University Governance
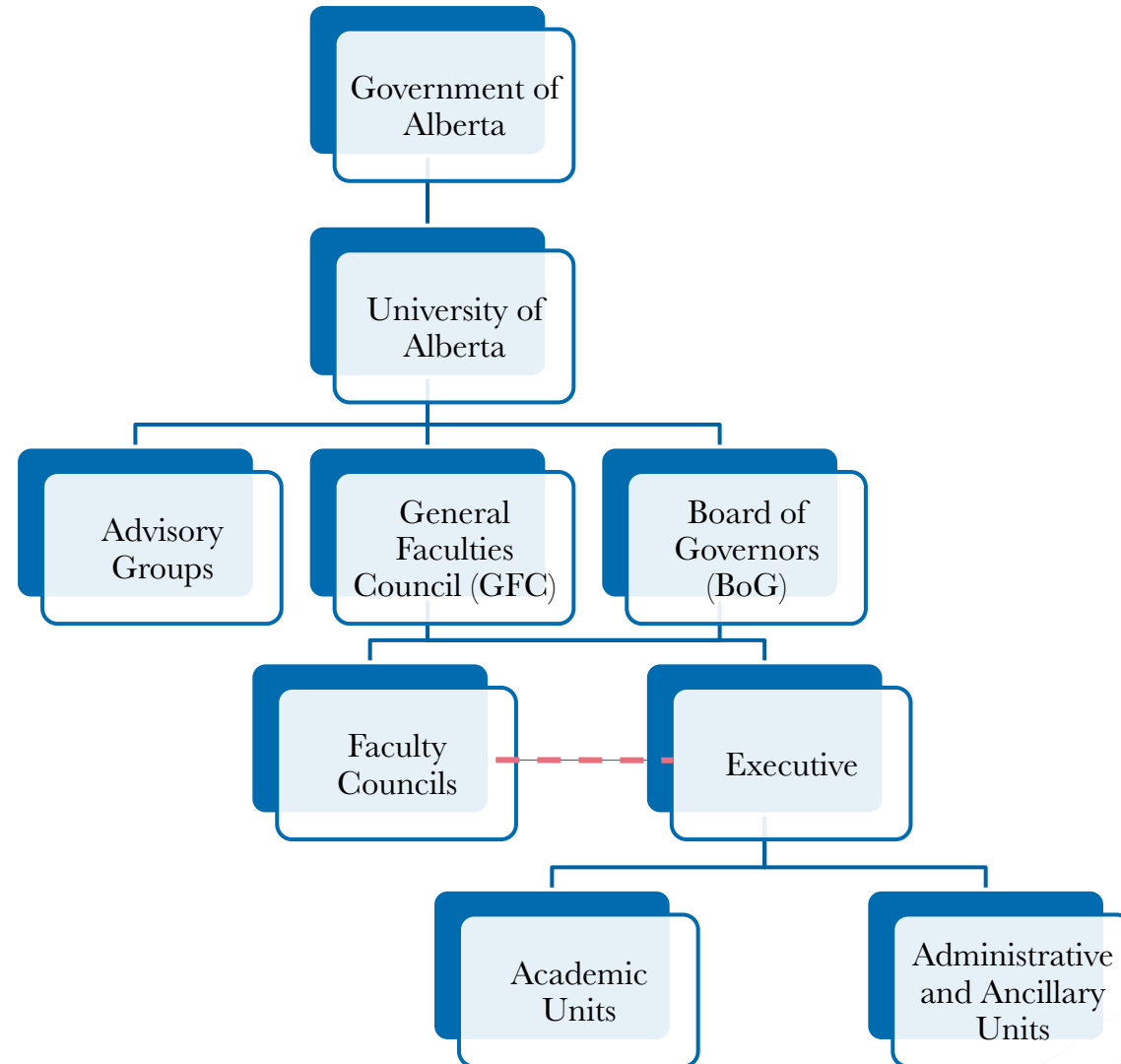
201

Post-Secondary Learning Act

- All governing powers derive from the PSLA (formerly the Universities Act)

