) provide to the Students’ Union Audit Committee
 - i. a budget illustrating how funds received from the Students’ Union reserve will be spent during the coming year,
 - ii. its audited financial statements from the previous fiscal year,
 - iii. evidence of compliance with all contracts with the Students’ Union,
 - iv. evidence that they are fulfilling their mandate as described under this bylaw, and
 - v. such other information as may be required by the Audit Committee to determine whether it is fulfilling its mandate under this bylaw; and
 - (c) be fulfilling its mandate under this bylaw.
- (2) No funds shall be disbursed to an external dedicated fee recipient from the Students’ Union reserve dedicated to its support until such time as the Students’ Union Audit Committee has approved this disbursement.
- (3) Where an external dedicated fee recipient is in compliance with the conditions set out in §2.1, the Audit Committee shall approve the disbursement of funds to that external dedicated fee recipient by August 31 of that fiscal year or within four weeks, whichever is later.

- (4) Audit Committee may postpone its disbursement decision if:
 - (a) there are any new inconsistencies or breaches from past years with the documents required during the relevant time period, and
 - (b) those new inconsistencies or breaches have not been rectified.

Mandates

- 3. (1) The mandate of the Alberta Public Interest Research Group is
 - (a) to allow undergraduate students to work on public policy issues through undergraduate directed research, education, and action initiatives;
 - (b) to develop, advertise, and implement a procedure by which undergraduate students wishing to have their contributions to the Alberta Public Interest Research Group fund refunded to them may do so; and
 - (c) to develop and implement policy on
 - i. granting funds to undergraduate students to allow them to work on public-policy research, education, and action initiatives;
 - ii. an appeals process for undergraduate students pursuant to i.;
 - iii. addressing conflicts-of-interest; and
 - iv. ensuring proper expenditure of funds granted.
- (2) The mandate of the First Alberta Campus Radio Association is to operate an FM radio station that includes a University of Alberta focus.
- (3) The mandate of the Gateway Student Journalism Society is
 - (a) to publish at least fifteen issues of the *Gateway* during each Fall or Winter term;
 - (b) to offer advertising rates discounted by at least ten percent to the Students' Union and registered student groups;
 - (c) to develop, advertise, and implement actions to resolve complaints about the editorial policy of the *Gateway* and its staff; and
 - (d) to devote a portion of any budget surplus to providing scholarships for undergraduate students.

- (4) The mandate of Student Legal Services of Edmonton is to assist undergraduate students not enrolled in Augustana Faculty and members of Edmonton's low-income community with legal issues, free of charge.

The Campus Recreation Enhancement Fund

- 6. (1) The Campus Recreation Enhancement Fund shall be distributed to undergraduate students, student groups, and for the purpose of ensuring that programs, equipment, and facilities offered by the University of Alberta's Campus Recreation remain of high quality, diverse, convenient, accessible, and affordable to undergraduate students not enrolled at Augustana Faculty.
- (2) Funds from the Campus Recreation Enhancement Fund shall not be used for
 - (a) funding projects that are receiving other Students' Union funding;
 - (b) transportation;
 - (c) supplementing University of Alberta staff wages;
 - (d) awards; or
 - (e) volunteer appreciation.
- (3) Not more than one quarter of the funds available in the Campus Recreation Enhancement Fund in any one year shall be allocated to any one project or recipient.
- (4) The Campus Recreation Enhancement Fund shall be allocated on an annual basis and shall not be allocated to commitments extending beyond one year from the time of granting.
- (5) Recipients of funding from the Campus Recreation Enhancement Fund shall be required to provide to the Students' Union receipts or other proof that the funds granted were used for the purposes for which they were intended.

The Golden Bear and Panda Legacy Fund

- 8. (1) The Golden Bear and Panda Legacy Fund shall be distributed to University of Alberta varsity athletic teams and the Athletics Department for the purposes of
 - (a) saving and stabilizing varsity athletic teams; and

- (b) the promotion of varsity athletics.
- (2) Recipients of funding from the Golden Bear and Panda Legacy Fund shall be required to provide to the Students' Union receipts or other proof that the funds granted were used for the purposes for which they were intended.

The Refugee Student Fund

- 9. (1) The Refugee Student Fund, administered by the Student Refugee Program Board, shall be used for the support of four undergraduate refugee students at the University of Alberta selected by the World University Service of Canada Refugee Student Sponsorship Committee and consisting of
 - (a) one refugee student in his/her first year of study;
 - (b) one refugee student in his/her second year of study;
 - (c) one refugee student in his/her third year of study; and

- (d) one refugee student in his/her fourth year of study.
- (2) The Student Refugee Program Board (SRPB) shall allocate from the total fee collected an amount equivalent to the current HUB 4-bedroom residence rate, to be distributed to the student in his/her first year of study for the cost of housing for the first 12 months of their stay.
 - (3) The SRPB shall allocate 3% of the remaining amount after the allocation in (2) to be distributed to the WUSC Local Committee for various administrative duties throughout the year, provided that a budget for these activities is forwarded to the SRPB.
 - (4) The SRPB shall allocate 2% of the remaining amount after the allocation in (2) to the WUSC SRP Contingency Fund.
 - (5) During their four year tenure, each SRP student shall receive the total amount that is collected by the dedicated fee unit during their first year of sponsorship, minus the various costs associated with 2, 3 & 4. Specifically, this amount shall be disbursed as follows (rounded to the nearest dollar)
 - (a) In his/her first year: 66% of the remaining amount after the allocation in (2)
 - i. the student shall receive an amount totaling to 39% of the remaining amount after the allocation in (2) that is dispersed in equal monthly installments for the first six months;
 - ii. the student shall receive an amount totaling to 27% of the remaining amount after the allocation in (2) that is dispersed in equal monthly installments for the last six months;
 - (b) In his/her second year: 16% of the remaining amount after the allocation in (2);
 - (c) In his/her third year: 7% of the remaining amount after the allocation in (2); and
 - (d) In his/her fourth year: 6% of the remaining amount after the allocation in (2).

- (6) Where a SRP student requires more than the amount allotted in (5), or requires a different payment scheme, this shall be decided by two-thirds majority by the SRPB. The SRPB shall submit a report detailing funds dispersed at the next Students' Union Grant Allocation Committee Meeting immediately following such disbursement of funds.

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