

govcamp

## STUDENT REPRESENTATIVE START-UP CONFERENCE 2013

### ***REGISTRATION PACKAGE***

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This will be a “retreat meets leadership conference” style of event. It is off-campus, and transportation, accommodation, and food will all be provided. It is **free to attend** for

- All 2013/14 Student Councillors
- Up to two 2013 or 2013/14 executives from each faculty association.

Up to three additional faculty association executives may attend from each FA at a fee of \$20 each.

The retreat will involve professional development seminars, planning sessions, start-up meetings, team-building activities, and (possibly) a keynote speaker. See the attached schedule for more information. This schedule is tentative, and is subject to change.

**Location:** Camp Masketpetoon (map included)

#### **Important Dates**

**Early Bird RSVP:** Friday, April 26, 2013

**Final RSVP:** Friday, May 10, 2013

**Retreat:** May 24 – May 26, 2013

#### **Contact Information**

Any questions about the retreat can be directed to the Discover Governance Office.

Amanda Henry, Student Governance Advisor: [sga@su.ualberta.ca](mailto:sga@su.ualberta.ca)

Rebecca Taylor, SGO (to April 30): [sgo@su.ualberta.ca](mailto:sgo@su.ualberta.ca)

Kathryn Orydzuk, SGO (after May 1): [sgo@su.ualberta.ca](mailto:sgo@su.ualberta.ca)

## New This Year

Those of you who have held Council or faculty association positions in previous years will know that in the past, COFA and Council have held separate retreats, in March and May respectively. This year, the COFA and Students' Council retreats will be combined into one large, off-campus event.

Combining the events allows us to make the COFA retreat longer and more involved, increasing the value for faculty associations who attend and providing opportunities for relationship-building and inter-faculty collaboration early in the term.

Not much will change in the Students' Council programming, except that they will have a greater opportunity earlier on in their terms to connect with their faculty's student association, and those who are both a Councillor and a faculty association executive won't have to attend two separate retreats.

Also new this year is this registration package. Because this event is much larger than in the past, we need to get a sense of the number of people attending well in advance. Please return this registration package by the dates listed below if you wish to attend the retreat.

Because attendance is limited for faculty associations, those who are a Councillor and a faculty association executive should register as a Councillor. You will still be able to attend faculty association sessions at your discretion.

## Session 'Streams'

The tentative schedule included here is based on both previous Council and COFA retreats. It is arranged as a series of concurrent sessions where one is geared towards Council and one is geared towards to student faculty associations, with some larger sessions meant for both.

Councillors and faculty association executives will be able to attend whichever session they like in blocks that offer more than one; in other words, you do not have to attend the 'stream' that is for your organization.

You do not need to register for specific sessions. Registering for the whole retreat guarantees you access to all sessions.

# Representative Retreat Tentative Schedule

*\*This is a tentative schedule, and is subject to change. A finalized schedule will be sent out after the final RSVP deadline.*

<i>Time</i>	<i>Students' Council</i>	<i>Faculty Associations</i>	
<b>Friday</b>			
4:00 pm	Busses depart from North Campus		
6:00 pm	Arrival at Camp Maskepetoon and Unpacking		
6:30 pm	Dinner		
8:00 pm	Welcome Session & Community Guidelines		
8:30 pm	Gov 599		
9:30 pm	Free time/team-building		
<b>Saturday</b>			
8:30 am	Breakfast		
9:30 am	Policy and Exec/Chair's Meeting	Sponsorship/Strategic Planning	
10:15 am	Free Time/Team-building/Snacks		
10:30 am	Advocacy Training		
12:00 pm	Lunch		
1:00 pm	Robert's Rules/Running Effective Meetings		
1:45 pm	Free Time/Team-building/Snacks		
2:00 pm	Diversity Training/Conflict Management		
2:45 pm	Free Time/Snacks		
3:00 pm	Mock Council	COFA Senior Board Start-up	Events, Alcohol, and Dealing with the Man
4:00 pm	Council Goals	FA Goals	

5:00 pm	Keynote Address	
6:00 pm	Dinner	
7:00 pm	SU Exec Goals	
8:00 pm	Social Media and Outreach on a Commuter Campus	
9:00 pm	Free time/Team-Building	
<b><i>Sunday</i></b>		
8:30 am	Breakfast	
10:00 am	Who's Who in the SU/How to Draft a Bill	Transition/Finances
10:45 am	Team-building	
11:00 am	History of the SU (Presentation from General Manager)	
12:00 pm	Break/Team-Building/Pack Up/Lunch	
1:00 pm	Busses depart for Main Campus	

# Registration Form

*Please complete this form and return it to Discover Governance*

*[sgo@su.ualberta.ca](mailto:sgo@su.ualberta.ca) or Discover Governance c/o 2-900 SUB*

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## Instructions

If you are both a Councillor and a faculty association executive, please sign up as a Councillor. You can still attend faculty association sessions at your discretion.

If you are a Councillor, your organization name is Students' Council.

If you are a faculty association executive, your organization name is the name of your faculty association.

## Attendee Information

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Organization: \_\_\_\_\_

Position: \_\_\_\_\_

Faculty: \_\_\_\_\_

Please list any dietary restrictions: \_\_\_\_\_

\_\_\_\_\_

How will you be travelling to & from govcamp?

☐ Bus (from north campus) ☐ arranging my own transport (will require directions)

Will you require any special accommodations (for severe allergies, disability, etc)?:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Emergency Contact

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone Number: \_\_\_\_\_

# Map to Camp Masketpetoon

*\*Transportation will be provided, departing from and returning to the U of A North Campus*

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