- Mandates the following bodies:
  - Board of Governors
  - General Faculties Council & Council on Student Affairs (COSA)
  - Senate
  - Deans' Council
  - Faculty Councils

- Lays out the Campus Alberta system, including quality assurance

Governance in a Nutshell

University Policy and Procedure

- Policies and procedures cover every aspect of operation at the University
    - Generally created through GFC
    - Exists in a number of sources: GFC policy manual, UAPPOL, the UofA Calendar
- Example: Indirect Costs of Research Policy
    - Application for Indirect Cost Recovery Rates Procedure

University Legislation

- Bicameral:
  - Board of Governors (the Board, or BoG) has authority over *business* governance;
  - General Faculties Council (GFC) has authority over *academic* governance
- The powers of GFC are subject to the authority of the Board

General Committee Structure

Legislatively Established Main Body

Committee

Committee

Committee
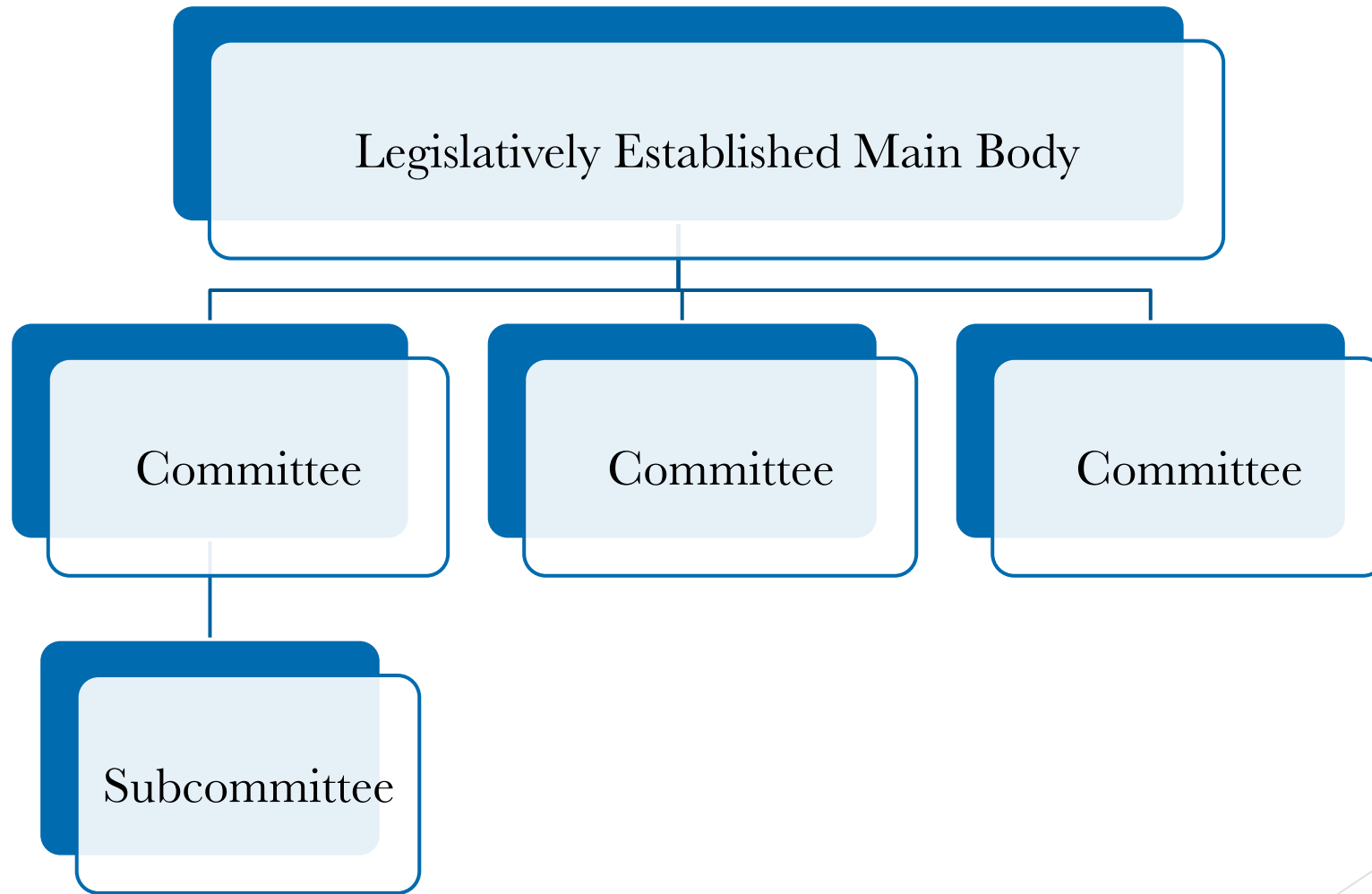
Subcommittee

Board of Governors (BoG)

- Responsible for the business of the University

- Seven standing committees pursuant to the PSLA

- Delegates power to the General Faculties Council (GFC) on academic matters

BoG Reporting Structure
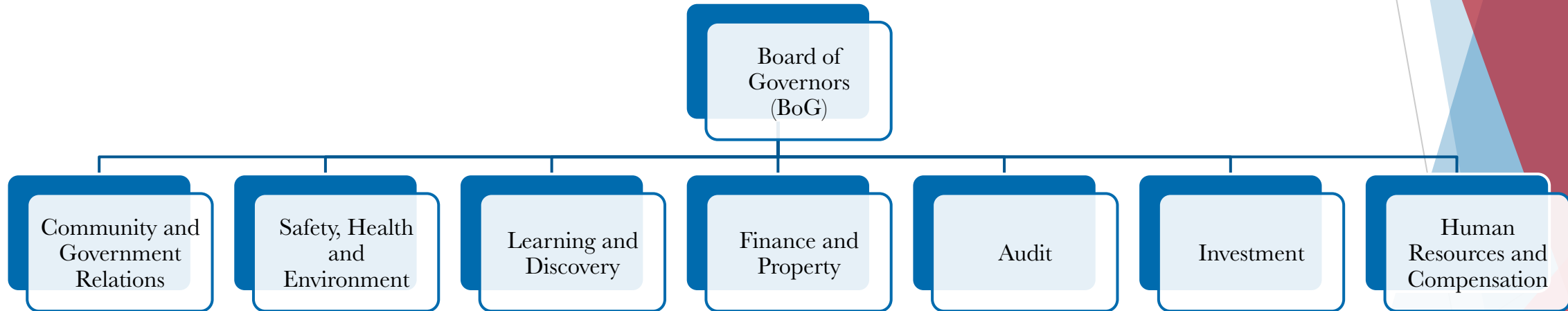
Board of Governors (BoG)

Board Chairs

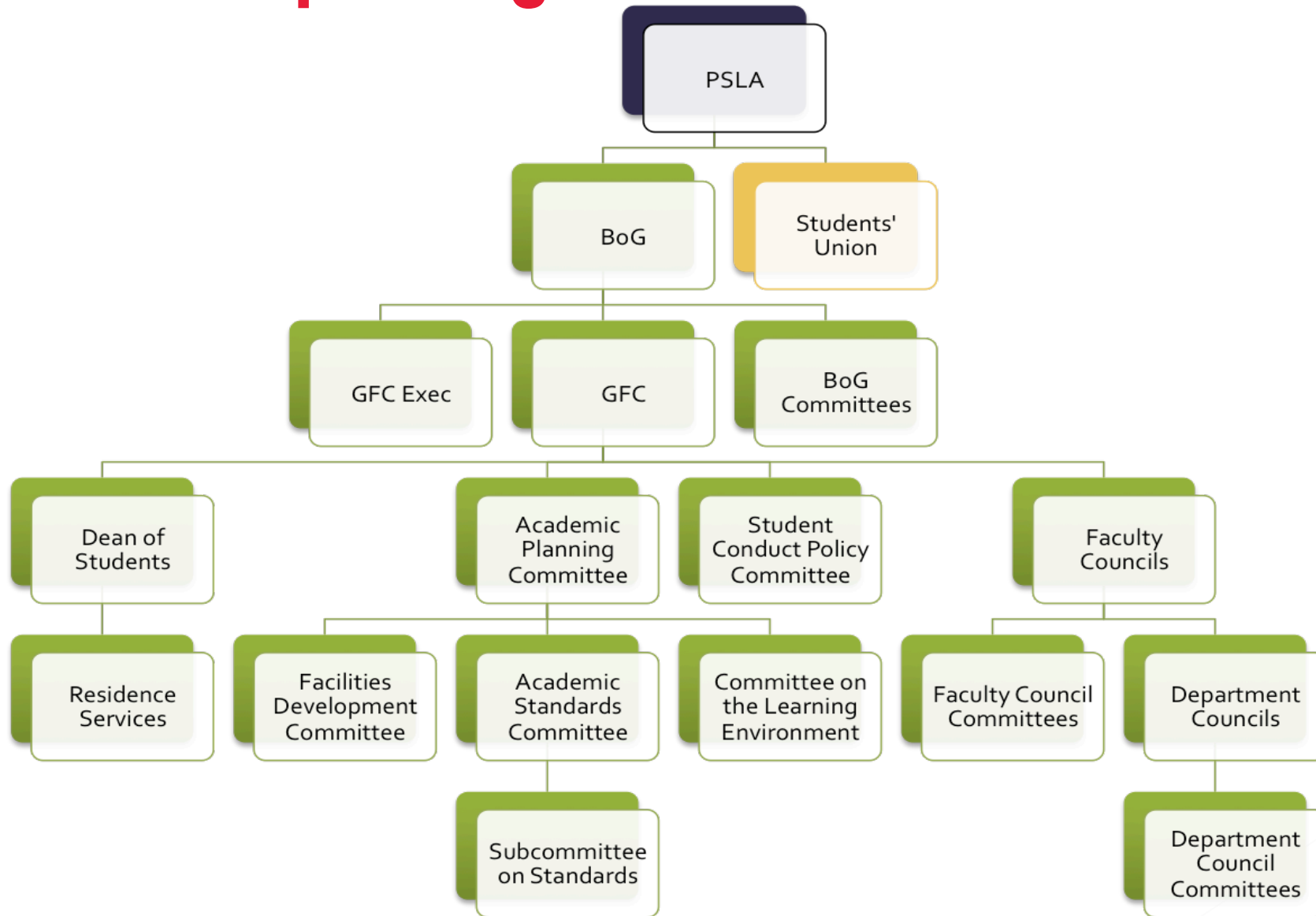- Chair: Michael Phair
- Vice-Chair: Dick W. Wilson

SU Members

- Reed Larsen
- Levi Flaman

General Faculties Council (GFC)

- Responsibility over "academic affairs", as delegated by the Board

GFC Reporting Structure

General Faculties Council (GFC)

Chair & Staff

- Chair: David Turpin (President)
- Secretary: Meg Brolley

SU Members

- Akanksha Bhatnagar
- Andre Bourgeois

GFC Committees

Academic Planning

- Chair: Steven Dew
- Staff: Meg Brolley
- SU Members: Reed Larsen

Academic Standards

- Chair: Tammy Hopper (delegate of Provost)
- Vice-Chair: Janice Causgrove Dunn
- Staff: Meg Brolley
- SU Members: Akanksha Bhatnagar

Subcommittee on Standards

- Chair: Tammy Hopper (delegate of Provost)
- Staff: Meg Brolley
- SU Members: Akanksha Bhatnagar

GFC Committees

Student Conduct Policy
- Chair: Steven Penney
- Staff: Andrea Patrick
- SU Members: Andre Bourgeois

Committee on the Learning Environment
- Chair: Sarah Forgie
- Staff: Meg Brolley
- SU Members: Akanksha Bhatnagar

Executive
- Chair: David Turpin
- Staff: Meg Brolley
- SU Members: Akanksha Bhatnagar

GFC Committees

Facilities Development
- Chair: Wendy Rodgers (delegate of Provost)
- Staff: Andrea Patrick
- SU Members: TBD

Nominating
- Chair: Mirko van der Baan (acting)
- Staff: Ann Hodgson
- SU Members: Akanksha Bhatnagar

Replenishment
- Chair: Fay Fletcher
- Staff: Meg Brolley
- SU Members: Akanksha Bhatnagar

GFC Committees

Undergraduate Awards & Scholarships
- Chair: Amy Tse
- Staff: Andrea Patrick
- SU Members: None

Undergraduate Teaching Awards
- Chair: Uwe Hacke
- Staff: Andrea Patrick
- SU Members: None

COSA
- Chair: Steven Dew
- SU Members: Reed Larsen
- *Separate from GFC

University Top Admin

- Set tone and direction of the University
  - Therefore play a significant role in planning as well as in major policy
- Responsible for the administrative and management duties of the University
  - Therefore responsible for the implementation of planning
- Ultimately responsible to the Board

University Admin Responsibility
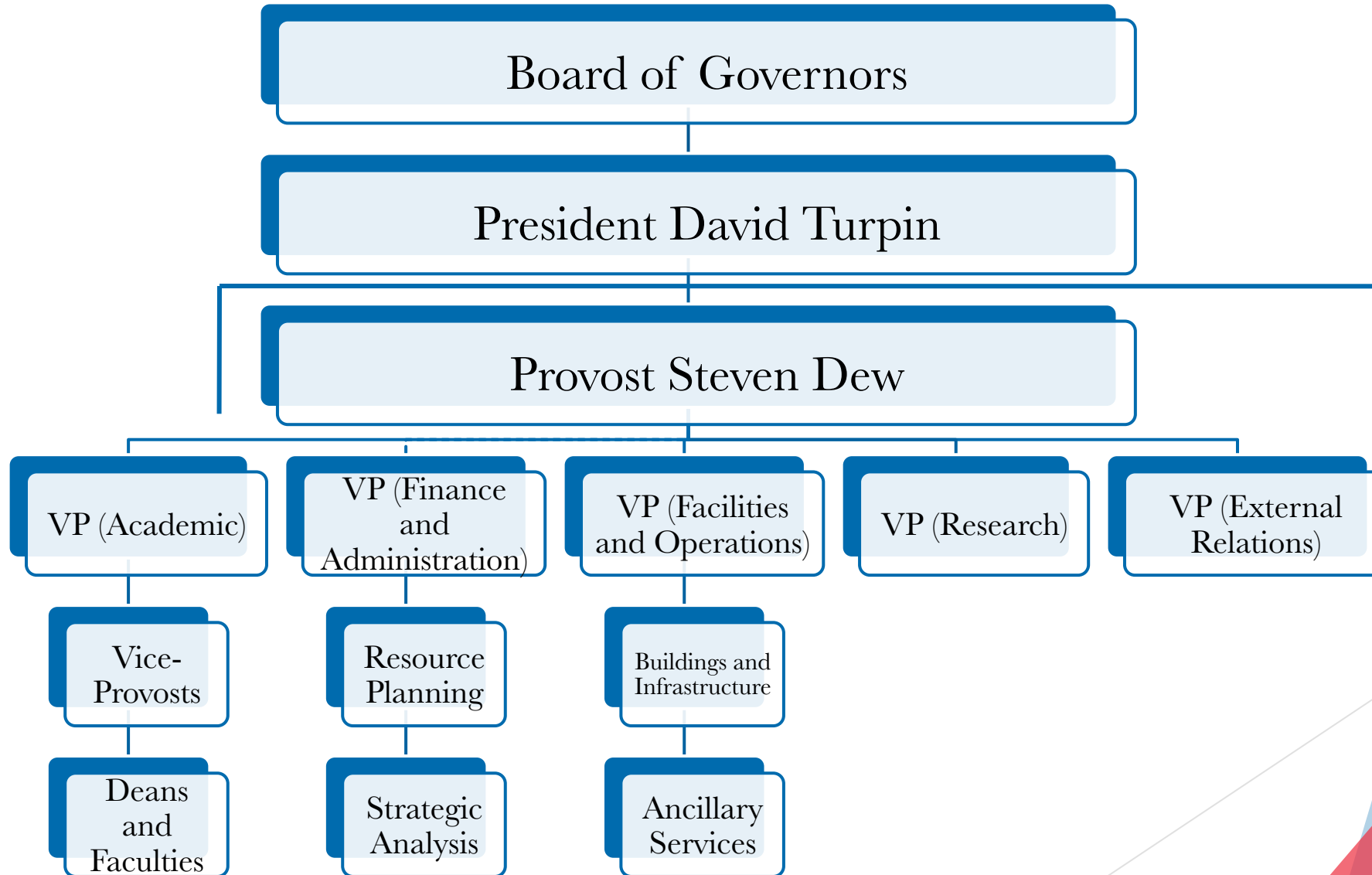
Office of the Provost
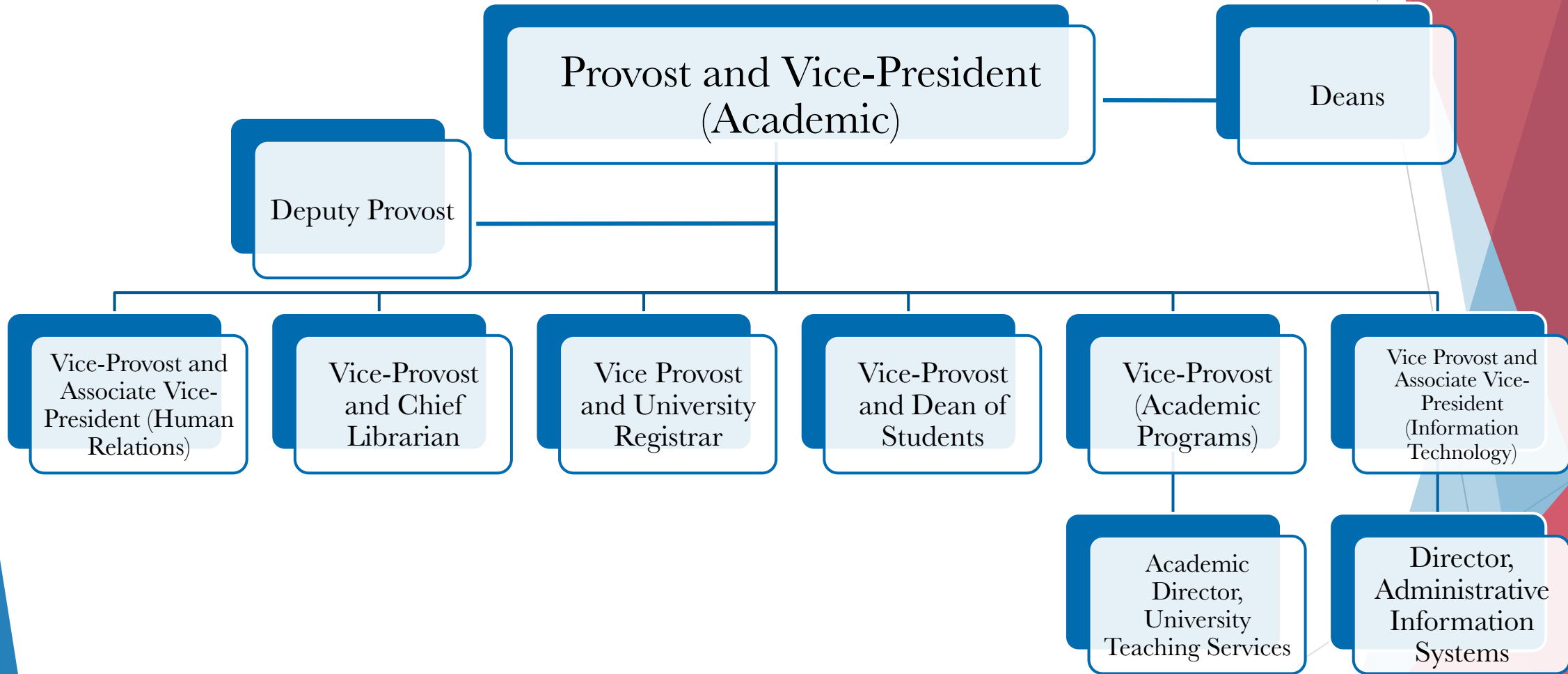
Advisory Groups

Senate

- Power comes from influence and power of voice
- Periodically produces well-written, well-discussed, well-researched and widely ignored recommendation documents

Deans' Council

- Regular meeting of University Executive and faculty Deans
- Very important advisory council, taken extremely seriously

Alumni Association

- Provides services to Alumni and produces New Trail Magazine
- Becoming more important

President's Advisory Committee of Chairs (PACC)

- Advisory board to the President on matters of great import to Department Chairs
- Shady committee

How to an read outline of issue

- All motions and most agenda items that come before GFC and its committees will have an outline of issue

- Confusing but extremely useful outline of every single piece of information you could possibly want to know about the agenda item

Outline of Issue Example

OUTLINE OF ISSUE
Advice, Discussion, Information Item

Agenda Title: **Bill 27: Conflicts of Interest Amendment Act – Updated Draft Employee Code of Conduct**

Item

Proposed by	**Vice-President (Finance & Administration) and Office of General Counsel**
Presenter	Brad Hamdon, General Counsel

Details

Responsibility	**Vice-President (Finance & Administration) and Office of General Counsel**
The Purpose of the item is (please be specific)	To provide GFC with an update and overview of the draft Code of Conduct: Employees' Obligations Respecting Conflicts of Interest, a new code created to comply with the university's obligations in respect to Bill 27 – Conflicts of Interest Amendment Act.
Timeline/Implementation Date	April 30, 2018 deadline for submission to Alberta Ethics Commissioner
Supplementary Notes and context	The Conflicts of Interest Amendment Act came into force in December of 2017. It imposes obligations on all public agencies in Alberta, including the University of Alberta, similar to those obligations imposed on government departments and government employees in respect to managing conflicts of interest. The university must submit a draft Code of Conduct applying to all employees of the university to the Alberta Ethics Commissioner by April 30, 2018. To comply with the Conflicts of Interest Amendment Act, the Code of Conduct must address the following – A requirement to act impartially in carrying out their duties; – Restrictions on acting in self-interest or furthering private interests; – Disclosure of real and apparent conflicts of interest; – Restrictions on the acceptance of gifts, including monetary limits and maximum values; and – Limitations on concurrent employment or appointments with a process for approval. We believe that existing policies and procedures and collective agreement language are in place to comply with the majority of the Act's requirements. For example, the university has a Statement of Ethical Conduct, an Ethical Conduct and Safe Disclosure Policy and Procedure, a Conflict of Interest and Conflict of Commitment Policy and Procedure, collective agreement provisions on supplemental professional activity and more. The one area where a significant gap occurs is with respect to the acceptance of gifts. New language has been drafted in this area. The Ethics Commissioner has indicated that she will not accept a Code(s) of Conduct with hyperlink references to other policy document. As a result, we have been forced to adopt a "copy and paste" approach, copying what we believe are the most relevant sections from existing

Pay close attention to...

- The motion
- Action requested
- Proposed by
- Subject
- Responsibility
- Purpose of the proposal

- Impact of the proposal
- Timeline
- Consultative route
- Approval route
- Final Approver

Tip: If you have questions, search for the answers in the outline of issue before asking them!

Activity!